

2019-2020 Program Review



CAN Program Review (Student Services) - EOPS, CARE, CalWORKs & FYSI (Odd Year)

Program Review Narratives

2019-2020

Student Services Program Review (SSPR)

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Executive Summary

O. Executive Summary: EOPS: EOPS strengths lay in the intentional and intrusive counseling and retention services that are directly linked in influencing students' persistence and completion rates. Please see attached document Outcomes Comparison Report of EOPS and Potentially EOPS Eligible Students Fall 2016 – Spring 2019. Although our goal is to grow, the number of students we serve has declined, much like the College's headcount, we are also seeing a decline in EOPS applicants. Since 2016-17 the College has seen a 1-2% decrease in headcount. In EOPS we had 463 students in 2016-17, however that went down to 415 in 2017-18 and 419 in 2018-19, approximately 10% decline. Therefore, the importance of targeted outreach and key partnerships/collaborations are critical in our goal to serve more students in need.

Although in 2018-19 we had a budget allocation increase of 5% (\$596,975), for 2019-20 we had a decrease of 2% (\$583,828). For 2019-20, we are estimating an increase of 14% (\$471,270) in salaries and benefits in comparison to 2018-19 (\$411,804). SSSP/SEAP has been able to supported EOPS with some adjunct counseling hours however, their funding has been decreased and the support is not consistent. The increase of 9% in direct services to students in 2018-19 (\$222,557) was a direct correlation to salary savings with two of our EOPS positions. In 2019-20, we are estimating a decrease of 30% (\$170,530). The budgetary challenges will continue as EOPS grows to service more students and address the food and transportation inequities.

Following Title 5 Guidelines, since the charge of EOPS/CARE is to provide "over-and-above" services, the challenges will be: (1) to recruit as many students who qualify so that we can grow; (2) secure necessary funding to provide the essentials students need to succeed (i.e. book vouchers, transportation costs and food vouchers); (3) and to continuously improve and expand services to students (i.e. counseling and tutoring).

CARE: In addition to the reduction of CalWORKs Federal Time on Aid Limit regulation (implemented in 2011) and due to the rising cost of living in San Mateo County over the recent years, it has been a challenge in recruiting and sustaining students in the CARE program. With the high cost in rents, students are moving their families out of the area in order to survive. Respectively, there has been a continuous decline in CalWORKs recipients in San Mateo County since 2012. As documented below in 2018 there was a decrease in CalWORKs recipients of 77% and 27% respectively in CARE. It is our understanding from our partners at the County continue to struggle in maintaining their current numbers. We work closely with the San Mateo County Human Services Agency to better support students, this is an ongoing challenge that we are all trying to work with.

Fortunately, this year our budget has increased by 7% in 2019-20 (\$70,269) from 2018-19 (\$65,656). This may also be attributed to over all State CalWORKs/TANF recipients numbers going down therefore lowering the number of eligible CARE students allowing more funds to become available to distribute Statewide.

CalWORKs: We have been working collaboratively with the San Mateo County Human Services Agency to help students maintain their CalWORKs eligibility status with them. The challenge is from the high cost of living in San Mateo County, more and more students are moving out of the area.

In spring 2019, the county has implemented a new initiative and collaborated with our Community, Continuing and Cooperate Education to offer a credit course, Engl 847, at their location in Belmont. The class was fully paid by the County which included

the instructor's fees, books and supplies, it was for CalWORKs recipients who participated in the work-study program with the county. Students were scheduled to work from Monday through Thursday, and took the class on Friday. We were invited to be part of this new initiative. We provided students with additional support services such as counseling, workshops, monthly support group meetings, transportation assistance, educational supplies and laptop loan. And this has helped increased the number of students in our program.

In this fall 2019, the county has chosen to offer another credit course, CRER 137. The class is currently taught by our CalWORKs counselor/coordinator. It is a great opportunity for us to connect with students and has strengthened our partnership with the county. We have been able to recruit all students in the class to join our CalWORKs. About 84% of our current CalWORKs students are from this cohort. Our Community and Cooperate Education are in the process of implementing a tutoring service at the county to help students succeed.

Program Context

1. Mission: EOPS: To serve low-income and educationally disadvantaged students by providing academic support services to assist students in achieving their educational and career goals.

CARE: To assist single-parent EOPS students, receiving county aid, to overcome the obstacles of single parenthood in order to succeed in college and help expand their educational and job training opportunities.

CalWORKs: To assist CalWORKs students to transition from public assistance to economic self-sufficiency

FYSI: To support the California Community College Chancellor's Office (CCCCO) statewide FYSI outreach and retention efforts to better serve current and former youth.

2. Program Description: EOPS: Extended Opportunity Programs and Services (EOPS) is a state funded program that aims to help low-income and educationally disadvantaged students succeed in college. EOPS provides the following services: counseling, priority registration, book voucher, transportation costs, food voucher, transfer assistance, and other types of support. To be eligible for EOPS, students must be a California resident, eligible for the California Community College Promise Grant (CCCPG), enrolled in at least 12 units (unless enrolled in the Disability Resource Center) when accepted into the program, and have an educational disadvantage.

CARE: Cooperative Agencies Resources for Education (CARE) is a sub-program of EOPS. The Program's charge is to help single parents, who are receiving county assistance from CalWORKs/TANF (Temporary Assistance to Needy Families, formerly AFDC) succeed in college. In addition to the EOPS services, CARE provides other supportive services that are more tailored to career readiness and parenting.

CalWORKs: California Work Opportunity and Responsibility for Kids (CalWORKs) is a state funded program. We offer CalWORKs recipients with support services to assist in their quest for a college education or employment. We provide academic, personal and career counseling, case management and tracking of student progress, work-study program, transportation assistance, food cards, laptop loan and educational supplies.

FYSI: Foster Youth Success Initiative (FYSI) is under the umbrella of EOPS. FYSI's purpose is to increase the number of former foster youth graduating from a community college with an associate's degree, vocational training, and/or transferring to a four-year university.

