Task Details Report

Planning Unit: Distance Education
Unit Manager: Reed, David

Objective: 79 - Broaden Online Offerings

Objective Description:

Broaden distance education course offerings to meet the needs of students.

Start Date:	**Task Type:**	**Priority Level:**	**Task Order:**
6/19/2015	Committee/College Action Plan	Medium	1
Due Date:	**Completion Date:**	**Task Status:**	**Budget:**
1/3/2016	12/31/2015	Planning/Discussion (25%)	$0

Determine the overarching goals of the College in terms of distance education.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date:	**Task Type:**	**Priority Level:**	**Task Order:**
6/19/2015	Committee/College Action Plan	Medium	2
Due Date:	**Completion Date:**	**Task Status:**	**Budget:**
1/3/2016	12/31/2015	Completed (100%)	$0

Continue to monitor online offerings and enrollment to allow planning for future offerings. Share the reflections with Deans and faculty to ensure planning and scheduling allow growth as indicated by the data review.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Start Date:	**Task Type:**	**Priority Level:**	**Task Order:**
6/19/2015	Committee/College Action Plan	Medium	3
Due Date:	**Completion Date:**	**Task Status:**	**Budget:**
1/3/2016	12/31/2015	Completed (100%)	$0

Continue to survey our students to determine which students are looking for online education and which courses they would be taking.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Objective: 80 - Faculty Training in Online Education

Objective Description:

Develop a community of well-trained DE faculty members.

Start Date: 6/19/2015	**Task Type:** Committee/College Action Plan	**Priority Level:** Medium	**Task Order:** 1
Due Date: 1/3/2016	**Completion Date:** 12/31/2015	**Task Status:** Planning/Discussion (25%)	**Budget:** $0

Continue to provide training and support for faculty interested in teaching via distance education.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date: 6/19/2015	**Task Type:** Committee/College Action Plan	**Priority Level:** Medium	**Task Order:** 2
Due Date: 1/3/2016	**Completion Date:** 12/31/2015	**Task Status:** Planning/Discussion (25%)	**Budget:** $0

Work with and through the district DEAC to coordinate faculty development through STOT training and through @One

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Start Date: 6/19/2015	**Task Type:** Committee/College Action Plan	**Priority Level:** Medium	**Task Order:** 3
Due Date: 1/3/2016	**Completion Date:** 12/31/2015	**Task Status:** Completed (100%)	**Budget:** $0

Encourage faculty to attend DE conferences and share their experience with their colleagues

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date:	**Task Type:**	**Priority Level:**	**Task Order:**
6/19/2015	Committee/College Action Plan	Medium	4
Due Date:	**Completion Date:**	**Task Status:**	**Budget:**
1/3/2016	12/31/2015	Completed (100%)	$0

Update and share the Distance Education Handbook with faculty

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Start Date:	**Task Type:**	**Priority Level:**	**Task Order:**
6/19/2015	Committee/College Action Plan	Medium	5
Due Date:	**Completion Date:**	**Task Status:**	**Budget:**
1/3/2016	12/31/2015	Ongoing Implementation (75%)	$0

Finalize and implement the faculty checklist for distance education assignments

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date:	**Task Type:**	**Priority Level:**	**Task Order:**
6/19/2015	Committee/College Action Plan	Medium	6
Due Date:	**Completion Date:**	**Task Status:**	**Budget:**
1/3/2016	12/31/2015	Planning/Discussion (25%)	$0

Develop plan to fund distance education training and the instructional designer once funding from Measure G ends.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Objective: 81 - Student Success Online

Objective Description:

Increase student awareness, retention, and success.

Start Date:	Task Type:	Priority Level:	Task Order:
6/19/2015	Committee/College Action Plan	Medium	1

Due Date:	Completion Date:	Task Status:	Budget:
1/3/2016	12/31/2015	Completed (100%)	$0

Continue to routinely assess and review the performance of students in online compared to face-to-face classes.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date:	**Task Type:**	**Priority Level:**	**Task Order:**
6/19/2015	Committee/College Action Plan	Medium	2

Due Date:	**Completion Date:**	**Task Status:**	**Budget:**
1/3/2016	12/31/2015	Completed (100%)	$0

Continue to monitor services to students enrolled in distance education to ensure access to services

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Start Date:	**Task Type:**	**Priority Level:**	**Task Order:**
6/19/2015	Committee/College Action Plan	Medium	3

Due Date:	**Completion Date:**	**Task Status:**	**Budget:**
1/3/2016	12/31/2015	In Progress	$0

Recruit and train a cadre of student tutors for online tutoring with an emphasis on writing and math.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date:	**Task Type:**	**Priority Level:**	**Task Order:**
6/19/2015	Committee/College Action Plan	Medium	4
Due Date:	**Completion Date:**	**Task Status:**	**Budget:**
1/3/2016	12/31/2015	In Progress	$0

Assess the usage and effectiveness of online tutoring.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	