Campus-Wide Professional Development Planning Committee Meeting ▪ October 12th, 2021 ▪ 1:00 pm 3:00 p.m., Zoom web conference

https://smccd.zoom.us/j/86254723802?pwd=YmxTQ2twQ0FqUEVma3VraE9hT0FFQT09

Agenda Item	Time	Notes

• Review 10/13 Flex Agenda
• Canvas shell and features to date
• Support during the day – what is needed?
	5-10 mins	• Canvas shell – where to put the resources page?
		• Add text to clarify that the canvas is for presenters, not general info
		• Survey 10/13 Presenters after Flex: Did you find the canvas shell useful? What other elements would have been helpful to you? Any other thoughts about resources we can provide for presenters
		• Presenter survey – how did your session go and do you think we should share it as part of our asynch offerings?
		Support
		  • Ask Allison H if she can help as standby support for afternoon sessions 1pm – 3pm.
		  • Ask John W/Anthony for assistance as backup

Flex Day Feedback survey	15 mins	• Discuss scope of district-wide collaboration and define how we want to approach • review results to inform planning for future flex days • Survey – only 10 responses but high interest in asynchronous options for future flex events, see CSM's agenda as example (Flex Day Remix), they offered recordings of prior flex sessions • synchronous asynchronous PD – watching a recording with a group of colleagues, can interact with a group in that way. Could even use Panopto video editing to enhance that experience
PD/CIETL Coordinator position update	15	• Share next steps after IPC conditional approval • Discuss feedback on separate coordinator positions • IETL coordinator proposal to focus on more faculty PD, improving practice of teaching & learning. Going to AS to get feedback on the merits of having two positions. Where do faculty go for specific supports? • Faculty PD coordinator - focus on flex and PD Plan assistance • Still need to resolve issue of name of revised CIETL coordinator, suggestions include "college-wide PD coordinator". Position is the faculty PD rep to the PDPC • Strong view that existing Fac PD coordinator name is not clear, but could be PDPC coordinator, or faculty learning coordinator.

		• IPC wants to ensure that we add a classified position if we have a faculty position, but not clear what that means (new position, etc). IPC suggestion: Faculty Learning Coordinator and add Staff Learning Coordinator • 2 staff from IPC are going to CS to advocate for this • Consider split role for college PD; fac coord and staff coord working as team • Next step is for position announcement to go to David E and Natalie, with revised name.
Professional Learning Plan & Bylaws updating	15	• Review Planning template approved by PBC Governance work group
Questions about PD for the 3 year PD plan		Dave M will present at AS and gather faculty feedback – do people want one-time sessions or ongoing sessions?
Future agenda items	15 mins	•