3. Community & Labor Needs: EOPS: The cost of living in San Mateo County in comparison to the State is much higher. Based on the California Self-Sufficiency Standard (SSS) the minimum annual salary for a family of 3 to live in San Mateo County is \$62,613 in comparison to that of State at \$49,990. <https://uwba.org/wp-content/uploads/2017/10/SanMateo-Snapshot.pdf> The CCPG Method B income standard for a family of 3 is \$31,170. Although it seems the County SSS income should be sufficient to live on, it does not take into the account the increase in housing, food, transportation and health care costs residence pay in comparison to other counties in the State. This inequity has a direct correlation to the number of students who are able to qualify for CCCPG even though they have the need.

We are in year two of the Chancellor's Office implementing the new allocation formula for EOPS. The CCCCCO determined the student caps for 2019-20 from students funded in 2017-18, the "prior prior" year. The student cap will help maintain the dollar per student from year to year, and protect funding for those programs who are unable to or choose not to serve additional students. The student cap does not establish a ceiling or restrict the number of students counted as served by EOPS. The allocation formula has been implemented as follows:

1. 2018-19 (First year of implementation of formula):
 - \$150,000 base
 - 95 percent for students served in "prior prior" year (2016-17)
 - 5 percent for college effort
 - 95 percent guarantee of prior year's initial allocation
 - Minimum of \$150,000 per program
 - Fiscal adjustments applied last
 - Student cap—same cap as in 2017-18

2. 2019-20 (Second year of implementation of formula):
 - \$150,000 base
 - 90 percent for students served in “prior prior” year (2017-18)
 - 5 percent for college effort
 - 5 percent for student growth
 - 95 percent guarantee of prior year’s initial allocation
 - Minimum of \$150,000 per program
 - Fiscal adjustments applied last
 - Student cap will be generated based on number of students funded in 2017-18

It is critical that EOPS plan to grow incrementally and that we strategically plan to invest toward the College Effort (additional funds that the College allocates above the required minimum match). Both elements have an impact on how EOPS is funded.

CARE: In addition to the reduction of CalWORKs Policy of the Time on Aid Limit (implemented in 2011) and due to the rising cost of living in San Mateo County over the recent years, it has been a challenge in recruiting and sustaining students in the CARE program. With the high cost in rents, students are moving their families out of the area in order to survive. Respectively, there has been a continuous decline in CalWORKs recipients in San Mateo County since 2012. As documented below in 2018 there was a decrease in CalWORKs recipients of 64% and 25% respectively in CARE. It is our understanding from our partners at the County continue to struggle in maintaining their current numbers. We work closely with the San Mateo County Human Services Agency to better support students, this is an ongoing challenge that we are all trying to work with.

<https://www.kidsdata.org/topic/670/calworks/table#fmt=953&loc=4&tf=108,95,88,84,79&sortColumnId=0&sortType=asc>

CARE’s new allocation formula was also implemented in 2018-19. The following is how it was used for 2019-20:

- \$30,000 base
- Remaining funds for students served in “prior prior” year (2017-18)
- 90 percent guarantee of prior year’s initial allocation
- Minimum of \$30,000 per program
- Fiscal adjustments applied last (COLA and growth funds)

CalWORKs: N/A

4. Equity & Access: All four programs missions aligns with the College's.

Cañada College provides our community with a learning-centered environment, ensuring that all students have equitable opportunities to achieve their transfer, career education, and lifelong learning educational goals. The college cultivates in its students the ability to think critically and creatively, communicate effectively, reason quantitatively, and understand and appreciate different points of view within a diverse community.

EOPS: To serve low-income and educationally disadvantaged students by providing academic support services to assist students in achieving their educational and career goals.

CARE: To assist single-parent EOPS students, receiving county aid, to overcome the obstacles of single parenthood in order to succeed in college and help expand their educational and job training opportunities.

CalWORKs: To assist CalWORKs students to transition from public assistance to economic self-sufficiency

FYSI: To support the California Community College Chancellor’s Office (CCCCO) statewide FYSI outreach and retention efforts to better serve current and former youth.

Looking Back

4. Major Accomplishments: 2018-19 Highlights/Accomplishments:

EOPS/CARE:

-Served 419 unduplicated students in 2018-19, comparable to 2017-18 at 415 students.

-EOPS Book Voucher Augmentation of \$1,846 and CARE Grants Augmentation of \$3,000.

-SMCCCD Foundation supported the EOPS Scholarship at \$500 and the Pamela Ward-Smith (CARE/CalWORKs) Scholarship at \$500.

-EOPS paid the Phi Theta Kappa (PTK) Honors Society membership fees for 18 students.

-Provided graduation regalia for approximately 46 students, including PTK honor cords, sashes and teasels.

-At the end of the year celebration, students are recognized for earning a certificate, associate's degree and/or transfer. In addition, we recognize students for the EOPS Student Awards:

EOPS Advocate of the Year: Recognizes a student who has participated and helped the EOPS Program and Club.

EOPS Eternal Flame: Recognizes a student who had to overcome major life obstacles and still managed to succeed

EOPS Unsung Hero: Recognizes a student who has demonstrated any of the following qualities: strong work ethic; followed all program rules & regulation; has gone above & beyond to participate in the program; has been a major positive, influence on other

EOPS students.

-In spring 2018, EOPS implemented the Food Voucher for EOPS students and spent \$13,413. In 2018-19 EOPS spent \$21,120 to meet the food inequities with our students.

-Increased transportation cost by approximately 9%, from \$49,556 in 2017-18 to \$53,883 in 2018-19, which included monthly bus passes, bus tokens, train passes and parking permits.

-Continued to provide survival kits/backpacks to students, which includes school supplies.

-Went live with the EOPS online application in spring 2019 for fall 2019 admission.

-The Cañada College Technology & Equipment Committee funded \$17,273 to purchased laptops for EOPS student use.

