



Monday, January 22, 2018

1:30pm-2:30pm

Building 9-154

Minutes

Attendees: Maggie Baez, Jeanne Stalker, Chrissy Kincer, Barbara Bucton, Yesenia A. Mercado, Jamie Hui, Jonna Pounds, Candice Johnson, Jose Romero, Mayra Arellano, Debbie Joy, Maggie Lozano, Hugo Enciso, Lucy Nolasco, Maria Huning

1. Review and approve Minutes- December 18, 2017
 - a. Change Game and Thrones to Game of Thrones (1.b)
 - b. Heidi spelling change to Heidi (9.ii)
 - c. Minutes approved

2. Professional and Personal Growth Opportunities- Phillip King (reschedule)

3. District Participatory Governance Committee – Jeri Eznekier
Changes to District Policies regarding Community Education Classes
 - a. Community and cooperate education infringing in our college courses
 - b. Offering non-credit and online courses with course descriptions that are very similar to the college courses

4. Classified Statement of Ethics- Jeanne Stalker
 - a. Will share link via email
 - b. Approved by vote by classified at all three campuses and District

5. Upcoming Events- Candice Johnson and Jose Romero
 - a. Soup Day throughout semester (Spring 18)
 - i. Opportunity to fundraise and invite faculty
 - ii. 2x month (February and March)
 1. (3) Bring soup in crockpot
 2. Few to bring bread or other
 3. Water dispenser, supplies
 4. 12:30pm-1:30pm
 5. There will be sign-up sheet/RSVP
 - b. Fundraising baskets
 - i. Valentine’s Day basket
 1. Valentine’s baskets to be sponsored by Classified Senate (3) \$150.00 = \$450.00 (add to Classified Senate budget)
 2. (3) Baskets done by January 30th
 3. Ideas for baskets



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- a. Movie passes, dinner, gift cards, wine, Uber gift card
- b. 3 baskets to be the same
- c. Fundraising venues
 - i. Main and Elm- Mix and Mingle
 - 1. First Fridays of the month
 - ii. Sea Bowl- (Pacifica) Mix and Mingle
- d. Earth Day- Classified Senate handout seed packets
- e. Holiday baskets are provided through donations
- f. Officers will work on an operating budget

6. Financial Report- Hugo Enciso

Cash	\$127.00
Savings	\$2080.65
Checking	\$1190.89

- a. Holiday Basket Drawing raised \$1135 in 2017, last year \$1071
- b. Foundation account balance \$12,000
- c. Gail Kamei Scholarship account balance \$1,100
- d. Pat Hanada Scholarship account balance \$1,200
- e. Voluntary payroll deductions are \$92.00 per month
- f. Donation for scholarship \$200.00
- g. Optional Payroll Deduction for all Classified Personnel form, see [Classified Senate webpage](#) for form

7. Committee Reports

- a. ACES- looking for representatives
- b. VPI hiring committee- Chrissy Kincer
 - i. What are we looking for in the next VPI, can also email Chrissy kincerc@smccd.edu your suggestions
 - 1. To see what VPI understands the importance of working with Student Services
 - 2. Dealt with declining enrollment
 - 3. Involved with the community at large, visible, engaged, understand community, participate in community events
 - 4. Able to express their limitations and ability to ask for help
- c. Accreditation (on-going)
 - i. Accreditation Officer, Tracy Huang, huangt@smccd.edu



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- d. Professional Development Committee
 - i. Email to go out to all Classified to join committee as a representative
 - e. If you are on a committee please plan to attend and report or have a colleague report back to Classified Senate if you are not able to attend.
 - f. Guided Pathways
 - i. Solicit support and help, it is a college-wide redesign
 - ii. How to onboard students, connect with major, support in and outside classroom
 - iii. Student Voices-Career Ladders to help design, informing how students experience the college
2. Other/Public comments
- a. Cañada College Men's basketball against SF City College on 2/7 at CSM Building 8, 7:00pm
 - b. ASCC upcoming events
 - i. Lunar New Year 2/12
 - ii. Black History 2/13
 - iii. Valentine's Day 2/14
 - iv. Pi Day 3/14
 - v. Earth Day 4/19
 - c. FERPA training (early February)
 - d. Eugene Whitlock plans to continue to hold a Q&A session at Cañada College

Upcoming Meetings:

February 12, 2018

March 19, 2018

April 16, 2018

May 21, 2018