

TO: Members of the Board of Trustees

FROM: Melissa Moreno, J.D., Interim Chancellor

PREPARED BY: Julie Johnson, Chief Human Resources Officer
David Feune, Director, Human Resources

APPROVAL OF PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

**A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT, AND REASSIGNMENT
(NP = New position, * = New Employee)**

None

B. PUBLIC EMPLOYMENT

1. New Hires (NP = New Position, * = New Employee)

Skyline College

Kyar Loo*	Office Assistant II	Counseling
------------------	---------------------	------------

Correction: At its meeting on January 24, 2024, the Board approved Kyar Loo’s new full-time, 12-month classified employment (Grade 18 of the Classified Salary Schedule 60; salary range: \$61,908 - \$78,924), effective January 25, 2024, replacing Sean Wen who was reassigned. A correction is being made to this item. The Office of Human Resources was informed that Kyar Loo’s start date is February 29, 2024. Therefore, with the adoption of this report, the Board rescinds its approval previously granted to this item.

2. Re-Employment

District Office

Ivane Jividze	Public Safety Officer	Public Safety
----------------------	-----------------------	---------------

At its meeting on December 13, 2023, the Board approved Ivane Jividze’s resignation, effective November 30, 2023. Ivan Jividze has expressed an interest in returning to the currently vacant Public Safety Officer position. Staff is recommending the reinstatement of Ivane Jividze, effective February 4, 2024.

C. REASSIGNMENT THROUGH THE HIRING PROCESS

None

D. TRANSFER/ADMINISTRATIVE REASSIGNMENT

None

E. NON-REPRESENTED EMPLOYEES ADDITIONAL DUTIES ASSIGNMENT

None

F. CHANGES IN STAFF ALLOCATION

None

G. PHASE-IN RETIREMENT

None

H. LEAVE OF ABSENCE

None

I. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

None

2. Post-Retirement

None

3. Resignation

District Office

David Johnson

Maintenance Engineer

Facilities

Resignation effective February 9, 2024, with 1.75 years of District service.

J. ESTABLISHMENT OF EQUIVALENCY TO MINIMUM QUALIFICATIONS

None

K. PROFESSIONAL EXPERT/CONTRACT POSITIONS

None

L. SHORT-TERM, NON-CONTINUING POSITIONS

None