

## Cañada College Academic Senate Governing Council

<http://canadacollege.edu/academicsenate>

### Minutes 4/28/16

2:10pm – 4:10pm

Room 2-10

*Meetings of the Governing Council are open to all members of the public. Materials are posted on the meeting page of the ASGC website.*

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Hirzel	1	Procedure
2	Introductions: <b>Members Present:</b> Doug Hirzel, Dani Behonick, Katie Schertle, Denise Erickson, Ana Miladinova, Hyla Lacefield <b>Members Absent:</b> Michael Hoffman, Alicia Aguirre, David Meckler <b>Guests Attending:</b> Eli Agkelos-Solari (ASCC), Monica Malamud		2	Information
3	Adoption of Agenda : <i>Behonick: Motion to approve. Passes unanimously.</i>		1	Action
4	Adoption of Consent Agenda: <i>Lacefield: Motion to approve. Motion passes unanimously.</i>		1	Action
<b>Consent Agenda</b> <i>All items on the consent agenda may, by unanimous vote of the Governing Council members present, be approved by one motion after allowing for Council member questions about a particular item. Prior to a motion for approval of the consent agenda, any Council member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i>				
4.1	Approval of Minutes: 3/24/16 and 4/14/16			
4.2	Appointment to Public Relations, Outreach, Marketing (PROM) Committee: Candice Nance, Paul Naas, Nick DeMello, Alison Field, Amira Abedrabbo			
4.3	Approval of \$100 speaker honorarium for Chuck Carlson, Donald Trump's Americanism – Social Sciences Topics of Interest April 18			
<b>Public Comment</b>				
5	Questions/comments on non-agenda items: <i>None.</i>	Public	5	Information
<b>Subcommittee Reports</b>				
6.1	President's report A. Nick Martin and Susan Mahoney have been recommended for tenure - congratulations! B. Public Safety Study: <a href="http://www.smccd.edu/publicsafetystudy/">http://www.smccd.edu/publicsafetystudy/</a> C. District Innovation Fund proposals: \$2 million for innovation funds to implement District Strategic Plan, very short timeline from District for colleges to submit proposals about how to spend the money; PBC Co-chairs and Cabinet each used rubric to evaluate proposals; Pres. Hughes took the proposals and negotiated at Chancellor's Cabinet how to use the money. Announcement will be public soon. Note of interest: many of 16 proposals from Cañada asked to fund positions but only one proposal's positions had been vetted through our normal college-wide new position	Hirzel	10	Information

	<p><i>process; we need to improve this process next year to ensure vetting of all positions and reliance on program review.</i></p> <p>D. ASCCC Spring Plenary report: <i>Hirzel and Harmon attended; link with information is on ASGC website.</i></p> <p>E. <i>All-College forums for President search will be the Monday and Tuesday of the 2<sup>nd</sup> week of May; the next day, the Board will make its selection.</i></p>			
6.2	Academic Committee for Equity & Success (ACES): <i>no report</i>	Hoffman	5	Information
6.3	Curriculum Committee: <i>Last batch of curriculum has been returned to faculty via CurricUNET; last deadline for faculty is May 4, which is the deadline to respond to the Tech Review Committee's comments. Behonick noted that the Consent Agenda has been such a success this academic year because it has shortened the meeting time allotted to approving new or modified CORs; instead, the committee spends considerably more time discussing general curriculum issues.</i>	Behonick	5	Information
6.4	Professional Development: <i>Erickson and Palmer approached AFT, CSM, and Skyline about policies re: travel funds. Each gave various responses. PD will meet to discuss them.</i>	Erickson	5	Information
<b>Senate Business</b>				
7.1	Recommendation to place revisions to AS Constitution & Bylaws on faculty-wide ballot: <i>Schertle: Motion to add these revisions to the upcoming ballot. Constitution will include Preamble, Name, Purpose, and Powers/Responsibilities (the things that typically never change); Bylaws will have all the Articles, which tend to need revising/updating from time to time. Overall, it is primarily a shifting of sections from the Constitution to the Bylaws or vice versa. There are a few additions/revisions to the Bylaws (one relates to vacant positions, another to divisions with 6 or fewer full-time faculty). Both proposed revised documents can be found on the ASGC website. Motion passes unanimously.</i>	Harmon	10	Action
7.2	Setting class maximums – next steps: <i>The test-run of the calculator to set pedagogical maximums resulted in a moderate level of approval; Hirzel presented a possible ASGC Resolution on Establishing Pedagogical Course Enrollment Maximums, available on the ASGC website. Vote to approve/reject will take place at the next ASGC meeting.</i>	Behonick	15	Discussion
7.3	Fulltime faculty hiring: re-evaluating twice/year process and establishing a timeline for retirement replacements. <i>Hirzel reviewed the process/timeline of the proposals for new faculty hires as it currently exists. The "emergency replacement" began in mid 2000's. Replaced by a "Retirement/Replacement Process" which can happen at any time during the year and is based on a retirement. Should we continue with a 2x per year new full-time faculty proposal process? Does it create burnout in faculty? Should we just have 1 new hire proposal process per year but change it to spring or the earliest point at which we know how many positions will be available according to the budget? Next</i>	Hirzel	20	Discussion

