

Task Details Report

Planning Unit: Biological and Health Sciences
Unit Manager: Lead Faculty, Biological and Health Sciences

Objective: 554 - Equipment Requests for 2016-17

Objective Description:

?Purchase instructional equipment to ensure the high quality of our program and the rich student learning experience in our classes.

Start Date: 1/25/2017	Task Type: Resource Request	Priority Level: High	Task Order: 1
Due Date:	Completion Date:	Task Status: New	Budget: \$545

Purchase new laboratory equipment to enhance learning experiences for students.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
Supply	Biological Sciences and Health Sciences	Human Skull model	\$540.00	\$540.00
Supply	Biological Sciences and Health Sciences	Soil moisture sensors	\$5.00	\$182.00

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Planning Unit: Biological and Health Sciences
Unit Manager: Lead Faculty, Biological and Health Sciences

Objective: 566 - Create a Neurodiagnostic Technology associate's degree program

Objective Description:

In partnership with UCSF we aim to create Northern California's first NDT program. Our goal is for the first cohort to start Jan. 2018.

Start Date: 12/1/2016	Task Type: Departmental Action Plan	Priority Level: High	Task Order: 1
Due Date: 2/16/2017	Completion Date: 1/31/2017	Task Status: Completed (100%)	Budget: \$0

Acquire funding for the hiring of adjunct faculty to develop curriculum.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date: 2/1/2017	Task Type: Departmental Action Plan	Priority Level: High	Task Order: 2
Due Date:	Completion Date:	Task Status: Planning/Discussion (25%)	Budget: \$0

Discipline expert adjunct faculty member writes curriculum and submits to local curriculum committee. Curriculum committee approves curriculum and submits program to BACCC and CCCCO for approval.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
Stringer, Janet	stringerj@smccd.edu

Start Date: 2/1/2017	Task Type: Departmental Action Plan	Priority Level: Medium	Task Order: 3
Due Date:	Completion Date:	Task Status: New	Budget: \$0

Form an Advisory Board

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Start Date:
2/1/2017

Task Type:
Departmental Action
Plan

Priority Level:
Medium

Task Order:
4

Due Date:

Completion Date:

Task Status:
New

Budget:
\$0

Acquire funding and purchase instructional equipment for NDT program. Identify lab space for the equipment and courses.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	

Task Details Report

Planning Unit: Biological and Health Sciences
Unit Manager: Lead Faculty, Biological and Health Sciences

Objective: 608 - Re-invest in documentation of assessment of student learning in all biology courses

Objective Description:

The biology program will request assistance from the Instructional Assessment Coordinator to address our gaps in documenting assessment of student learning.

Start Date: 2/27/2017	Task Type: Departmental Action Plan	Priority Level: High	Task Order: 1
Due Date:	Completion Date:	Task Status: New	Budget: \$0

Request a meeting with the Instructional Assessment Coordinator to learn about effective strategies for coordinating and training adjunct faculty in assessment work.

Budget Remarks:

Date:	Name:	Remarks:
No Data to Display		

Budget Details:

GL Code	Account	Description	Requested	Approved
No Data to Display				

Assignment Details:

Name:	Email:
No Data to Display	