



2015/2016

Tentative Budget Proposal

DRAFT 1

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Overview

- FY 15/16 proposed college budget for unrestricted funds
- Funding allocated to college through Resource Allocation Model
 - Unrestricted base allocation
 - International student funds
 - Proposition 30
 - Local revenues
- This is a first draft of overall budget

Budget Development Process (through May 2015)

- Review of budget assumptions
 - FTES and FTEF
 - Productivity levels
 - COLA, column and step increases
 - Funding changes (Measure G)
- Review of regular employees (position control)

Salary Comparison by Classification – All Funds (2015/2016)	
Job Classification	Budgeted Amount
College Administrators & Management	\$2,752,472
Classified Staff	\$5,358,940
Instructional Personnel	\$7,242,728
Total (salaries only)	\$15,354,140

Budget Development Process (through May 2015)

- Review of FY 13/14 and 14/15 Adopted Budgets and Expenditures
- Meetings with budget administrators to review department/division budgets
 - Verify regular positions
 - Confirm hourly employee needs
 - Review discretionary budget needs
- Make changes, revise department/division budgets and positions
- Aggregate department and division budgets to create overall college proposed budget

Factors Influencing College Budget

- Impact of Measure G
 - \$1.5 million
- Variability of hourly employee costs
 - Productivity levels
- Decreasing FTES (enrollment)
 - Build on work of Strategic Enrollment Group

5-Year Changes (2009/2010 - 2013/2014)		
	Change	% Change
FTES	-971.77	-19.2%
Headcount	-1,175	-10.1%
Enrollment	-3,799	-9.9%
Sections	-35	-2.3%

Proposed College Budget

Immediate known options to balance 15/16 Budget :

1. Review vacant funded positions
2. Identify opportunities to leverage our Fund 3 sources
3. Reduce hourly salaries (Short-term employees, hourly faculty, student workers)

Hourly Salary Distribution	
Job Classification	Budgeted Amount
Hourly Classified	\$117,656
Student Workers	\$157,342
Hourly Faculty (non-teaching)	\$285,069
Hourly Faculty	\$3,712,911
Total	\$4,272,978

Proposed College Budget

Cañada College 2015-2016 Tentative Budget Summary
DRAFT 1: As of 05/01/15

	Expenses	Revenue
Unrestricted Allocation		\$ 20,066,025
Regular Employees (salaries & benefits)	\$ 16,363,567	
Hourly Salaries	\$ 4,272,978	
Discretionary	\$ 703,797	
	Total Expenses	\$ 21,340,341
	Total Revenue	\$ 20,066,025
	Balance (Shortage)	\$ (1,274,316.39)

Next Steps

- May – June:
 - Governor's May revise
 - Review budget implications and adjust college budget
 - Balance college tentative budget (DRAFT 2)
 - Continue work towards developing final budget
- June – August:
 - Identify budget inputs based on adopted state budget, county tax assessments, legislative changes)
 - Final adjustments made to 15/16 college budget
 - Final budget submitted to District
- September:
 - Final budget adopted by Board of Trustees
 - Presentation of adopted budget (and 14/15 year-end budget) to PBC

Moving Forward

- Improving budget transparency
 - Budget development
 - Budget adoption
 - Budget monitoring
- Optimizing our resources
 - Collaborative approach
 - Regular communication and feedback
 - Flexibility, receptiveness to ideas, adaptability
- Increasing efficiency
 - Decision making processes
 - Communicating effectiveness
 - Continuous assessment and improvements