	<i>Wednesday PBC will be discussing this issue, so send Hirzel ideas before then.</i>			
7.4	AFT Contract Negotiations – discussion of proposals. <i>Malamud and Ware: Workload is one major point of negotiation. AFT has proposed a ranking of faculty duties/responsibilities consisting of 3 tiers, each tier valued at 1, 2, or 3 points. Full-time faculty who exceed 5 points will be compensated for the corresponding number of hours at the special rate of the Regular Faculty Overload Schedule. Part-time faculty participating in these professional activities will be compensated for the corresponding number of hours at the special hourly rate of the Adjunct Faculty Schedule. This is an attempt to quantify workload. The proposal has been fairly well received by the District as a means of ensuring workload equity. ALSO...District has proposed changes to our evaluation procedures even though they were just overhauled two years ago and we've only used the revised procedures for one year. AFT doesn't want substantial changes for these reasons, only minor "cleanup" changes.</i>	AFT Rep	20	Discussion
7.5	Changes to the BOG Waiver; Common Assessment Implementation. <i>Bricker: BOG fee waiver is a type of financial aid. Students become ineligible for BOGFW if placed on academic or progress probation two consecutive primary terms (semesters). Students are notified via email if they are in danger of losing eligibility. There is an appeal process for extenuating circumstances. Kim Lopez: Common Assessment Initiative will be replacing the Compass Placement Test very soon (Compass is going away in November of 2016). Multiple measures (HS transcripts) will be part of this. First 2 weeks of August faculty from all three colleges will convene to set up test cut scores. The hope is that we can set district-wide cut scores. These will be shared and vetted with the colleges in the fall.</i>	Dean L Bricker VP. Lopez	10	Information
<b>Other Reports</b>				
8.1	Upcoming Governance Meetings: <ul style="list-style-type: none"> <li>District Participatory Governance – May 2</li> <li>PBC – May 4</li> </ul>			
8.3	Division reports and concerns	Division Reps	10	Discussion
9	Adjourn	Hirzel	1	Action
	Next Meeting			May 12, 2016

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate Governing Council will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

**Academic Senate Governing Council for the 2015 – 2016 academic year:**

President: Doug Hirzel; Vice President: Sarah Harmon; Secretary: David Meckler; Treasurer: Alicia Aguirre; Curriculum Committee: Danielle Behonick; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Katie Schertle; Science and Technology Division: Michael Hoffman; Business, Design & Workforce Division: Hyla Lacefield; Athletics, Library and Learning Resources: Ana Miladinova & Diana Tedone; Student Services: Sandra Mendez