



**Draft**

**PLANNING AND BUDGETING COUNCIL MEETING MINUTES**

**Wednesday, November 20, 2019**

**Building 3, Room 142**

**Regular Meeting: 2:10 – 4:00 p.m.**

**Members present:** Diana Tedone, Jeanne Stalker, Salumeh Eslamieh, Nick Carr, Michael Hoffman, JT Eden, Aleen Ghanem, Ada Ocampo, Jeri Eznekier, Rachel Corrales, Chantal Sosa, Roslind Young, Karen Engel, Leonor Cabrera, Megan Rodriguez Anton, James Carranza, Jamillah Moore, Max Hartman, Graciano Mendoza, Manuel Alejandro Pérez, Paul Naas, Nick Martin.

**Members absent:** Tammy Robinson.

**Guests and others present:** Bernata Slater, Peter Fitzsimmons, Tom Bauer (SMCCCD); Carol Liu (PRIE Student Worker)

AGENDA ITEM	CONTENT
<p><b>Welcome and Introductions</b> <b>Approval of Minutes</b></p>	<p>Meeting called to order at 2:16 p.m. Motion to approve of Consent Agenda items. Motion passed. The Committee voted to amend the agenda to allow for the PRIE report on the CCSSE Student Engagement Survey results to have more time, giving the Guided Pathways report on Interest Areas 5 minutes and the CCSSE Student Engagement item 35 minutes. Moved and passed.</p>
<p><b>Auxiliary Services</b></p>	<p>Tom Bauer, Vice Chancellor, Auxiliary Services returned to provide updates to the Planning and Budgeting Council on the district's Auxiliary Services programs.</p> <p><u>Bookstore Update:</u> The Board of Trustees have scheduled a meeting for December 9, 2019.</p> <p>Tom Byrne, from Campus Bookstore Consulting, will report back his findings followed by a discussion with the board and they will plan to have a strategy approved by January.</p> <p><u>Food Service:</u> Tom has been working with VPSS Manuel Pérez along with the other vice presidents and managers on food insecurity at Cañada and \$1 million has been set aside to address the problem. They worked on developing a program that did not use a One Card system, but determined that they will have to use One Card so it is transactable. It will allow department and parent donations and food insecurity money to be available to students.</p> <p>Request for proposal for two companies with a one card system.</p> <ul style="list-style-type: none"> <li>• Plans to have a mobile app modeled after SF State –“Gator Grub Alert app”</li> </ul> <p><u>Kinesiology and Wellness Center Building 1 Update:</u> PBC members had follow up questions regarding the current construction and plans for the new Kinesiology and Wellness Center Building.</p> <p>FAQ'S handout was provided to the committee.</p> <ul style="list-style-type: none"> <li>• Q1) Parking near building 1? Yes</li> <li>• Q2) All 3 campus programs</li> <li>• Q9) \$4000 remaining district salary, 1.4 million assessments which is half of the 8-9 million.</li> <li>• February: the board will decide other than equipment</li> </ul>

	<ul style="list-style-type: none"> <li>• Structure of membership, SMAC members transition membership? Rate structure pending, students and faculty rate, higher and lower rates will most likely apply.</li> <li>• Q9) Operational surplus-Promise- remaining for SMAC 4.3 million Athletic Club not determined Board committed to Promise</li> <li>• Funding Grants ( 4 Areas)</li> <li>• Promise Foundation dollars, Auxiliary Services, AV19</li> <li>• Tennis Courts – rental through Rachel Corrales</li> <li>• AXIS (SP?) Management Club – college pays salary Management fee \$60,000 month, bonus budget plan, total district</li> <li>• Q) How are they making a profit? Saving on fulltime employees; benefits, etc.</li> <li>• Q) Faculty ability to pick up hours, conflict on not considering union employees because not hiring unions.</li> </ul>
<b>District Budget Presentation</b>	<p>Bernata Slater, Chief Financial Officer, SMCCCD Fairly dated Budget Plan 2019-2020 presented overview of budget guidelines, initiatives, board goals and district strategic plan</p> <ul style="list-style-type: none"> <li>• Expand Promise program to serve 2,000 students</li> <li>• State budget was signed off on June 27, 2019 before deadline</li> <li>• Changes were made to recently implemented student centered funding formula</li> <li>• Discussion on “cost of living” funding- first generation students</li> <li>• CA College Promise expansion (2 year approval)</li> <li>• CAL Grants/ Budget Cycle</li> <li>• Chief Student Officer considering similar funding at Cañada College overlooking impacting the student programs overall. High stakes conversation for rural colleges impacting negatively.</li> <li>• PROP 51- 3 projects fund approved</li> <li>• Budget YR-YR comparison 2019-2020 budget</li> </ul> <p>2019-2020 Initiatives</p> <ul style="list-style-type: none"> <li>• Promise Scholar Program</li> <li>• CRM system</li> <li>• Equity Institute</li> <li>• Food Insecurity Initiative TBD because pilot program</li> <li>• Employer Increases</li> </ul>
<b>Guided Pathways Interest Areas – (adoption)</b>	<p>The Committee considered the four Interest Areas as recommended by the Guided Pathways Steering Committee and SSPC. Caveat: if a program is missing or new programs get developed, these Interest Areas will be modified as needed.</p> <ul style="list-style-type: none"> <li>• Science Health</li> <li>• Art Design &amp; Performance</li> <li>• Business</li> <li>• Human Behavior &amp; Culture</li> </ul> <p>With caveat, Roslind Young moved to adopt these Interest Areas as a college, Karen Engel seconds. Committee adopts</p>
<b>Student Engagement Results of the Spring 2019 Community College Survey of Student Engagement</b>	<p>Dean of PRIE, Karen Engel, and Carol Liu, PRIE student worker, presented a summary of major findings of the college-wide survey of students conducted last spring, 2019: the Community College Survey of Student Engagement (CCSSE). This is a national survey which the College strives to</p>

	complete every two years as a way to benchmark itself against a national group of medium-sized community colleges. The results are provided in the slides attached as materials for the meeting.
<b>STANDING ITEMS</b>	
<b>Guided Pathways</b>	<i>This item was discussed as part of the main agenda - above</i>
<b>ACES Committee Report</b>	Interim Dean Ronald Andrade: video invite to attend Tuesday, November 26, 2019
<b>SEM Committee Report</b>	Dean of PRIE, Karen Engel reported that the SEM Committee met earlier in the day and discussed the program plans for KAD as well as the need for more streamlined outreach efforts. The Committee has also planned a retreat for January 31 during which it will synthesize its findings and recommendations in order to bring a draft SEM Plan to PBC Feb/March of 2020.
<b>Planning Council Reports</b>	SSPC discussions canceled next week
<b>Staffing Update</b>	Approved as part of the Consent Agenda.
<b>President's Update</b>	President Moore thanked the committee for the Canada College KAD building events. Reminded the committee that comments and feedback access is available on KAD website.
<b>Matters of Public Interest</b>	Men's & Woman's qualified State playoff, invite to attend the games and cheer for Colts.
<b>ADJOURNMENT</b>	4:01 PM