

ZTC (Zero Textbook Cost) and OER (Open Education Resources) Coordinator Description

In consultation with the Textbook Affordability Taskforce, the Academic Senate and the Office of Instruction are pleased to announce the position of ZTC and OER Coordinator.

General Position Description

Under general direction of the Dean of Academic Support and Learning Technologies, Perform outreach such as workshops, marketing, emails, and online videos and guides to faculty and students to increase knowledge of OER and ZTC; work with faculty to identify OER and other textbook resources for their courses and expand the online guide for OER resources; evaluate and assess effectiveness of OER resources used in courses and student and faculty attitudes towards OER and ZTC using surveys, focus groups, and quantitative data.

Application

Review the duties and desired qualifications listed below. Answer the following two questions in approximately one page.

1. What interests you in serving as the ZTC and OER Coordinator and what is your experience with using or supporting OER?
2. Describe two of the most frequent challenges faced by faculty members who are new to OER and how you would address them.

Academic Senate will review complete applications; finalists will be forwarded to the Vice President of Instruction.

Duties of the ZTC and OER Coordinator (.13 re-assigned time fall, .12 re-assigned time spring)

1. Chair Textbook Affordability Taskforce: (meetings are 1 x month)
2. Lead trainings and workshops on issues related to OER and ZTC
3. Perform outreach to campus community to increase knowledge of OER and other alternative cost-saving materials (such as Library databases).
4. Work with faculty to identify OER materials.
5. Use surveys, focus groups, and other methods to evaluate and assess effectiveness of OER resources used in courses and student and faculty attitudes towards OER and ZTC.
6. Coordinate with the Skyline and CSM OER representatives in relation to District-wide policies (about 1 x semester)
7. Report out to Academic Senate: (about 2-4 x semester)
8. Other duties as assigned and agreed to by the Academic Senate.

Desirable qualifications include:

- Experience with using or developing OERs
- Knowledge of how to locate OERs in a variety of subjects
- Experience providing workshops to faculty
- Experience with marketing and outreach

Hours	5/week
Compensation	1.95 unit reassignment (.13 fte), Part-time faculty paid hourly (non-instructional load rate)
Term	2 years, renewable