-SEAP continues to support 30% of our Retention Specialist, which focuses that time to DREAMERS and Foster Youth in EOPS.

-Increased transportation for CARE students, by approximately 34% from \$4,320 in 2017-18 to \$5,811 in 2018-19.

-Increased CARE Grants by approximately 7% from \$6,610 in 2017-18 to \$7,100 in 2018-19.

-In working with our Office of Planning, Research & Institutional Effectiveness, we have been able to gather the following demographic, retention and persistence data. Please see attached Outcomes Comparison Report for EOPS Fall 2016 - Spring 2019.

CalWORKs:

- We have participated in the county's new initiative and have worked collaboratively with our Community, Continuing and Cooperate Education to provide additional support services to students.

-In spring 2019 our college honored four associate's degrees and one certificate to our CalWORKs students and in spring 2018 we honored three associate's degrees and two certificates to our students. Two CalWORKs students were accepted into universities – Public Health Science major at Santa Clara University and Psychology major at Menlo College. Three CalWORKs students were awarded scholarships from Cañada College.

- We have provided food cards to CalWORKs students to use at The GROVE, \$10 each day that they are in school. We have survival kits for all new CalWORKs students and school supplies available all year round for continuing students. We have laptops for CalWORKs students to borrow until the end of semester and we been able to purchase a parking permit for all CalWORKs students.

5. Impact of Resource Applications: EOPS: Describe the impact to date that each new resource (staff, non-instructional assignment, equipment, facilities, research, funding) has had on your program/department/office and measures of student success or client satisfaction.

EOPS: In 2018-19, we submitted resource requests and were approved for the following:

Flash Drives	\$500
Calculators	\$500
Pulse Pens & Notebooks	\$1,920
Laptops	\$17,273
TOTAL	\$20,193.00

In addition, more recently for 2019-20, they approved the purchase of the Zoom equipment to implement live video counseling.

SEAP and Fund 1 dollars has continued to support additional counseling hours in EOPS in 2018-19.

Current State of the Program

6A. State of the Program - Observation: Strengths:

EOPS: EOPS strengths lay in the intentional and intrusive counseling and retention services that are directly linked in influencing students' persistence and completion rates. Please see attached document Outcomes Comparison Report of EOPS and Potentially EOPS Eligible Students Fall 2016 – Spring 2019.

Table 5: Course Outcomes by EOPS Status:

Success Rate

EOPS: 68.9%

Comparison Group: 45.2%

Retention Rate

EOPS: 83.5%

Comparison Group: 68.8%

Table 6: Fall to Spring Persistence by EOPS Status

EOPS: 82.7%

Comparison Group: 44.8%

Table 7: Dean's List by EOPS Status

EOPS: 45.0%

Comparison Group: 16.8%

For the past two years, we worked closely with our colleagues at CSM and Skyline to create an EOPS online application. Cañada was the first to implement it in late spring 2019 for admission in fall 2019. The students have found it to be user friendly.

EOPS continues to provide students with a \$350 book voucher each semester (fall/spring). Since spring 2018, we have been collaborating with the Bookstore and ASCC to offer students a daily food voucher for up to \$6 per day. In fall 2019, the service expanded to include purchasing hot food at The Grove and included an increase to \$7 per day.

When funds permit, we provide support during summer for our continuing students only. In summer 2019, we were able to support 126 EOPS students with counseling, books, transportation and food.

Students are able to attend a Group Counseling Session as one of the three required counseling contacts. The following topics have been offered: time management, how to choose a major, transfer workshops, personal statement, financial aid, resume & cover letters, student-faculty relationships, interview essentials, stress management, and learning styles.

Each semester we create an EOPS/CARE/CalWORKs/FYSI Newsletter to distribute to students and the College community. We include updates, upcoming events and highlight former students. We also posted them on our website and our Facebook page. (Please see attached Newsletters – F17, SP18, F18)

EOPS provides students with a reminder call and text for counseling appointments. Additionally, we contact students who have not kept up with their required appointments – calls, email and texts.

We work collaboratively with other College support services programs, such as Promise, SparkPoint, Financial Aid, DRC, Transfer Center, DREAMERs Center, and Career Center.

Our community partnership are essential to help many of our students with an array challenges, such as Catholic Charities, Fair Oaks Community Services, San Mateo County Independent Living Program, StarVista, San Mateo County Immigrant Forum, and HIP Housing.

We continue to loan out a limited number of laptops and calculators. Due to the resource request being approved, new this year are the Pulse Pens and notebooks.

CalWORKs: We have received full support from programs on campus (i.e. Financial Aid Office, SparkPoint, Counseling, Disability

Resource Center, Career Center, Center for Student Life and Leadership Development, Business Office.) We have a good relationship with San Mateo County Human Services Agency and had the opportunity to participate in their new initiative. We have helped students to not fall into sanction status with the county and lose their cash aid and child care benefits. The county has been very receptive when we recommended additional child care for study time. Our 2018-2019 budget allowed us to support student's needs beyond what they have currently received from the county (i.e. food cards, laptop loan and additional transportation assistance and educational supplies).

We have been able to provide students with a variety of topics through our workshops and monthly support group meetings. Students have found them to be very supportive and helpful. Some of the topics that we have offered are: Stress Reduction Through Meditation, Nutrition & Benefits of Exercise, Parenting & Positive Reinforcement, Money Management & Budgeting, Credit Usage & FICO Scoring, Personal Statement for Scholarships, Understanding Your Personality Type, Appreciate and Respect Your Uniqueness, Self-Care Tips for Parents and Positive Self-Talk.

Annually we participate in the planning and coordination of the CARE/CalWORKs Region III Retreat. Approximately 80-90 students participate at an all-day event that allows them the opportunity refocus on the importance of staying focused and goal setting; at the same time feel that they are supported regardless of the daily struggles they have to overcome in order to just attend school.

