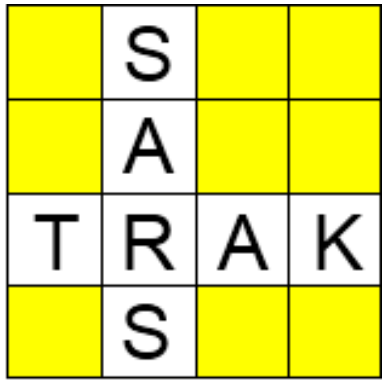
SARS-TRAK



MAGGIE BAEZ

RETENTION SPECIALIST, SSSP

What is SARS-TRAK?

SARS·TRAK is a student self-serve check-in/check-out system for measuring students' use of college services, such as advising, counseling, library, labs, tutoring, career centers, and other services.

A PC at each site prompts students to record their arrivals, reasons for their visits, and departures. Students can enter their ID numbers using a keyboard, touch screen, or scanning device, such as a card reader or wand. Since students are prompted by on-screen instructions, no training is needed.

SARS·TRAK supports multiple languages.

Because it is integrated with SARS·GRID, students may use the system to self-register for walk-in visits and check in for appointments, at which time the advisor will be notified of the student's arrival and the student's attendance will be recorded, as well as to book same day and future appointments.

SARS-TRAK Features

System Administration and Set-up Features:

- Each department can design its unique parameters - ID formats, codes describing reasons for service, user names, languages, and more.
- Each department controls access to its own system and student data. Access can be assigned to users based on their roles and the desired level of access, all of which can be individually established on a department by department basis.
- Multiple student ID formats are supported.
- Classes can be imported from the host server and used in a variety of ways, including:
  - to use classes as reasons for a service
  - to facilitate tutor assignments and create a record of tutors' activities
  - to associate lab hours with specific courses and sections, and
  - to assign a temporary day pass so a student can use a course lab that is not linked to any class the student is currently attending
- The maximum number of check-in times per day can be established (between 1- 9, or unlimited) to delineate how often a student may check in and out of the same student service.
- A filter can be established to block certain students access to selected services.

SARS-TRAK Features

- A program filter can be established to allow only certain types of students to use SARS·TRAK to book appointments, use the walk-in feature, or to check-in/check-out of specified student services.
- Works with all versions of Microsoft SQL Server database.
- Includes built-in interfaces with Ellucian's Colleague® and Banner® Digital Campus, and PeopleSoft.
- System can support foreign country information.

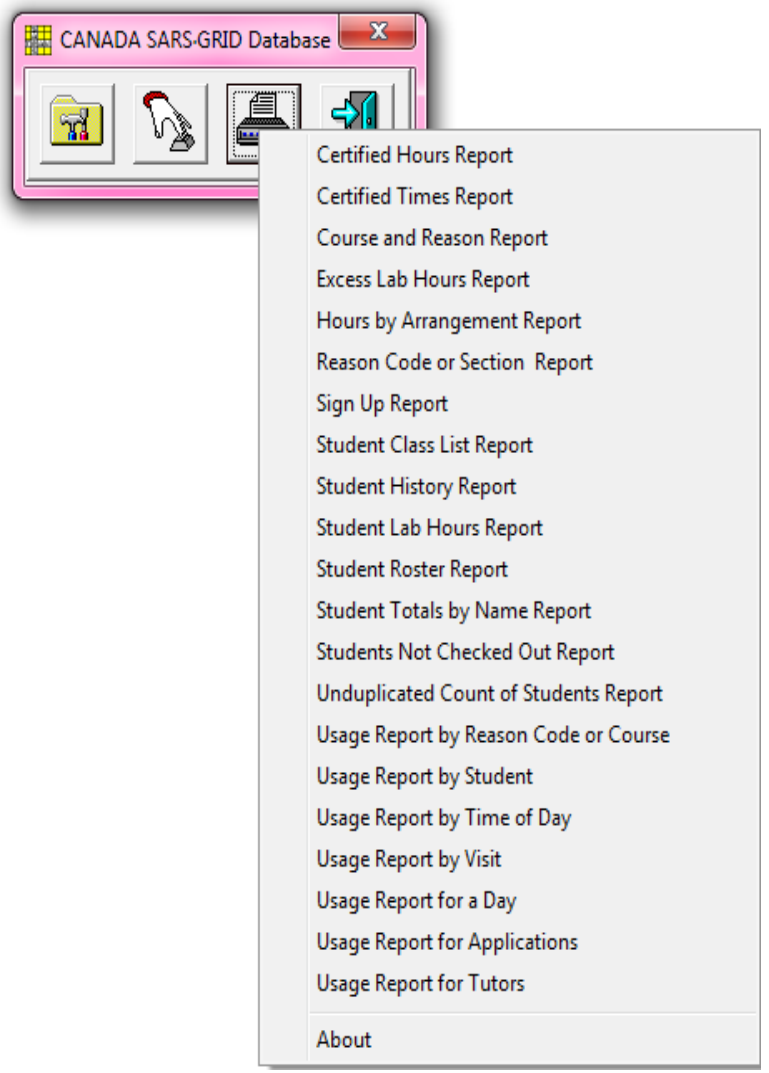
Student Use Features:

- Students can select from a list of reasons when checking in for a service.
- Students can select from a list of current classes when checking into a class-related lab.
- Students can view their own lab attendance totals when checking in.
- Students may print appointment reminders after making appointments using SARS·TRAK.
- In tutoring centers, after a student checks in, a tutor can select the student to be seen, at which point the system re-sets the start time. The student must check out using SARS·TRAK in order for the duration of the activity to be accurately recorded in the student's history.

SARS-TRAK Features

Reporting Features:

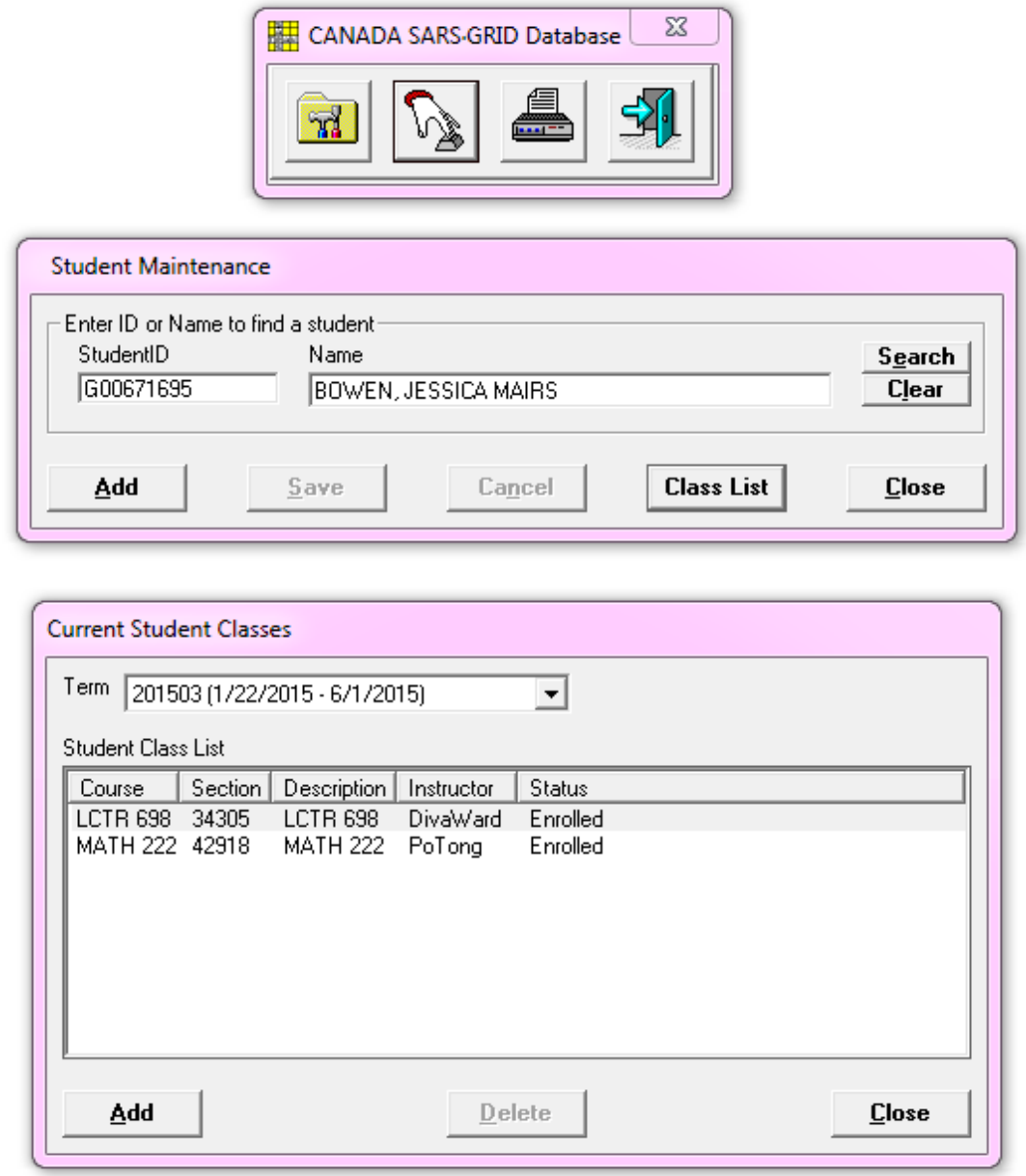
- 23 standardized reports are available.
- Reports can be viewed on screen, printed or exported.
- Reports support time calculations based on the 60-minute hour, as well as the Carnegie unit (50-minute hour).
- Reports include usage by student, by time of day, by visit, for a day, by reason and/or classes; excess lab hours; number of visits and elapsed time; and more. Report also include usage by tutors and certified supervisor hours.
- End-users can create their own reports using a third-party reporting tool.



