



Thursday, November 9, 2023 | 1:00pm - 2:00pm

Participants: Dr. Alex Claxton, Nimsi Garcia, Maria Huning, Roz Young, Olivia Cortez-Figueroa
 Carlos Luna, Paul Gaskins, Debbie Joy

Guests: Dr. Anniqua Rana, Allison Hughes, Dr. O'KenZoe

Minutes

Agenda Item	Notes
Welcome	Everyone was welcomed.
Food Vendor RFP	RFP for food services was incomplete so they went with 5 more years of Pacific Dining instead of going back out for another RFP. If anyone is not thrilled with this outcome, please let us know.
DEAC & Tech Committee Bylaws Review	<p>Dr. Anniqua Rana, Interim Dean ASLT Cañada College & Allison Hughes shared key points:</p> <ul style="list-style-type: none"> • aligned the by-laws to PBC guidelines • created a more inclusive membership • and seeks to coordinate the meeting times of the two committees because of the overlap of responsibilities and in acknowledgment of our members' time constraints <p>Tech Committee bylaws https://docs.google.com/document/d/1C8BppNqW8Ka4eaIHfS33GXEyNQrMCco25PybnEGtbkl/edit</p> <p>DEAC bylaws https://docs.google.com/document/d/1D9rqvKZskWHnqt6iIVuKTBjuIODQwFnXKjBy5aYXpSY/edit</p> <p>A member shared they will be bringing their concerns to PBC about the membership being too big and lack of parity with faculty on the committee.</p> <p>Allison advised for clarification on not wanting a big membership but also wanting more membership and also for specific recommendations.</p> <p>Members indicated that it's really two issues, 1. We don't think it should be so big, so please reduce the membership. 2. If you can't reduce membership, consider adding classified from other areas such as lab techs, tutors/instructional aides, retention specialists.</p>

Meeting with Ombuds	<p>Dr. O’KenZoe spoke on the Ombuds Office and his proposal to various groups (instead of having an ombuds that shows up to say I see what you’re going through OR have someone who can do something about it). Shared the office website: https://smccd.edu/ombuds/</p> <p>He hopes people feel he is an easy person to talk to and more than that he is a problem solver. Can be very candid on sore points that can be resolved. Is here to be supportive. Attending classified and faculty senates so folks know they can express their thoughts or concerns and whether they want to find solutions. A member asked for clarity on how is the office of the ombuds different or similar to the office of compliance with Mwanaisha Sims? His office does not deal with Title IX or ADA. If a person already has a legal claim OR if a person is at the very tail end of having secured an attorney, he cannot work with that person. He tends to stay out of any sense of legality. As long as it's unrelated, they can still come to him on other issues. He will not be providing legal advice. He is seeking clarity on how the person wants to resolve it? What is their level of comfort addressing their supervisor?</p> <p>Another member asked if there is a level of escalation that it has to get to before they can engage the Ombuds? Dr. O’KenZoe answered there is none. People can come to him at any time. Another member offered a hypothetical scenario of there being a custodial member who was told that they can’t use a kitchen area, who can they go to, the Ombuds Office? He indicated yes, and he would ask, “What do you think is going on here, what is your level of comfortability? What is the end goal?”</p>
Accreditation Steering Committee	<p>Maria H. shared that it is accreditation time! We need to have an accreditation steering committee for the college. A structure has already been agreed upon by PBC: 4 tri-chairs, accreditation liaison officer, faculty lead, admin as needed, college president. Duties are to look at the standard and to ask others to look at PRIE data and come up with solutions for holes by accreditation. “Less do the work, and more think about it.” Calling for 4 classified staff to be 4 tri-chairs and it will go out by email. Please see slides from PBC on Proposal to establish an Accreditation Steering Committee for ISER 2025</p>
Upcoming Events	<p>Friendsgiving will be on 11/20 at noon to 1pm! Link to sign up: https://docs.google.com/spreadsheets/d/1rRvkRvv9-pWh2HYVgmnfImftH1Q6LmkZDIqwVgY3Y2s/edit?usp=sharing</p> <p>Our Hygge Social is 12/14 and we hope to have a cozy event that includes our Holiday Basket Drawing! Keep a lookout for that flier.</p>
Reminders	<p>No meeting on 11/23!</p>

End	2:03pm
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Cañada Classified Senate
Friends Giving
POTLUCK

NOVEMBER 20
BUILDING 9, ROOM 123

11:00 am - 1:00 pm
SIGN UP TO BRING
FOOD HERE:



<https://tinyurl.com/petf6wvf>

FOR DISABILITY-RELATED ACCOMMODATIONS,
PLEASE EMAIL: CANVPSS@SMCCD.EDU OR CALL (650) 306-3234.

CAÑADA CLASSIFIED SENATE

SAVE THESE DATES!



Halloween
Grab & Go



Thanksgiving
Potluck



Hygge
Social

If you have questions or recommendations,
please reach out to Activities Coordinator,
Nimsi Garcia at garcian@smccd.edu or call (650) 306-3481.

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