We have hosted meetings with San Mateo County Human Services Agency, Skyline and CSM. In these meetings we were able to share information – updates, challenges, recruitment efforts and ways to better serve students. The meeting occurs twice a year. We have also attended the regional meetings to network with colleagues, obtain updates from the Chancellor's Office and share challenges and best practices. We feel very fortunate to have strong allies on and off campus.

Challenges:

EOPS: Due to the continuous decline in enrollment at Cañada, the number of students we served EOPS has also gone down in comparison to previous years – so far a 13% decrease from 2016-17. It is critical that we focus our efforts on recruitment for EOPS. Usually our Retention Specialist works closely with the College Recruiter, however because this position was in flux last year increasing outreach efforts was very limited. Currently there are 1,192 students with less than 70 degree applicable units that qualify for BOGW A, B or C (with an EFC of 0) that could potentially be eligible for EOPS. Not only is it important to recruit students who have already applied for financial aid, but it is also imperative that we have targeted outreach efforts in the community. This year, the College Recruiter and the new Retention Specialist (that started in June 2019) and the Program Services Coordinator will be working on various outreach efforts.

In 2018-19, we have some drastic staffing challenges. Our EOPS Retention Specialist reduced her hours in fall 2018 from 37.5 hours per week to 20. When she returned to her full-time status in January, she notified us that she was leaving at the end of February for a counseling position. We were not able to hire her replacement until June 2019. In addition, our EOPS Office Assistance took detailed assignments twice during the year in other departments. Although we were able to hire a short-term temporary person, the limitation was that he could only work four days a week. Many of the responsibilities of these two positions, were either not able to be done or done with limitations. For example, the Retention Specialist was in charge of gathering and complying the SAO data.

Although listed as a strength, summer services is also a challenge because we are not able to decide if EOPS can fund the necessary support (at minimum counseling, books and transportation) usually until after summer registration has started. Since many students depend on the aid to attend during the summer session, taking classes are dependent on whether or not they will receive EOPS services.

Through our Annual EOPS Program Plan, this is the fourth year that we have had to request a waiver from the State Chancellor's Office to not provide EOPS tutoring services. Although it is a high demand from our students, we have not been able to provide them with the additional tutoring hours needed. This is a challenge that we will need to continue to work on in collaboration with the Learning Center. Much work still needs to be done to address this much-needed support.

Although loaning out educational equipment is one of our strengths, it is also a challenge because we need to replace them due to normal wear and tear, damages, and being lost/stolen. In working order, we currently have twenty-seven laptops, ten calculators, nine pulse pens & notebooks and one digital recorder. We also see a need for flash drives. All these items are in high demand and we are limited as to purchasing them. In Recently the Technology Committee purchased eleven laptops however, we had to surplus three of the older ones because they are no longer in working order.

In previous years, our EOPS Student Club has been integral in fundraising for our student scholarships. For the past two years, it has been challenging identifying students that have the time attend the required Inter-Club Council meetings. We find that is an equity issue because although we have had students who are very interested in becoming officers their work and family responsibilities preclude them from being able to participate.

Although listed as a strength, the online EOPS application has come with its challenges. We have found that it is user friendly for the student. However for the end user, it is not very easy to retrieve, track and follow-up with applicants. The software Formstack has its limitations and it has actually created more work for staff rather than making it more simplistic. Our goal would be that it be link to the student WebSMART account and that much of the student information be self-populated (from Banner), like the Promise application.

CalWORKS: Our budget for 2019-2020 has decreased by 4.5% (\$176,350 in 2018-2019 to \$168,403 in 2019-2020) due to the declining enrollment in 2017-2018. We served 22 students in 2018-2019 and 16 students in 2017-2018. In the past we served between 30-33 students each year.

We currently serve 21 students and are hopeful that we can bring our enrollment back through the collaboration with the San Mateo County Human Services Agency and our Community, Continuing and Cooperate Education.

EOPS/CARE/CalWORKs student study area was used as swing space due to remodeling to building 5 and the addition of CIETL. When the remodeling was completed that space was not returned to the Programs. The area was used by students to study, EOPS Cub meetings, EOPS/CARE/CalWORKs /FYSI activities, food pantry, computer and printing usage, text book library, etc. This has also limited the opportunity for the Programs to offer additional academic support and resources due to the lack of space. The need to have space close to the EOPS/CARE/CalWORKs office allows the programs to build community, a safe haven to study, and to connect with students. This is shown in programs that are at Cañada already (i.e. TRIO, STEM, etc.). Significant research supports the creation of a space to help students, especially first generation students, create community, meaning, and context to their college experience.

6B. State of the Program - Evaluation: EOPS: The cost of direct services to students, books continues to be books, however transportation costs and food inequities continues to be in high demand. With the looming budget cuts in the near future, these services are in jeopardy of being significantly reduced and/or eliminated from the EOPS budget.

Our goal continues to be to serve more students and to expand and improve services. We are currently working with the Promise Scholars Program to better streamline services. We believe we could make a strong case to hire another EOPS full-time counselor. In our Hiring Justification we outline how much EOPS, SEAP and Fund 1 has contributed in the past and propose to combine these funds to provide more stability to our students and for the program by combining adjunct hours to one permanent position. Using evidence based practices around counseling, EOPS strives to have a low student to counselor ratio, like the CUNY ASAP model, at 151 to 1. Having a full-time counselor will allow us to expand programming to our students (i.e. live online counseling and develop a peer mentorship program within EOPS). Please see the Hiring Justification Proposal for more details.

In spring 2018, EOPS collaborated with the Bookstore and ASCC to implement a new EOPS food voucher. Students can purchase food at the Bookstore or Pony Express for up to \$6 per day. Starting in fall 2019, the food voucher expanded to include The Grove and increase the daily amount to \$7 per day. The food voucher continues to be redeemable at the Grove. Although we see the high need in providing this service, each year it is we need to evaluate if we are able to sustain it.

In spring 2019, we implemented a shared Google spreadsheet allowing counselors and staff to document student contacts and program requirements in real time. This allows us to more quickly identify students' status in the program and employ retention strategies sooner.