SARS-TRAK Benefits

- A single system can operate any number of service entry points.
- Frees staff from the need to schedule and register students, notify advisors of student arrivals, and track the duration of student activity.
- Ensures reporting of all student use of designated services (including not only number of visits, but also the amount of time expended on each non-appointment activity), resulting in maximized reimbursement to the college.

Search by Students G#:



Student History Report

01/22/2015 - 02/19/2015

G00671695 - BOWEN, JESSICA MAIRS

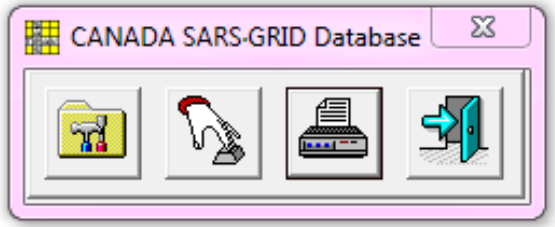
LEARNING CTR

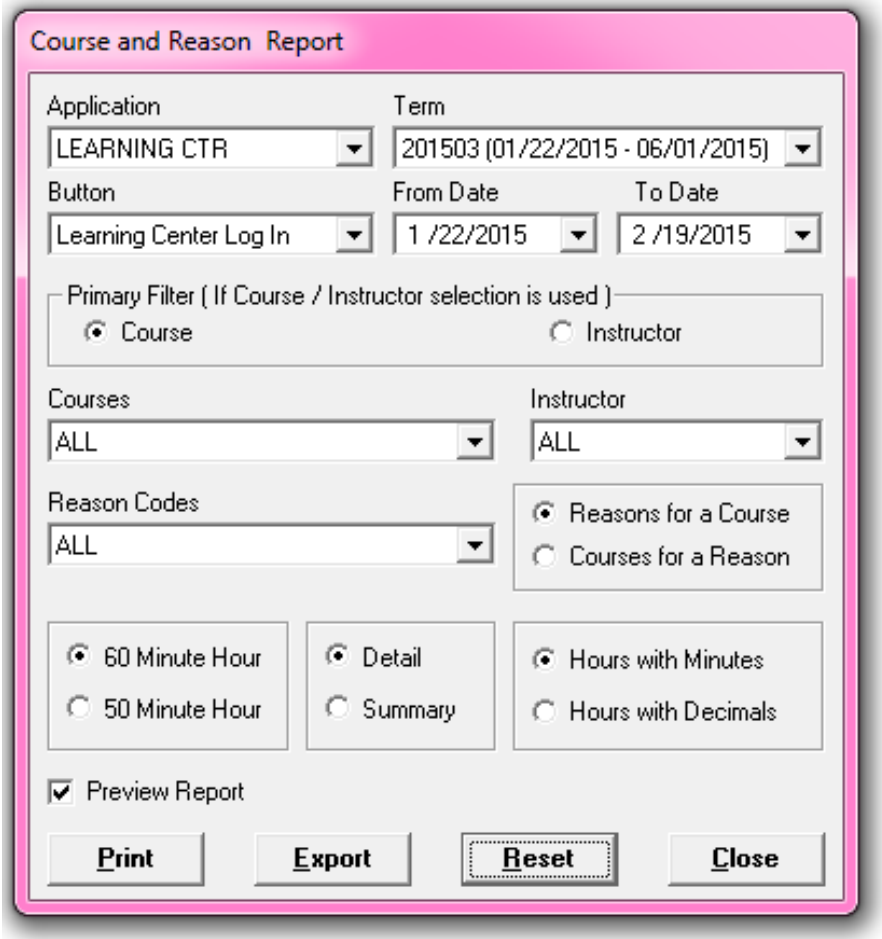
Learning Center Log In

Date	Reason	Time In	Time Out	60 Minute Hours	
				Hours	Minutes *
02/10/2015	MATH 222 42918, LC	9:40 AM	11:05 AM	1	25
02/11/2015	MATH 222 42918, LC	9:44 AM	11:03 AM	1	20
02/12/2015	MATH 222 42918, LC	9:30 AM	11:07 AM	1	37
02/18/2015	MATH 222 42918, LC, STEM	9:10 AM	11:08 AM	1	59

