Textbook Affordability Subcommittee Meeting
for 28 November 2023, 1-2pm
Faculty Teaching and Learning Center and Lounge (FTLCL; 9-154)
and via Zoom

Attendance:

- Present: Sarah Harmon, Allison Hughes, Jai Kumar, Nada Nekrep, John Pérez, Anniqua Rana, Diana Tedone-Goldstone
- Guests: Ron Andrade
- Absent: Leonor Cabrera, Chialin Hsieh, Ignacio Morales, Tessa Noriega
- Humanities and Social Sciences Division Representative

Agenda Notes

I. Introductions and Welcome (5 minutes; Information)
II. CCCCO ZTC Acceleration Grant Updates (10 minutes; Information/Discussion)
    a. Sarah submitted the ECE AS-T and MATH AS-T plans with a couple minor modifications that came about through participatory governance comments.
    b. CCCCO will get back to us soon (unclear when; perhaps December) as to whether our plans have been approved and/or changes that need to be made, including if we'll be asked to collaborate with other colleges who submitted similar plans.
    c. Once we hear from CCCCO, Sarah will start working with teams to create solid plans—more info on this in the Spring.
    d. Anniqua: Let's also look to connect with DEAC, Professional Development as these opportunities get firmed up.
III. ZTC Adopter Cohort Updates (10 minutes; Information/Discussion)
    a. Fall 2023 Cohort
        i. All projects on pace to finish by 8 December!
    b. Spring 2024 plans and ideas
        i. Open on 25 January (the first Academic Senate meeting of Spring 2024)
        ii. Full timeline on the ZTC Adopter Program webpage
    c. Combining ZTC Adopter projects with Canvas shells
        i. In the Spring, Diana and Sarah will work with the Distance Education team (Nada, Allison, the new Instructional Technologist) to identify ways to best support all those who are doing both ZTC and Canvas shells.
            1. That might unlock funding and support for these projects from other pots of funds.
            2. POCR/ZTC Canvas shell templates
        ii. Various ideas about how to help those doing projects, including toolkits and support for specific platforms.
IV. CCCCO ZTC Implementation and Acceleration Grant Updates (15 minutes; Information)
    a. Progress on GEs
        i. Getting better, although still dependent upon specific faculty in some departments. But the tide is changing!
    b. Progress on Implementation Grant Pathways
        i. Still on track to have PHYS, ECE AA-T and Inclusion Support Certificate, COMM will definitely be full pathways, with more to come.
    c. Update on Acceleration Grant Pathways
        i. See II.
V. Spring 2024 Student and Faculty Workshops (10 minutes, Discussion)
    a. FTLCL Workshops
        i. Note-taking strategies with OER/Library Materials
        ii. Diana and Library Crew will revisit the Library Resources workshop to include more recent additions
        iii. From the District Flex Day mini-conference on Artificial Intelligence, Sarah and the Distance Education Team will work on some ideas.

      b. Student/Learning Center Workshops
           i. Ron said that attendance for digital resources workshops wasn't quite as high, so they'll be folding them into other internet-based workshops that teach digital literacy overall.
           ii. Both the Learning Center and the Library will be holding workshops in English and Spanish.
           iii. In their slate of workshops is one on notetaking, which will incorporate digital note taking for students.
      c. Flex Day ideas
           i. January: Diana will do a Creative Commons workshop—may lead to follow-up workshops in April or in the FTLCL.
           ii. POCR and ZTC—ordering of the work, how to address various aspects
VI. Adjourn.

Important links

- Textbook Affordability Subcommittee website
- OER/ZTC LibGuide
- SMCCCD OER/ZTC Website
- ASCCC OERI Website

Next (potential) meeting: 23 January 2024, 1-2pm, FTLCL/Zoom