We are working on our social media presence by revamping our Facebook page and creating a new Instagram page. In addition, the Retention Specialist is working on updating our website and creating a Canvas shell. We look forward to our website being updated to the current standard to increase access and assists with our recruitment efforts.

Continue to work on the EOPS online application process. Our hope the new CRM will be able to provide us with an option that will be more effective.

General Counseling is still awaiting to pilot the implementation of the Zoom software for live video counseling. Since EOPS was approved to purchase the equipment recently, we look forward to the opportunity of implementing it in EOPS.

CalWORKs: We have offered counseling services at the county on Fridays afternoon to accommodate students who work full-time at the county and take a class there. We would like to have a peer mentoring program to provide support for new CalWORKs students. We are currently exploring the possibility of offering our workshops and monthly support group meetings at

the County as the majority of our students work at the county and many have transportation issues to come all the way to the campus. We also plan to continue our recruitment efforts at the county every semester.

7A. Current SAOs & SLOs: EOPS:

SAO: We have two SAOs. One is given to students who attend the Continuing Student Orientation and the second is give to students who are exiting the program at the end of the spring semeseter. . However, due to a staffing shortage last year we were unable to administer the survey.

SAO 1: CONTINUING STUDENT in EOPS/CARE

Orientation Survey

To help EOPS understand how well we are assisting our students, we would appreciate you answering the questions below.

1. Did you understand the EOPS Continuing Student Orientation?
Fully Understood ___ Understood Some ___ Did Not Understand At All ___
2. Do you feel confident that you know how to activate the book voucher? Yes ___ No ___
3. How many EOPS counseling contacts are required per semester? _____
4. Which of the following count towards the required counseling contacts? Check all that apply
TRiO Counseling Appointment _____
EOPS Drop In Counseling _____
General Counseling Appointment _____
General Counseling Drop In _____
EOPS Counseling Appointments _____
EOPS Group Counseling Session _____
5. Can you use your EOPS Book Voucher at CSM or Skyline bookstore? Yes ___ No ___
6. Do you have any suggestions or feedback to include in future EOPS Continuing Student Orientations?

SAO 2: EOPS/CARE

Exit Program Interview

If you are leaving Cañada College, we would like to know how you are doing in reaching your future goals. Please leave us your address and telephone number where we contact you. Thank you!

First Name: _____ Last Name: _____

Phone: _____ Email: _____

Last Semester/Year with Cañada EOPS _____

I will not enroll next semester because: (please select one of the following)

Attending another two-year college

Attending a four-year university

Graduating from Cañada College

Completed educational goal

70+ units

None apply

If none applies please let us know your college plans for next semester. (Please select one of the following options)

Lack of resources (e.g. financial, childcare, transportation, etc.)

Health related problems (e.g. illness, pregnancy, etc.)

Academic difficulties

Personal reasons

Moving out of the area

Seeking/obtained employment

I have other plans

No Opinion Not Helpful Helpful Moderately Helpful Extremely Helpful

Academic Counseling/Advising Please rate the following EOPS/CARE services:: Academic Counseling/Advising (No Opinion)

Academic Counseling/Advising (Not Helpful)

Academic Counseling/Advising (Helpful)

Academic Counseling/Advising (Moderately Helpful)

Academic Counseling/Advising (Extremely Helpful)

Book Vouchers Book Vouchers (No Opinion)
Book Vouchers (Not Helpful)
Book Vouchers (Helpful)
Book Vouchers (Moderately Helpful)
Book Vouchers (Extremely Helpful)

Transportation Assistance (Bus Passes) Transportation Assistance (Bus Passes) (No Opinion)
Transportation Assistance (Bus Passes) (Not Helpful)
Transportation Assistance (Bus Passes) (Helpful)
Transportation Assistance (Bus Passes) (Moderately Helpful)
Transportation Assistance (Bus Passes) (Extremely Helpful)

New Semester School Supplies New Semester School Supplies (No Opinion)
New Semester School Supplies (Not Helpful)
New Semester School Supplies (Helpful)
New Semester School Supplies (Moderately Helpful)
New Semester School Supplies (Extremely Helpful)

Progress Report Check-in Progress Report Check-in (No Opinion)
Progress Report Check-in (Not Helpful)
Progress Report Check-in (Helpful)
Progress Report Check-in (Moderately Helpful)
Progress Report Check-in (Extremely Helpful)

Orientation Orientation (No Opinion)
Orientation (Not Helpful)
Orientation (Helpful)
Orientation (Moderately Helpful)
Orientation (Extremely Helpful)

Counseling appointment availability Counseling appointment availability (No Opinion)
Counseling appointment availability (Not Helpful)
Counseling appointment availability (Helpful)
Counseling appointment availability (Moderately Helpful)
Counseling appointment availability (Extremely Helpful)

Do you feel the services provided by the EOPS/CARE programs contributed to your success at Cañada? YES/NO

Do you feel you obtain support from our staff? YES/NO

Comments: Recommendations or suggestions for improvement and what you consider the best in the program:

Please answer the following about tutoring:

Did you use tutoring? YES/NO

If YES, Did you use drop-in or appointment?

Drop-in

Appointment

Did you find tutoring helpful? YES/NO

Would you consider using online tutoring? YES/NO

EOPS & CalWORKS:

SLO:

We have had the same SLO (pre-post) survey for several years. This was given to students before and after they met with and EOPS/CalWORKs Counselor. In preparation for the Accreditation visit in fall 2019, we were informed that Student Services

Programs were not required to do SLOs. Therefore, the last semester we administered this SLO was in fall 2018.

STUDENT in EOPS/CARE/CalWORKs

Counseling Survey

To help Student Services understand how well we are assisting our students, we would appreciate your completing the information below.

