

## Academic Support and Learning Technologies Non-Personnel Resource Request Update

Here is the timeline of the ASLT non-personnel prioritization:

Prioritization process was in alignment with the EMP and other college priorities.

- At the Feb 8 ASLT Division meeting ([Agenda](#)) the Library and DEAC team members presented the information regarding the items listed in program review.
- As a follow-up, at the Library meeting, the team discussed the priorities, and categorized and prioritized.
- DEAC leads prioritized and collaborated with District DEAC to prioritize the items for DEAC
- At the March 14 ASLT Division meeting, the Division discussed the priorities and finalized them ([Minutes](#) with priorities)

Email sent to Library team before March Division meeting:

**Subject:** Prioritizing Library non-personnel requests

Dear colleagues,

In alignment with PBC guidelines, please complete this [survey](#) by March 14.

### [Divisions Prioritize Requests](#)

All College Divisions are welcome to prioritize their non-personnel resource requests in the manner most appropriate for them. We recommend that divisions use the [Resource Prioritization Guide](#) below to prioritize their resources. Or they may use another prioritization tool. Whatever tool is used (if any), the Division must document its use and present the tool along with their overall prioritization to PBC each year.

1. Do the program's goals support the achievement of the College's Vision and Values, including:
  1. Closing the equity gaps identified in the Program, Division or College?
  2. Contributing to Latinx (HSI) and Asian American, Native American, and Pacific Islander (AANAPISI) student success in the Program, Division or College?
  3. Contributing to Black and African American student success in the Program, Division or College?