

Humanities and Social Sciences Division

AGENDA

Friday, March 2, 2018

12:00 to 2:00

Location: 3-142

12:00 General Announcements

12:10 Updates

Participatory Governance Committees

1. Academic Committee for Equity and Success, Rebekah Taveau
2. Academic Senate, Doniella Maher
3. Curriculum Committee, Katie Schertle
4. Instructional Planning Committee, Katie Schertle
5. Planning and Budget Committee, David Meckler

Division Updates

1. Dreamer Task Force, Kristen Parks
2. AFT, Monica Malamud

12:30 Information and Discussion

1. HSS Student Awards, Doniella Maher
2. Institutional and Division Equity Gaps, Rebekah Taveau, ACES, and Tracy Huang, interim Dean, Planning, Research, and Institutional Effectiveness (PRIE)
3. HSS Document Cameras
4. Approved Requests for Reassignment
 - a. Business Department Coordinator for Strategic Planning & Growth
(3 units per semester. 4 semesters, starting Fall 2018) – **Candice Nance**
 - b. GE Pathways Coordinator
(3 units per semester. 4 semesters, starting Fall 2018) – **Denise Erickson**
 - c. English Department Coordinator
(1.5 units per semester. 4 semesters, starting Fall 2018) – **Doniella Maher**
 - d. Social Science Coordinator
(2 units per semester. 4 semesters, starting Fall 2018) – **Faculty TBD**
5. Program Review Process and Timeline
6. Late Add Petitions

Reminders:

- Spring Recess: March 26 to March 30
- Last Day to Withdraw: April 26
- Finals Week: May 19 to May 25

Please Note, Final Examinations:

1. "Final examination periods are included within the required number of service days. Instructors must meet all assigned classes for final examinations at the appropriate hour as published in the College final examination schedule, except by written permission in advance from the appropriate Vice President" (AFT Agreement, 2016-2019, 7.10).

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2. Off-Campus/Evening/Weekend Classes:
“Final examinations for all evening, off-campus, Saturday and Sunday classes will be given during the LAST class meeting scheduled for the course. If a class meets more than once a week, regular instruction is to be held for each evening the class meets prior to the final exam” (Schedule of Classes, 5).

Spring 2018 Division Meetings, 3-142:

Division meetings are regularly scheduled for the first Friday of the month.

1. Friday, February 2, 12:00 to 2:00
2. Friday, March 2, 12:00 to 2:00
3. Friday, April 6, 12:00 to 2:00
4. Friday, May 4, 12:00 to 2:00