



## Annual Program Plan/Review Feedback Form - IPC

**Program** Music **Division** Humanities & Social Sciences  
**IPC Member(s)** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Reviewers** Michelle Morton **Reviewed** 5/15/13

**The purpose of this form is to provide feedback to the Department/Program.**

I. Curriculum Offerings	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: This section should include the following:</i>				
1. Status of curriculum updates for all courses.	Click here to enter text.	Click here to enter text.	Click here to enter text.	XX
2. Status of SLOAC for all courses.	Click here to enter text.	Click here to enter text.	X	Click here to enter text.
3. A description of the complete curriculum offering cycle.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
4. A plan for necessary curriculum development.	Click here to enter text.	Click here to enter text.	Click here to enter text.	X
Comments/Questions: Very thorough on Curriculum Offerings & SLOAC – a ton of work. Two courses missing (MUS 303 & 371)? In some places “Action” is under “Result” (common problem – entering data in TrakDat is difficult). Curriculum can be difficult to assess, particularly in departments with one fulltime faculty that offer a wide range of courses. Does the college provide release time for music instructors to collaborate on SLOs with music instructors from other colleges?				

II. Program Level Data	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
<i>Guidelines: The data is prepared by the Office of Research and Planning and is to be attached to this document. This section should include the following:</i>				



**Annual Program Plan/Review Feedback Form - IPC**

1. Identification of trends on data packets.	Click here to enter text.	Click here to enter text.	Click here to enter text.	X
2. Identification of program performance.	Click here to enter text.	Click here to enter text.	X	Click here to enter text.
3. Identification of PLOs (Program Learning Outcomes) assessment plan.	Click here to enter text.	Click here to enter text.	Click here to enter text.	X
4. Analysis of PLOs (Program Learning Outcomes) results.	Click here to enter text.	Click here to enter text.	X	Click here to enter text.
<p>Comments/Questions:          Is there a pathway at Cañada for active musicians who do not always complete academic requirements of course but bring depth and experience? Is there a way for this key demographic to participate that is meaningful for students and doesn't make the program "look bad"?</p>				

<b>III. Action Plan</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: This section should include the following:</i>				
1. Reflections on Department/ Program needs and goals.	Click here to enter text.	Click here to enter text.	Click here to enter text.	X
2. An action plan for what is to be accomplished for the next year.	Click here to enter text.	Click here to enter text.	X	Click here to enter text.
<p>Comments/Questions:          Surveying music majors, collaborating with Skyline on AA-T, "local" major with Guitar and MART digital audio all seem like great ideas.</p>				



**Annual Program Plan/Review Feedback Form - IPC**

<b>IVa. Faculty and Staff hiring needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.</i>				
1. Justification is consistent with accurate data.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
2. Justification fits Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
<b>Comments/Questions:</b> No hiring requests made. Defining need & qualifications of a position specializing in performance for AA-T degree good idea.				

<b>IVb. Professional Development needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how it will serve Department/Program/Division/College needs</i>				
Justification is consistent with Department/Program needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	<b>X</b>
<b>Comments/Questions:</b> Professional development activities would clearly support curriculum, particularly MUS 290, 240/250, and 260. All faculty attending Northern meetings of Music Association of California Community Colleges great idea – what is the cost?				

<b>IVc. Classroom and Instructional Equipment needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs including Item description, Number of Items, Total Cost</i>				



**Annual Program Plan/Review Feedback Form - IPC**

1. Complete source/cost information (item description, suggested vendor, number of items, total cost).	Click here to enter text.	Click here to enter text.	X	Click here to enter text.
2. Justification is consistent with Department/Division/College needs (uses previous program plan information).	Click here to enter text.	Click here to enter text.	Click here to enter text.	X
<b>Comments/Questions:</b> Whiteboards for 3-114 and blackout curtains for 5-115 would benefit all classes. Synthesizer stands would meet multiple needs. Better audio for main classroom fundamental. Grand piano?				

<b>IVd. Office of Planning, Research &amp; Student Success data needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	X	Click here to enter text.
<b>Comments/Questions:</b> Click here to enter text.				

<b>IVe. Facility needs</b>	<b>Incomplete information</b>	<b>Complete information, some analysis</b>	<b>Complete information, analysis</b>	<b>Complete information, analysis, plan</b>
<i>Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College needs.</i>				
Justification is consistent with Department/Division/College needs.	Click here to enter text.	Click here to enter text.	Click here to enter text.	X
<b>Comments/Questions:</b> Acoustic treatment for 3-142 and the Grove would benefit the whole campus. Camera link and audio feed from theaters to the Grove great idea.				



**Annual Program Plan/Review Feedback Form - IPC**

**Other/General Comments:**

Music department does an amazing amount and range of work with one full-time faculty person.

IPC Co-Chair Signature Carol Rhodes Date 5/20/2013

VPI Co-Chair Signature [Signature] Date 5/20/13