

Cañada College Academic Senate

<http://canadacollege.edu/academicsenate>

2:10pm – 4:00pm

<https://smccd.zoom.us/j/97961189620>

Minutes ~~8/28/20~~ 08/27/20

Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.

Present: Diana Tedone-Goldstone, David Eck, Natalie Alizaga, Daryan Chan, Anne Nicholls, Po Tong, Doniella Maher, Salumeh Eslamieh, Sarah Harmon, Monica Malamud, David Meckler, Tammy Robinson, Lezlee Ware, Nick DeMello, Michael Hoffman, Leonor Cabrera, Graciano Mendoza, Patty Hall, Elizabeth Terzakis, Gampi Shankar, Sarah Aranyakul, Ame Maloney, Barbara Velline, Sumathi Shankar

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Tedone	2:17	Procedure
2	Introductions	Tedone	1	Information
3	Adoption of Agenda	Tedone	1	Motion passes 1 Abstention: Salumeh Eslamieh
4	Adoption of Consent Agenda (<i>HSS Tenure Committees Approved in Spring</i>)	Tedone	1	Motion passes

Consent Agenda

All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.

5.1 Minutes 5/14/2020

5.2	<p>BDW Tenure-Review Committees</p> <p>Ritu Malhotra (Year 3) Chair: Paul Roscelli Ronda Chaney Kerry Principato</p> <p>Gampi Shankar (Year 2) Chair: Patty Hall Leonor Cabrera Sarita Santos</p> <p>Althea Kippes (Year 2) Chair: Leonor Cabrera Sarita Santos Elsa Torres</p> <p>Barbara Velline (Year 1) Chair: Jessica Marshall Sarita Santos Subject matter expert: CSM: Rosemary Nurre</p>
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Public Comment

6	Questions/comments on non-agenda items	Public	5	Information
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Senate Business

7.1	<p>Adjunct representative position on Academic Senate (0.05 reassigned time).</p> <ul style="list-style-type: none"> • Two hours per week reassigned time • Would require change in constitution to approve the position – position not currently in bylaws. Anyone who has a vote has to be listed in the 	Tedone	5	<p>Action Passed Unanimously: Update bylaws to include adjunct rep, send out call for adjunct candidates, and hold vote</p>
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	<p>constitution – if this position will specifically be titled an Adjunct Representative, then the constitution needs to be changed</p> <ul style="list-style-type: none"> • Question regarding whether we are creating specific adjunct representative, or if adjuncts are encouraged to participate in Senate. • Part time faculty would need to nominate and approve of the representative 			among adjuncts
7.2	<p>Guided Pathways Update</p> <ul style="list-style-type: none"> • Meeting Tuesday afternoons (1st, 3rd, and 5th, 2:30-4:30pm) • Current representatives: Gampi Shankar, David Meckler, David Eck, Attila Elteto • Current focus: locate students that may be falling through cracks • Website for every interest area available 	Eck	5	Information
7.3	<p>Class Cancellation Concerns and Request</p> <ul style="list-style-type: none"> • Statement sent to administration last Friday • Concern about class cancellations this semester; clarity for Spring semester • Dean Carranza recommended more discussion with faculty since variations with departments as far as how COVID has affected enrollment; Dean Lacefield kept courses open for a 	Tedone	5	Action Passed Unanimously: Support of statement and working with office of instruction/VP I office to create guidelines

	<p>longer period of time and they filled</p> <ul style="list-style-type: none"> • Recommend having discussions about changes that you may anticipate in the Spring semester • College as a whole looking at an anti-racist framework, so want to ensure that ethnic studies courses are not being cancelled disproportionately • Students that are disproportionately affected may also be most likely to be enrolled in courses that would be affected, such as English, ESL, Math. • General stats about courses that were cut this semester – could assess PRIE report each Monday • Vulnerable populations also tend to enroll late and get dropped for non-payment 			
7.3	<p>Fall MOU on Non-Instructional/Counselor/Librarian Duties Q&A</p> <ul style="list-style-type: none"> • Faculty will not be expected to engage in more than two high volume or demand professional duties during the Fall 2020 semester. ‘High volume/high demand’ professional duties are any of the following: <ul style="list-style-type: none"> ○ Committee service, program review, 	AFT Rep	15	Discussion

	<ul style="list-style-type: none"> ○ curriculum development (excluding DE addenda) and ○ SLO's. ● Committees or other professional duties for which the faculty member is already given release time or additional compensation shall not count toward the two-activity expectation. Tenure review committees and standing committees of the academic senates will be prioritized over other professional duties. Other professional responsibilities shall not be assigned until these committees are covered, without the prior approval of the appropriate dean. ● Leave is still available until the end of the year. Unclear whether it will be renewed for next year. Can include partial leave (1 class). ● If already fulfilling two high demand tasks, individuals are not required to participate in other committees ● If remain online can renegotiate MOU since expires at the end of Fall 			
7.4	<p>Textbook Affordability Task Force</p> <ul style="list-style-type: none"> ● Official Sub-Committee of Academic Senate (previously task force). 	Harmon	10	<p>Information Action Passed Unanimously: Make the Textbook Affordability</p>