Total Visits:	4
Total Time:	6 Hours 21 Minutes

Search by Courses:





Reasons by Courses

01/22/2015 - 02/19/2015

LEARNING CTR

Learning Center Log In

Course	Reason	Student ID	Name	Visits	60 Minute Hours	
					Hours	Mins
		G00972152	ROBLES, PERLA ELIZABETH	1	0	46
		G00846711	RODRIGUEZ, ELIDA	1	0	50
		G00859416	SANCHEZ, JUSSELL	1	1	5
		G00755246	SASOUNIAN, SARA E.	2	0	2
		G00377776	SMITH, ERIC STEVEN	4	2	33
		G00242382	SOSA, CHANTAL MARIE	10	20	5
		G00937799	TAUTUAA, AMELIA DEL VALLE	1	0	58
		Total for: LC		79	101	11
	Total for MATH 200:			79	101	11
MATH 222						
	BTO					
		G00848819	ARSATE, PAULINO CORNEJO	2	0	2
		Total for: BTO		2	0	2
	LC					
		G01014844	ACUNA, JOSE GEOVANY	2	2	41
		G00848819	ARSATE, PAULINO CORNEJO	2	0	2
		G00932583	AYOB, AMGAD HESHMAT	6	10	8
		G00671695	BOWEN, JESSICA MAIRS	5	6	22
		G00985779	CARDARIS, CHRISTOPHER GREGORY	7	3	32
		G00886358	CERON, DANNY	1	0	1
		G00974078	CRAMAR, MARK WILLIAM ARMEIN	3	4	6

Reasons by Courses

01/22/2015 - 02/19/2015

LEARNING CTR

Learning Center Log In

Course	Reason	Visits	60 Minute Hours	
			Hours	Mins
MATH 140				
	LC	4	4	14
	Total for MATH 140:	4	4	14
MATH 190				
	BTO	1	1	37
	LC	18	16	43
	Total for MATH 190:	19	18	20
MATH 200				
	LC	79	101	11
	Total for MATH 200:	79	101	11
MATH 222				
	BTO	2	0	2
	LC	41	46	31
	SMCCDSTUDENT	2	0	2
	STEM	9	9	56
	TRIO	2	0	2
	Total for MATH 222:	56	56	33
MATH 241				

Courses By Reasons

01/22/2015 - 02/19/2015

LEARNING CTR

Learning Center Log In

Reason	Course	Student ID	Name	Visits	60 Minute Hours	
					Hours	Mins
		G00377776	SMITH, ERIC STEVEN	4	2	33
		G00242382	SOSA, CHANTAL MARIE	10	20	5
		G00937799	TAUTUAA, AMELIA DEL VALLE	1	0	58
	Total for: MATH 200			79	101	11
	MATH 222					
		G01014844	ACUNA, JOSE GEOVANY	2	2	41
		G00848819	ARSATE, PAULINO CORNEJO	2	0	2
		G00932583	AYOB, AMGAD HESHMAT	6	10	8
		G00671695	BOWEN, JESSICA MAIRS	5	6	22
		G00985779	CARDARIS, CHRISTOPHER GREGORY	7	3	32
		G00886358	CERON, DANNY	1	0	1
		G00974078	CRAMAR, MARK WILLIAM ARMEIN	3	4	6
		G01013045	FRANCHI, DOMINIC ANGELO	1	0	47
		G00991691	RAMOS, MARLENY SIOMARA	9	13	4
		G01015013	SABET, SHAUNA MAE	3	3	48
		G00880236	WATSON, ELIZABETH NANCYE	1	0	19
		G01012865	ZARO, BATOOL NIDAL	1	1	41
	Total for: MATH 222			41	46	31
	MATH 241					
		G00839834	CAI, TIAN HANG	2	4	26
		G00996624	CHANDRA, RYAN SAI	1	3	36

SARS-TRAK