This Counselor:

1. Provided useful information regarding academic and career planning.

STRONGLY AGREE AGREE DISAGREE STRONGLY DISAGREE DOES NOT APPLY

2. Assisted me in understanding requirements for graduation, transfer, or certificate programs.

STRONGLY AGREE AGREE DISAGREE STRONGLY DISAGREE DOES NOT APPLY

3. Helped me in planning my educational program in a manner that is consistent with my personal objectives.

STRONGLY AGREE AGREE DISAGREE STRONGLY DISAGREE DOES NOT APPLY

In what specific ways was this counselor most helpful to you?

5. a) I have identified my educational goal (check all that apply)

CERTIFICATE AA/AS TRANSFER UNDECIDED

b) Major:

7B. SAO Assessment Plan: EOPS: The continuing students on Alert Status (students who did not meet one or more EOPS requirements the previous semester) are required to attend a one hour continuing student orientation. We wanted to find out how many students understood the EOPS program requirements after attending the orientation so that they could continue in good standing the next semester. We plan to continue this assessment in spring 2020.

The Exit Interview/Survey provides us with insights about why students are leaving EOPS. We want to learn more about their reasons for leaving to see how we can support their transition. In addition, it allows us to gather feedback for suggestions on how to improve the program and/or what was helpful while there were in the program. We plan to continue this assessment at the end of spring 2019.

We are currently working on creating a new end of the semester survey for all EOPS students. Once I get the PREI office's approval, we will administer this survey at the end of fall 2019.

7C. SAO Assessment Results & Impact: EOPS:

SAO1: Summary of the results for the Continuing Student Orientation Survey:

Between 95-98% of students who attended the continuing orientation fully understood the EOPS program requirements, and this will enable us to retain more students in our program. Fall 88% of students understood how to use our electronic book voucher, however this improved in Spring 2017 to 98% and 90% in Fall 2017.

Please see attached document with survey results.

SAO2:

Summary of the results for the Exit Interview/Survey:

For question #1, students were able to select more than one reason. Therefore, could indicate that they were graduating from Cañada and transferring to a four-year university.

In question #2, the majority of the student found the EOPS/CARE services to be extremely helpful.

In question #3 and #4, 100% of the students indicated the EOPS contributed to their success and that the staff was supportive. The responses for the tutoring questions indicated that the ones that did seek tutoring found it helpful. EOPS does not currently offering tutoring, therefore we are gauging if students would find it as valuable tool. The majority indicated that they would or maybe consider using online tutoring. In collaboration with the Learning Center and instruction, we will need to help students in how to use and what the benefits can be to online tutoring.

Please attached documents with more detailed data on both SAOs.

7D. SLO Assessment Plan: EOPS/CalWORKs: Discontinuing the SLO: In preparation for the Accreditation visit in fall 2019, we were informed that Student Services Programs were not required to do SLOs. Therefore, the last semester we administered this SLO was in fall 2018.

7E. SLO Assessment Results & Impact: EOPS/CalWORKs: When it was administered in spring 2017, fall 2017 and fall 2018, the overall survey results showed that majority of our students have obtained more knowledge after their counseling meeting.

SLO Spring 2017: Summary of the survey results

- 50% of students have gained full knowledge after meeting with our counselor (28% increase of knowledge)
- 31% of students have gained substantial knowledge (2% increase of knowledge)
- 14% of students have some knowledge instead of 36% (this is a good indication that students gained more knowledge)

after meeting with our counselor)

- 5% of students have no knowledge instead of 13% (this is a good indication that students gained more knowledge after meeting with our counselor).

SLO Fall 2017: Summary of the survey results

- 57% of students have gained full knowledge after meeting with our counselor (35% increase of knowledge)

- 28% of students have gained substantial knowledge (5% decrease of knowledge)

- 13% of students have some knowledge instead of 32% (this is a good indication that students gained more knowledge after meeting with our counselor)

- 3% of students have no knowledge instead of 14% (this is a good indication that students gained more knowledge after meeting with our counselor).

SLO Fall 2018: Summary of the survey results

- 44% of students have gained full knowledge after meeting with our counselor (28% increase of knowledge)

- 38% of students have gained substantial knowledge (4% increase of knowledge)

- 15% of students have some knowledge instead of 34% (this is a good indication that students gained more knowledge after meeting with our counselor)

- 3% of students have no knowledge instead of 15% (this is a good indication that students gained more knowledge after meeting with our counselor).

Looking Ahead

7F. SAOs & SLOs for the Next Review Cycle: EOPS: We will continue the following SAOs:

1. Continuing Student Orientation Survey - every semester starting spring 2020

We wanted to find out how many students understood the EOPS program requirements after attending the orientation so that they could continue in good standing the next semester.

2. Exit Interview/Survey - every spring semester starting spring 2020

We want to learn more about their reasons for leaving to see how we can support their transition. In addition, it allows us to gather feedback for suggestions on how to improve the program and/or what was helpful while there were in the program.

3. NEW End of the Semester Survey - very fall semester starting fall 2019

We want an opportunity for all students to provide us feedback on the EOPS services and how we can improve.

9. Program Improvement Initiatives: EOPS:

- To work with the Guided Pathways initiative in order to identify strengths and challenges to better improve services.
- To continue to work on efforts to recruit and support our AB540/DEAMERs and Former Foster Youth, in collaboration with Outreach, the DEAMERs Taskforce, A&R and Financial Aid.
- Work with our sister campuses to identify goals that will assist us in better serving students District-wide.
- To continue to work collaboratively with programs such as Promise Scholars Program and ESO Adelante to better streamline services for students. In particular, with Promise, last year (2018-19) we had 66 students who were in both programs. So far, in fall 2019, we have 67.
- We will also seek out professional development opportunities in order to learn how we may better support students through retention efforts.
- To continue to increase the number of students served in EOPS (up to 500 students).
- Since we are increasing the number of students we will be serving, we need to identify funding for additional counseling hours, educational equipment, supplies and services.

CARE and CalWORKs:

- Continue working with the San Mateo County Human Services Agency for outreach to increase the number of CARE and CalWORKs students.

