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| | <ul style="list-style-type: none"> - Team was formed to complete the Cañada's report, including Interim Dean Reed, Interim Dean of Counseling Gloria Darafshi, Director of Student Support Diva Ward, Professor Rebekah Taveau. - The team is working on the 2017-19 report which is due to the state in December. During this process, the team will focus on the work that is currently underway across the three plans. - Draft of report will be available for the college community to review and provide feedback. Target date for this review period is October 16-November 16. Subsequently, this report will be brought to the Board of Trustees' approval and then submitted to the state. |
| <p>C. Space Management System</p> | <p>VPAS Michelle Marquez provided information on the space management Highlights:</p> <ul style="list-style-type: none"> - The District has purchased Ad Astra Information System scheduling/space management platform for use at the three colleges. We anticipate this will be an efficient and effective tool for the utilization of our campus classroom and non-classroom space. - Important feature is this platform can integrate with Banner system. - Also, will be able to include details of classroom and meeting room, including capacity, available, type of work area/stations available, presentation equipment, etc. - Skyline will be the first campus to install. We look forward to their reports and will use their experience to help with our implementation. - CSM and Cañada will implement at the same time. As-Astra provide onsite support during this process and the combined implementation may prove more effective than the two campuses approaching singly. <p>Michelle will report to PBC any related news and developments.</p> |
| <p>D. College Strategic Metrics</p> | <p>Motion to move forward and monitor College Strategic Metrics adopted by the Board of Trustees. Jamillah Moore and Tracy Huang provided follow up information in the College Strategic Metrics. As discussed at September 20 PBC meeting, it was anticipated that the SMCCD Board of Trustees would adopt metrics to be used at the three colleges, individually and collectively to monitor the District Strategic Plan's implementation and progress.</p> <ul style="list-style-type: none"> - The cohort to be studied is first-time, full-time students. - Metrics include: use of student education plan, persistence, progression, and completion. <p>President Moore reported that this was completed. PBC members expressed that this should continue to be discussed at PBC as appropriate to monitor progress and discuss any relevant developments. Motion to move forward and continue to monitor College Strategic Metrics as adopted passed unanimously.</p> |
| <p>E. Pathways/Career Ladders Project Grant</p> | <p>Phillip King informed on update on the college's Guided Pathways efforts. Background:</p> <ul style="list-style-type: none"> - The college sent a team to the September 26 Guided Pathways Workshop in Sacramento. These workshops are being held as the California community colleges move forward on the state's Guided Pathways initiative. The workshop is required to take part in the process and provides a forum for administrators, faculty and staff to hear experiences and gain related information - A summary of the outlining the draft College's proposal is attached. The effort will begin with a long-term inquiry phase to share, bring in and discuss available resources. - It is important that faculty is represented in developing and completing this proposal. It is slated for completion in time to seek Board approval in November with submission to the state by December. - Additionally, Partnerships with the Career Ladders Project is already in existence at all three colleges and a potential collaboration may be developed with guided pathways and the CLP grant. This will be a Flex Day item in January. |

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| F. Flex Day Reminder | Michelle Marquez reminded that Flex Day is next Wednesday, October 11. Please also complete the feedback form afterwards to help us with future planning. |
| G. Planning Council Updates: | <p>Administrative Planning Council, Michelle Marquez: APC has not yet met this semester.</p> <p>Student Services Planning Council, Max Hartman: Discussion on Program Review – which programs were up for review this year and related information including SPOL access, resources requests, proposed positions. VP Marquez advised that she was directly contacted to address some of these items</p> <p>Instructional Planning Council: David M. Johnson: Discussed reassigned time budget (as discussed at previous PBC meeting) and requested comments/concerns. None received to-date.</p> |
| H. President's Update | <ol style="list-style-type: none"> 1) IEPI 3rd visit occurred on Friday September 22. College report was completed and discussed with the team. Important factor resulting from the process was an examination of the role of Planning and Budgeting Council and integrated the effort of budgeting and planning. This will be a discussion item at a future PBC meeting. 2) Thank you for attending College Wide meeting on equity and diversity on September 26. It was well-received by students, faculty, and staff. A followup meeting is being planned. 3) Organizational charts are in progress for the college. These will reflect the changes in reporting structure and program included in each division. These also reflect examples of the three colleges working together in filling leadership roles. As an example, President Moore discussed the organizational chart for the college cabinet. |
| I. Matters of Public Interest | Nadya Sigona reminded the group of Transfer Tuesday and Transfer Day on October 17. |
| III. ADJOURN | Meeting adjourned at 4:00 pm. |