

TO: Members of the Board of Trustees

FROM: Melissa Moreno, J.D., Interim Chancellor

PREPARED BY: Julie Johnson, Chief Human Resources Officer
David Feune, Director, Human Resources

APPROVAL OF PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

**A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT, AND REASSIGNMENT
(NP = New position, * = New Employee)**

B. PUBLIC EMPLOYMENT

1. New Hires (NP = New Position, * = New Employee)

College of San Mateo

Kenneth Haren	Athletic Equipment Manager	Kinesiology, Athletics, Dance
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New part-time (48%), 12-month classified employment (Grade 21 of the Classified Salary Schedule 60; Salary Range: \$31,881.60 - \$40,746.24), effective October 5, 2023, replacing Sean Price who resigned.

Mercedes Teuntor*	Office Assistant II (NP)	Math and Science
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New part-time (48%), 10-month classified employment (Grade 18 of the Classified Salary Schedule 60; Salary Range: \$24,763.20 - \$31,569.60), effective October 5, 2023. This position was previously Board approved on June 28, 2023.

Rosaline Negrete	Career Counselor	Counseling
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In accordance with Education Code 87482, staff recommends temporary academic employment, effective October 5, 2023, through the end of the 2023-2024 academic year.

2. Re-Employment

None

C. REASSIGNMENT THROUGH THE HIRING PROCESS

None

D. TRANSFER/ADMINISTRATIVE REASSIGNMENT

None

E. NON-REPRESENTED EMPLOYEES ADDITIONAL DUTIES ASSIGNMENT

None

F. CHANGES IN STAFF ALLOCATION

None

G. PHASE-IN RETIREMENT

None

H. LEAVE OF ABSENCE

None

I. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**1. Retirement****Cañada College****Po Tong**

Professor

Science and Technology

Retiring as Professor Emeritus effective September 25, 2023, with 10 years of District service. Not eligible for District retiree benefits.

2. Post-Retirement

None

3. Resignation

College of San Mateo

Anthony Djedi Vice President of Administrative Services Administrative Services
Resignation effective September 25, 2023, with 6 years of District service.

Skyline College

Elizabeth Tablan Program Services Coordinator Strategic Partnerships & Workforce Development

(Most recent position was a detail assignment as Executive Assistant to the President at College of San Mateo)

Resignation effective September 22, 2023, with 8 years of District service.

J. ESTABLISHMENT OF EQUIVALENCY TO MINIMUM QUALIFICATIONS

None

K. PROFESSIONAL EXPERT/CONTRACT POSITIONS

None

L. SHORT-TERM, NON-CONTINUING POSITIONS

None