Resource Request:

EOPS was established to provide "over and above" support services for financially needy and educationally disadvantaged students by creating an environment which values each individual's potential to achieve their goals, educational careers and objectives, including, obtaining job skills, occupational certificates or associate degrees and transferring to four-year institutions.

1. Transportation (\$25,000): Bus Passes (\$69 each) & Parking Permits (\$30 each). Next to books, transportation is the

next biggest EOPS expense. In 2018-19, \$53,884 was spent on transportation.

2. Food Vouchers (\$15,000): (\$7/day/pp) The food voucher addresses the food inequities our students face daily. Since we have expanded the service to The Grove and have increased from \$6/day to \$7/day, it is becoming more in demand. This is the third highest cost of direct services to students in the EOPS budget. In 2018-19, \$21,020 was spent on the food vouchers.

3. Summer Counseling (\$8,000): Due to budgetary constraints, EOPS is not able to confirm summer support to student until after the registration begins. Many students rely on the EOPS services to take class during the summer. Having this set aside ahead of time allows us to plan more effectively and to inform students in a timely basis. This is an estimation to provide EOPS summer counseling hours.

4. Professional Development (\$5,000): In order for faculty and staff to attend trainings and conferences, like the CCCEOPSA. Since staff is limited to using Classified PD funds only once for a conference, using EOPS funds takes away funds from other direct services to students.

5. Please see the attached Hiring Justification Proposal for details on the full-time tenure track EOPS Counselor position.

Program Review Narrative Status: Complete

Related Documents & Links:

[2019Hiring Justification New Faculty Position Proposal2019.docx](#)

[COUNSELOR full time tenure track salary proposal 2019.pdf](#)

[EOPS and CARE Student and Budget Charts 2013-2020.docx](#)

[Exit Survey Results SP 18 2.PDF](#)

[Fa17NewsletterIssueNov 2.pdf](#)

[Fa18NewsletterIssueNov.pdf](#)

[Newsletter Spring 2018 issue 1 2-27-18.pdf](#)

[Outcomes Comparison Report of EOPS 10-8-2019.pdf](#)

[Program Review \(SPOL\) 2019-20 2.docx](#)

[SAO Results 2016-17.pdf](#)

[SLO Results Sp17Fa17Fa18.pdf](#)

[Classified-Hiring-Justification Cover 2019.docx](#)

Objective: Transportation (2018-19 and 2019-20)

EOPS was established to provide "over and above" support services for financially needy and educationally disadvantaged students by creating an environment which values each individual's potential to achieve their goals, educational careers and objectives, including, obtaining job skills, occupational certificates or associate degrees and transferring to four-year institutions. Transportation costs are a key element of support that we provide students.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020

Estimated Start Date: 10/25/2018

Estimated Completion Date: 10/25/2018

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Resource Requests

funding for transportation costs (SamTrans/CalTrain/parking) - In 2017-18 we spent \$50,000 in transportation, the College provided funding for half the costs. This year we only have \$30,000 total allocated toward transportation. It will not be enough to cover both fall and spring. Not to mention if we'd like to serve students during summer 2019.

Type of Resource: Other

CAN Program Review (Student Services) - EOPS, CARE, CalWORKs & FYSI (Odd Year)

Cost: 15000

Objective: Food Vouchers (2018-19 and 2019-20)

EOPS was established to provide "over and above" support services for financially needy and educationally disadvantaged students by creating an environment which values each individual's potential to achieve their goals, educational careers and objectives, including, obtaining job skills, occupational certificates or associate degrees and transferring to four-year institutions. Since spring 2018, we have been able to provide daily food vouchers to students at a reduced price in collaboration with the Bookstore, ASCC and SparkPoint. This address the food inequities that our students face on a daily bases. Students are given up to \$6/day to purchase a meal at the Bookstore or Pony Express.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020

Estimated Start Date: 10/25/2018

Estimated Completion Date: 10/25/2018

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Resource Requests

Funding for food vouchers - For spring 2018 we spent approximately \$13,400 for one semester. That semester was the first time we offered it and now that students are aware of this service the demand has increase.

Type of Resource: Other

Cost: 8000

Objective: Professional Development (2018-19 and 2019-20)

To provide continuous training for our faculty and staff. In particular to allow EOPS staff to attend the annual CCCEOPS Annual Conference. The EOPS/CARE Coordinator is required to attend 2 training per year. In addition, EOPS faculty and staff are able to learn about best practices and training on State policies and procedures.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020

Estimated Start Date: 10/25/2018

Estimated Completion Date: 10/25/2018

Please select the college goals with which this objective aligns.: Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Resource Requests

Funding for professional development 2018-19 - Faculty & Staff Conference Expenses for CCCEOPSA Annual Conference 2018 which will be in Monterey this year (includes registration, hotel, transportation & per diem for Jose & Mayra)

CAN Program Review (Student Services) - EOPS, CARE, CalWORKs & FYSI (Odd Year)

Type of Resource: Professional Development
Cost: 2310

Funding for professional development 2019-20 - Faculty & Staff Conference Expenses for CCCEOPSA Annual Conference 2019 that will be in southern California in 2019 (includes registration, hotel, transportation & per diem for up to 6)

Type of Resource: Professional Development
Cost: 9000

Objective: Laptops for students

Although loaning out educational equipment is one of our strengths, it is also a challenge because we need to replace them due to normal wear and tear, damages, and being lost/stolen. In working order, we currently have sixteen laptops. These items are in high demand and we are limited as to purchasing them.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020

Estimated Start Date: 08/01/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Resource Requests

Laptops for students - 10 laptops including brief case and extended warranty (\$1,497 each)

Type of Resource: Equipment (Items Over \$5000)
Cost: 14965

Objective: Expand Counseling Services (2018-19 and 2019-20)

EOPS was established to provide "over and above" support services for financially needy and educationally disadvantaged students by creating an environment which values each individual's potential to achieve their goals, educational careers and objectives, including, obtaining job skills, occupational certificates or associate degrees and transferring to four-year institutions. Counseling services is key the EOPS philosophy and is inline with various Statewide initiatives, such as Guided Pathways.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020

Estimated Start Date: 05/28/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

CAN Program Review (Student Services) - EOPS, CARE, CalWORKs & FYSI (Odd Year)

Resource Requests

Funding for Summer Counseling 2020. In summer 2019, we served approximately 120 students. Unfortunately, we can determine if we are able to provide summer services (which also includes a book voucher, food voucher and transportation costs), until after the summer registration starts. For many of our students not having EOPS support over the summer meant they were not able to take class(es).

