

## CAN Program Review (Instructional) - Computer Business Office Technology (Even Year)

### Objective: Increase Student Access

Increase new and continuing student access to courses and programs

**Objective Status:** 1 - New (PR)

**Objective Year:** 2019-2020

**Estimated Start Date:** 08/12/2019

**Please select the college goals with which this objective aligns.:** Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

**Please select the district goals with which this objective aligns.:** District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success

#### Action Plans

**2019-2020** - New curriculum needs to be developed outside of MS Office Suite. (Active)

**Who's Responsible for Completing this Action Plan?:** No one is assigned at this time.

**Estimated Completion Date:** June 30 2020

#### Resource Requests

**Coordination time for part-time faculty member. (2 semesters \* 100 hours \* \$65/hour) Approximation**

**Type of Resource:** Instructional Personnel

**Cost:** 13000

**Reinstate full-time faculty position due to retirement.**

**Type of Resource:** Instructional Personnel

**Cost:** 100000

### Objective: Increase Student Retention and Completion

in existing and new programs and courses

**Objective Status:** 1 - New (PR)

**Objective Year:** 2019-2020, 2020-2021, 2021-2022, 2022-2023

**Estimated Start Date:** 08/12/2019

**Please select the college goals with which this objective aligns.:** Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

**Please select the district goals with which this objective aligns.:** District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success

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## Objective: Local Community Partnerships

Develop and maintain local community partnerships to support student internship and job placement

**Objective Status:** 1 - New (PR)

**Objective Year:** 2019-2020, 2020-2021, 2021-2022, 2022-2023

**Estimated Start Date:** 08/12/2019

**Please select the college goals with which this objective aligns.:** Community Connections - Build and strengthen collaborative relationships and partnerships that support the needs of reflect and enrich our diverse and vibrant local community.

**Please select the district goals with which this objective aligns.:** District Goal #2 - Establish And Expand Relationships With School Districts 4-year College Partners And Community-based Organizations To Increase Higher Education Attainment In San Mateo County

### Action Plans

**2019-2020** - Outreach to local communities and employers about advisory board membership to prepare students for success. (Active)

**Who's Responsible for Completing this Action Plan?:** No one is available at this time.

**Estimated Completion Date:** June 30 2020

## Objective: Promote Programs and Courses

Promote CBOT programs and courses to students, counseling, faculty, staff, administration, community partners, and our local service area

**Objective Status:** 1 - New (PR)

**Objective Year:** 2019-2020, 2020-2021, 2021-2022, 2022-2023

**Estimated Start Date:** 08/12/2019

**Please select the college goals with which this objective aligns.:** Community Connections - Build and strengthen collaborative relationships and partnerships that support the needs of reflect and enrich our diverse and vibrant local community.

**Please select the district goals with which this objective aligns.:** District Goal #2 - Establish And Expand Relationships With School Districts 4-year College Partners And Community-based Organizations To Increase Higher Education Attainment In San Mateo County

### Action Plans

**2019-2020** - Note: this cannot be achieved until curriculum revitalized. (Active)

**Who's Responsible for Completing this Action Plan?:** No one is assigned at this time.

**Estimated Completion Date:** Unknown.

## Objective: Strategic Program Reinvigoration

Complete a strategic program review analysis to guide future of program

**Objective Status:** 1 - New (PR)

**Objective Year:** 2018-2019, 2020-2021

**Estimated Start Date:** 01/14/2019

**Please select the college goals with which this objective aligns.:** Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and

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transformative learning.

**Please select the district goals with which this objective aligns.:** District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success, District Goal #4 - Ensure Necessary Resources Are Available To Implement This Strategic Plan Through Sound Fiscal Planning And Management Of Allocations. Protect Community-supported Status And Undertake The Development Of Innovative Sources Of Revenue That Support Educational Programs Beyond That Which Is Available From Community And State Allocations.

## Action Plans

<b>2019-2020</b> - This cannot be completed until curriculum has been revitalized. (Active)
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<b>Who's Responsible for Completing this Action Plan?:</b> No one at this time.
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<b>Estimated Completion Date:</b> Unknown.
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