	<ul style="list-style-type: none"> ○ Proposed guidelines – what to inform students about Inclusive Access ● Request for new members: interested in different options/viewpoints on OER and textbook affordability as a whole ● Interface issues between bookstore, faculty, and publisher 			Task Force an official sub-committee of the Academic Senate
7.5	<p>Anti-Racism and Equity, Academic Senate Initiatives</p> <ul style="list-style-type: none"> ● Professional Development (Examples: How to Facilitate Difficult Conversations in the Classroom, Discipline Specific Anti-Racism Training, Black Minds Matter) <ul style="list-style-type: none"> ○ Specific funding for speakers, professional development activities ● Funding Speakers in conjunctions with ACES <ul style="list-style-type: none"> ○ Helpful to have stable source of funding; Prod Dev Planning Cmte meeting Tuesday, Sept. 8th at 1pm ○ 9/22 meeting: share out key takeaways from trainings related to anti-Black racism; role of ACES in particular – working within anti-racist framework ● USC Alliance 	Tedone	20	Discussion

	<ul style="list-style-type: none"> • Survey on Faculty Concerns and Suggestions • District Level: Hiring <ul style="list-style-type: none"> ○ Issues related to screening committees? ○ Recruitment efforts? • District Level: Evaluations • Policies and practices – e.g., how cancellations may be affecting students and faculty of color • Offering Black students support, wrap around services, recruitment - Sustained work is needed • Model behavior for students – must be aware of our own biases and microaggressions. Be aware of biases in interviews, recruitment as well. • UMOJA chapter at Cañada College • Curriculum share – Canvas course may provide organization for looking through others’ materials • Low enrollment in programs = justification for getting rid of program. However, low enrollment may be indicate of larger racist policies within the community • AFT 1493 Teach-In is Sept. 10th will include a strand on anti-racism within the union 			
7.6	Distance/Online Education Training <ul style="list-style-type: none"> • Requirements (number of hours, who provides training) 	Eck	15	Discussion Moved to 9/10 meeting

	<ul style="list-style-type: none"> • Who determines if a faculty member is cleared for teaching online? • 3 years update requirement (what type of training would benefit veteran online instructors) • Compensation 			
7.7	<p>Academic Senate Goals Update on Last Year's Goals</p> <ul style="list-style-type: none"> • Development of procedure for New Instructional Program Development • Development of procedure for Program Revitalization/Program Improvement and Viability • Work with IPC and VPI to streamline Reassigned Time process • Work with District Academic Senate to define ZTC designator in WebSchedule and propose low-cost designator as well • Work with District Academic Senate and Union to continue work on hiring and evaluation policy for full-time non-tenure track faculty • Adjunct representative on Academic Senate (0.05 reassigned time). • Work with marketing and Associated Students to make marketing easier for faculty 	Tedone	20	<p>Discussion Action Moved to 9/10 meeting</p>

	<ul style="list-style-type: none"> • Work with District Academic Senate to look at the big picture plan of professional development • Prioritizing new faculty position proposals • Nominations for ASCCC awards • Nominations for local college awards <p>New Goals</p> <ul style="list-style-type: none"> • Work with CIETL and ACES to support anti-racism and equity professional development training for faculty • Work with District Academic Senate on equity and anti-racism projects, including faculty evaluations, hiring practices, district and college policies and procedures, and training. • Support faculty teaching online • Development of procedure for New Instructional Program Development • Development of procedure for Program Revitalization/Program Improvement and Viability • Prioritizing new faculty position proposals • Nominations for ASCCC awards • Nominations for local college awards • What else? 			
Regular Reports				
8.1	President's report <ul style="list-style-type: none"> • Program Review update 	Tedone	5	Information

	<ul style="list-style-type: none"> Postponing Program Reviews this semester; if requesting resources will need to complete annual update 			
8.2	Treasurer's report <ul style="list-style-type: none"> \$8204 in checking and \$25.01 in savings 	Chan	5	Information
8.3	Curriculum Committee <ul style="list-style-type: none"> Voting on Chair this Friday 	TBA	5	Information
8.4	Professional Development <ul style="list-style-type: none"> Long term deadline approaching in October 	TBA	5	Information
Other Reports, Meetings and Deadlines				
9.1	Upcoming Events, Meetings, Deadlines			
10	Adjourn	Tedone	4:07	Procedure

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Academic Senate for the 2020 – 2021 academic year:

President: Diana Tedone; Vice President: David Eck Secretary: Natalie Alizaga; Treasurer: Daryan Chan Curriculum Committee: TBA Professional Development: TBA; Humanities and Social Sciences Division: ; Science and Technology Division:; Business, Design & Workforce Division:; Kinesiology, Athletics, and Dance:; ASLT: vacant; Student Services/Counseling: Sarah Aranykul