Textbook Affordability Subcommittee Report
for ASGC Meeting of 10 December 2020

Update on Subcommittee Structure
- In the November meeting, the TAS created a draft set of Goals, Responsibilities, and Membership (see attached), to be discussed and, potentially, approved by the ASGC. If any tweaks need to be made, they will be done in the January TAS meeting.

Promise Scholar Program/OER Federal Grant Project
- Unfortunately, we weren't able to complete this grant project documentation in time for the award. However, there is potential to use this document to help us apply for other grant funding. This work is ongoing.
- SPARC reports that Congress may fund another round of this project. For more information and ways that you can help, please go to SPARC's site.

WebSchedule Descriptors/Updates
- TAS and DEAC have worked with Dean Max Hartman on implementing updated descriptors for OER/ZTC courses. The goal is to get new descriptors/icons available for WebSchedule in time for Summer 2021 registration.
- SMCCCD OER/ZTC Leads are finalizing wording and iconography.
    - ZTC: "courses that exclusively use digital course materials that are free of charge to students and may have a low-cost option for print versions...may include open educational resources, institutionally licensed campus library materials that all students enrolled in the course have access to use, and other properly licensed and adopted materials." (SB 13559)
    - Low-Cost: This course requires the purchase of materials with a total cost of $40 or less.
    - No Text/Materials: This course uses no materials--there are no textbooks, lab kits, or other materials that you will be required for this purchase.
- If you are using OER materials, make sure that you notify your division assistant (to get the ZTC label on WebSchedule) and Jai Kumar (in case students ask for a print version of the text).
- If you're looking for OER:
    - Contact Sarah Harmon (harmons@smccd.edu)
    - Check out the TAS OER Spreadsheet
    - Check out Skyline's OER Courses List to see what our colleagues are using (and all have been verified for accessibility)

Meetings and Newsletters
- November-December newsletter will be out on Monday.
- Next meeting is 26 January, 11am-12noon. See Sarah for the Zoom link.
    - Update on Goals/Responsibilities/Membership, if needed;
    - Flex Day activity planning, both local- and district-wide

Textbook Affordability Subcommittee
Goals, Responsibilities, and Membership
DRAFT 24 November 2020

Goals

- In a given term, 75% of courses/sections would be OER-converted (ZCT, Low-Cost, No-Textbook[1]);
- Develop a repository of permanent campus-wide resources;
- Develop partnerships with transfer institutions/programs (through Curriculum);
- Create a program of incentives for all instructors to put their materials in the public domain, including adoption of low-cost materials and ZCT.

Responsibilities

- Evangelize and educate on the use of OER, including new advances in OER (e.g. Rice);
- Encourage adoption of OER and sharing of materials across disciplines;
- Work with faculty to include OER in the COR for their courses, ensuring the rigor is appropriate for the course;
- Distribute the resources across the campus community;
- Work with OER partners at CSM/SKY;
- Report out to ASGC and other participatory governance bodies.

Membership

- ZTC/OER Coordinator
- 1 DE Coordinator
- 1 Librarian
- 1 Bookstore Manager
- 1 representative from each instructional division (H&SS, SciTech, BDW, Counseling, KAD, ASLT)

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[1] ZCT = Zero Cost Textbook (including all other materials); Low-Cost = all materials cost less than $40; No-Text = there are no course materials (e.g. textbooks, articles, lab kits) for this course