



Flex Day Session Descriptions January 19, 2016

Please RSVP for Flex at <http://goo.gl/forms/y5EHVVTgoj>.

Breakfast and Welcome

8:30 – 9:30

The Grove

The Cañada Vice Presidents will discuss the State of the College as well as up and coming initiatives for the Spring semester. Some of the items will include: Enrollment, budget, common assessment, Canvas (learning management system), and professional development.

Crisis Prevention/Management

9:30 – 10:30

The Grove

Learn about how to prevent a crisis as well as respond to emergency situations on campus from district and campus Public Safety Officers. This interactive session will offer resources and opportunities for Q & A.

Cañada Happenings

10:30 – 10:45

The Grove

Find out about many of the events that will happen on campus during the Spring 2016.

Break Out Sessions

“How do I help this student?”:

11:00 – 12:00

The Grove

Responding Early to Student Warning Signs and Connecting with Campus Resources

This panel discussion will include many of the available student support services. The discussion will include the results of a collaboration between faculty, counselors and student services across the campus including SparkPoint financial support services, Learning Center, TRIO, DRC and others called STOP: Students Transitioning Off Probation (an ACES project). These campus specialists will review the early warning signs that may indicate a student is struggling and discuss how to effectively connect students with appropriate campus resources. This is an excellent way to prepare for a strong start to the semester. This is appropriate for all staff, faculty and administrators who want to know how to connect students to available resources.

Logging in to Lynda.com

11:00 – 12:00

9-154

Lynda.com offers a variety of online courses to support professional growth. Participants in this session will learn how to set up a Lynda.com account, explore the features of the site, and share ideas for how to use the site in the future.

Faculty and Staff Genius Bar

11:00 – 1:00

Stop in to one of the following Genius Bar sessions for tutorials, Q & A, and trouble shooting. Stay in one session or move between sessions. Feel free to bring a boxed lunch (lunch begins at noon) from 9-154.

Curriculum Office Hours

9-206

Work on curriculum updates with assistance from Curriculum Committee members.

Omni Work Station

9-312 Lab

Work on department, program, or course website using Omni Update.

Program Review

Learning Center – Front Lab

Work on program review while becoming familiar with SPOL.

Lunch**12:00 – 1:00****The Grove**

Box lunches can be picked up in The Grove. Please feel free to bring your lunch to one of the Faculty Genius Bar sessions, the Lunch and Learn with Lynda.com session, or enjoy lunch with colleagues or on your own.

Lunch and Learn with Lynda.com**12:15 – 1:00****2-10**

View a series of Lynda.com course videos focusing on communication. After each short video, participants will discuss how they can use the information, ask questions, provide additional expertise, and generate ideas for additional professional development opportunities.

Division Meetings**1:00 – 3:00****Title IX Training****3:15 – 4:15****Theatre**

Title IX is mandatory training for all SMCCD employees. This is the final in-person training that will be offered at Cañada. Those who have already completed the training do not need to attend. Additional training will be available online for those unable to attend. The online training will include a recording of the in-person session and successful completion of a quiz.

Collaborative Inquiry:**3:00 – 5:00****9-257A****Orientation and Project Launch**

This session will introduce participants to an ongoing professional learning process in which teams of faculty and staff collaborate to design effective programs for students. New participants will learn from past projects with the opportunity to propose new areas for inquiry and intervention. The process also introduces participants to design and research tools alongside trainings in accessing and utilizing institutional data.

As a result of participating in the ACES Inquiry process, participants will:

- Increase awareness and understanding of equity and how disproportionate impact affects students' engagement, performance, and persistence.
- Increase their individual sense of agency and ability to act for student equity at the college
- Increase ability to collaboratively work with colleagues across campus to further student success and equity
- Increase skills in identifying problem areas, conducting studies developing and implementing interventions that address inequitable educational conditions
- Create opportunities to share findings of studies and projects broadly across campus

Online Opportunities via Lynda.com**Any time from January 19 – 31 on or off campus**

The following Lynda.com courses have been placed in a playlist to view as another opportunity for Flex. In order to access the video, access Playlists, January 19, 2016 Flex Day after logging in to Lynda.com. Please remember, a Lynda.com account needs to have been set up on campus. Once the account has been set up on campus, courses can be accessed via Lynda.com from any computer or mobile device with the Lynda.com app.

Title	Duration	Overview (from Lynda.com)
The Neuroscience of Learning	1 hour 4 minutes	Understand how the neuroscience of learning can help educators and learners alike tap into hidden potential.
Leading with Emotional Intelligence	1 hour 46 minutes	Increase your emotional intelligence at work so you're better equipped to lead teams, work with peers, and manage up.
Having Difficult Conversations	2 hours 17 minutes	Learn how to prepare for and successfully have difficult conversations with employees, managers, and colleagues.
Communication Fundamentals	2 hours 5 minutes	Effective communication is more than what you say. Learn to overcome anxiety, improve your listening ability, hone your message, and deliver it better.