

Outstanding Classified Staff Award

Nature of the Award. Honor one classified staff member per year with the Outstanding Classified Staff Award. Generously supported by the Academic Senate Governing Council, the award carries a prize of \$100 for each recipient.

The intention of the award is to honor classified staff members who have established an extraordinary record of contribution to supporting the mission of the college.

Eligibility. All classified staff members at Cañada College are eligible for the award. An individual may receive the award more than once, provided a period of ten years or more separates the awards and each subsequent award is based on achievements other than those recognized by an earlier award.

Criteria. The principal criteria for receiving this award will be a record of superlative service as evidenced by:

1. providing exemplary service to students, faculty, other staff or administrators
2. demonstrating a commitment to quality work and continual improvement
3. participating in college committees or campus activities
4. fostering a positive learning and working environment

Nominating procedure. Faculty, staff, administrators, and students may nominate individual staff members that meet the evaluation criteria. To be considered, nominations must include a brief (1 page max) description of how the nominee meets the award criteria. Members of the Academic Senate Governing Council will review nominations to determine the recipients for this award.

Deadlines.

All nomination materials are must be received by the last ASGC meeting in April. The award will be presented at our all-college End of the Year Celebration.