



**PLANNING AND BUDGETING COUNCIL  
MEETING AGENDA  
Wednesday, February 17, 2016  
Building 2 - Room 10, 2:10 to 4:10 pm**

<u>AGENDA ITEM</u>	<u>PRESENTER</u>	<u>PROCESS</u>	<u>TIME</u>
1) WELCOME	Doug Hirzel and Debbie Joy		
2) APPROVAL OF MINUTES	PBC Co-Chairs	Action	5 minutes
3) BUSINESS			
A. Vice President Student Services Search Update	Michelle Marquez	Information	10 minutes
B. College President Search Update	Michelle Marquez	Information	10 minutes
C. Mid-Term Report	Chialin Hsieh	Information	10 minutes
D. Budget Development Timeline	Michelle Marquez	Information	10 minutes
E. Principles of Space Planning	Michelle Marquez and Winnie Kwofie	Discussion	30 minutes
F. Reminder: Hiring Process	Doug Hirzel	Information	10 minutes
1. New Position Proposals	due February 17		
2. New Position Proposals Presentations and Discussions	March 2 and March 8		
G. Reminders		Information	10 minutes
1. Program Reviews and Resource Requests	due February 29		
2. SPOL Training	as needed		
H. STAFFING UPDATES	Michelle Marquez	Information	5 minutes
1. Interior Design			
4) MATTERS OF PUBLIC INTEREST			
5) ADJOURN	Doug Hirzel and Debbie Joy		

**PBC MEETINGS ARE OPEN TO ALL**

**Upcoming Meetings:  
March 2 and March 8: New Position Proposals Presentations and Discussions  
March 16  
April 6 and 20  
May 4 and 18**