

# PBC Program Review Sub-Committee

February 28, 2024

Meeting to review timeline and process changes for the 2024-2025 Program Review  
Cycle

Prepared by PRIE

# 2023 NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Thanksgiving Holiday

# November 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Thanksgiving Holiday

## Important Dates for the 2023-2024 Program Review Cycle

- **Before October 13, 2023:** Submit your completed Comprehensive Program Review or Annual Update, Goals and Resource Requests in TracDat/Improve
- **Before October 27, 2023:** Deans and VPs provide feedback on submitted program reviews.
- **Before November 3, 2023:** Review your supervisor's feedback and incorporate it into a final submittal of your Comprehensive Program Review or Annual Plan in TracDat/Improve

## Important Dates for the 2024-2025 Program Review Cycle

- **Before October 18, 2024:** Submit your completed Comprehensive Program Review or Annual Update, Goals and Resource Requests in **Nuventive**
- **Before November 1, 2024:** Deans and VPs provide feedback on submitted program reviews.
- **Before November 8, 2024:** Review your supervisor's feedback and incorporate it into a final submittal of your Comprehensive Program Review or Annual Plan in **Nuventive**

## 2023-2024 Program Review Schedule (**LAST YEAR**)

- **June 15** – Nuventive/Improve and Data Dashboards open; PRIE available to provide custom data
- **August Flex Day** – Program Review Training open to all
- **September & October Divisions/Department Meetings** – Divisions or departments discuss program reviews at monthly meetings
- **By October 13** – all Comprehensive Program Reviews, Annual Updates, Goals and Resource Requests DUE
- **October 18 & 25** – Deans and VPs review and complete feedback for all program review materials at Cabinet meetings.
- **By October 27** – Supervisors (Deans and VPs) complete their feedback on submitted program reviews
- **By November 3** – All responses to supervisor feedback are due and final submittals of all program reviews and materials are DUE in Nuventive/Improve
- **November 14** - Administrative Program Review Peer Review session
- **November 15 & 16** – PBC Hosts Position Proposal Presentations
- **November 17** – IPC Peer Review session
- **November 29** – SSPC Peer Review session – special meeting
- **December 7** – Senates Prioritize Position Requests
- **February Division/Department Meetings** – Divisions/departments meet to prioritize non-personnel resource requests
- **February 7** – Counseling/VPSS Office/Enrollment Services Department Meetings to prioritize non-personnel requests
- **March 15** – IPC Instructional Program Review Presentations
- **March 20** – PBC receives and certifies non-personnel resource request prioritizations

## 2024-2025 Program Review Schedule & Deadlines - PROPOSED

<b>June 14</b>	Nuventive/Improve and Data Dashboards open; PRIE available to provide custom data. <b>PRIE data dashboards are updated.</b>
<b>August Flex Day</b>	Program Review Training open to all
<b>September &amp; October Divisions/Department Meetings</b>	Divisions or departments discuss program reviews at monthly meetings
<b>October 18</b>	All Comprehensive Program Reviews, Annual Updates, Goals and Resource Requests DUE <b>in Nuventive</b>
<b>November 1</b>	Supervisors (Deans and VPs) complete their feedback on submitted program reviews <b>in Nuventive</b>
<b>November 8</b>	All responses to supervisor feedback are due and final submittals of all program reviews and materials are DUE <b>in Nuventive</b>
<b>November 18</b>	Administrative Peer Review session
<b>November 20 &amp; 21</b>	PBC Hosts Position Proposal Presentations
<b>December 4</b>	SSPC Peer Review session ( <b>possibly move to spring?</b> )
<b>December 5</b>	Senates Prioritize New Position Requests <b>and Recommend to President</b>
<b>February and March Division/Department Meetings</b>	Divisions/departments and VP Offices meet to prioritize non-personnel resource requests
<del><b>March 7</b></del>	IPC Peer Review session ( <b>will likely still occur in Fall semester based on March 1<sup>st</sup> IPC feedback</b> )
<b>March 21</b>	IPC Instructional Program Review Presentations
<b>March 19</b>	<b>PBC Certifies Prioritization Process &amp; Collects Division Summaries</b>

## Program Review Schedule & Deadlines – BOLD PROPOSAL for 2025-26

<b>June 14</b>	Nuventive/Improve and Data Dashboards open; PRIE available to provide custom data. PRIE data dashboards are updated.
<b>August Flex Day</b>	Program Review Training open to all
<b>September &amp; October Divisions/Department Meetings</b>	Divisions or departments discuss program reviews at monthly meetings
<b>October 18</b>	All Comprehensive Program Reviews, Annual Updates, Goals and Resource Requests DUE in Nuventive
<b>November 1</b>	Supervisors (Deans and VPs) complete their feedback on submitted program reviews in Nuventive
<b>November 8</b>	All responses to supervisor feedback are due and final submittals of all program reviews and materials are DUE in Nuventive
<b>November 14</b>	Classified Senate Hosts New Classified Position Presentations
<b>November 15</b>	IPC Hosts New Faculty Position Presentations
<b>November 18</b>	Administrative Peer Review session
<b>December 5</b>	Senates Prioritize New Position Requests and Recommend to President
<b>February and March Division/Department Meetings</b>	Divisions/departments and VP Offices meet to prioritize non-personnel resource requests
<b>March 7</b>	IPC Peer Review session
<b>March 19</b>	PBC Certifies Prioritization Process & Collects Division Summaries
<b>March 21</b>	IPC Instructional Program Review Presentations
<b>March 26</b>	SSPC Peer Review session
<b>April 9</b>	SSPC Program Review Presentations