Status: Continued Request - Active
Type of Resource: Non-Instructional Personnel
Cost: 5000
One-Time or Recurring Cost?: Recurring Cost
Division/Department Priority: High Priority

Zoom Equipment for "Skype" Counseling (equipment and headphones) - To provide more access to counselors for students who are unable to come to campus. General Counseling was approved to get this equipment and EOPS would like the same opportunity to offer this service to students

Type of Resource: Information Technology
Cost: 600

Objective: Student Area

EOPS was established to provide "over and above" support services for financially needy and educationally disadvantaged students by creating an environment which values each individual's potential to achieve their goals, educational careers and objectives, including, obtaining job skills, occupational certificates or associate degrees and transferring to four-year institutions.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020, 2020-2021

Estimated Start Date: 10/25/2018

Estimated Completion Date: 10/25/2018

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Community Connections - Build and strengthen collaborative relationships and partnerships that support the needs of reflect and enrich our diverse and vibrant local community., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success

Resource Requests

EOPS/CARE/CalWORKs/FYI would like to secure a permanent space. In 2010 EOPS/CARE/CalWORKs student study area was used as swing space due to remodeling to building 5 and the addition of CIETL. When the remodeling was completed that space was not returned to the Programs. The area was used by students to study, EOPS Cub meetings, EOPS/CARE/CalWORKs /FYI activities, food pantry, computer and printing usage, text book library, etc. This has also limited the opportunity for the Programs to offer

Type of Resource: Facilities
Cost: 0

Objective: Color Printer for the EOPS/CARE Coordinator

CAN Program Review (Student Services) - EOPS, CARE, CalWORKs & FYSI (Odd Year)

WE prints various documents that require color.

Objective Status: 1 - New (PR)

Objective Year: 2019-2020

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success

Resource Requests

Color Printer

Type of Resource: Information Technology

Cost: 400

Objective: Transportation (2019-20 and 2020-21)

EOPS was established to provide "over and above" support services for financially needy and educationally disadvantaged students by creating an environment which values each individual's potential to achieve their goals, educational careers and objectives, including, obtaining job skills, occupational certificates or associate degrees and transferring to four-year institutions. Transportation costs are a key element of support that we provide students.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020, 2020-2021

Estimated Start Date: 11/01/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #4 - Ensure Necessary Resources Are Available To Implement This Strategic Plan Through Sound Fiscal Planning And Management Of Allocations. Protect Community-supported Status And Undertake The Development Of Innovative Sources Of Revenue That Support Educational Programs Beyond That Which Is Available From Community And State Allocations.

Resource Requests

Transportation: Bus Passes (\$69 each) & Parking Permits (\$30 each). Next to books, transportation is the next biggest EOPS expense. In 2018-19, \$53,884 was spent on transportation.

Status: Continued Request - Active

Type of Resource: Other

Cost: 25000

One-Time or Recurring Cost?: Recurring Cost

Division/Department Priority: High Priority

Objective: Food Vouchers (2019-20 and 2020-21)

CAN Program Review (Student Services) - EOPS, CARE, CalWORKs & FYSI (Odd Year)

EOPS was established to provide "over and above" support services for financially needy and educationally disadvantaged students by creating an environment which values each individual's potential to achieve their goals, educational careers and objectives, including, obtaining job skills, occupational certificates or associate degrees and transferring to four-year institutions. Since spring 2018, we have been able to provide daily food vouchers to students at a reduced price in collaboration with the Bookstore, ASCC and SparkPoint. This address the food inequities that our students face on a daily bases. Students are given up to \$6/day to purchase a meal at the Bookstore or Pony Express.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020, 2020-2021

Estimated Start Date: 11/01/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

Please select the district goals with which this objective aligns.: District Goal #4 - Ensure Necessary Resources Are Available To Implement This Strategic Plan Through Sound Fiscal Planning And Management Of Allocations. Protect Community-supported Status And Undertake The Development Of Innovative Sources Of Revenue That Support Educational Programs Beyond That Which Is Available From Community And State Allocations.

Resource Requests

Food Vouchers (\$7/day/pp). The food voucher addresses the food inequities our students face daily. Since we have expanded the service to The Grove and have increased from \$6/day to \$7/day, it is becoming more in demand. This is the third highest cost of direct services to students in the EOPS budget. In 2018-19, \$21,020 was spent on the food vouchers.

Status: Continued Request - Active

Type of Resource: Other

Cost: 15000

One-Time or Recurring Cost?: Recurring Cost

Division/Department Priority: High Priority

Objective: Professional Development (2019-20 and 2020-21)

In order for faculty and staff to attend trainings and conferences, like the CCCEOPSA. Since staff is limited to using Classified PD funds only once for a conference, using EOPS funds takes away funds from other direct services to students.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020, 2020-2021

Estimated Start Date: 11/01/2019

Please select the college goals with which this objective aligns.: Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #3 - Increase Program Delivery Options Including the Expanded Use of Instructional Technology to Support Student Learning and Success, District Goal #4 - Ensure Necessary Resources Are Available To Implement This Strategic Plan Through Sound Fiscal Planning And Management Of Allocations. Protect Community-supported Status And Undertake The Development Of Innovative Sources Of Revenue That Support Educational Programs Beyond That Which Is Available From Community And State Allocations.

Resource Requests

Professional Development Funds

Status: Continued Request - Active

Type of Resource: Professional Development

Cost: 5000

One-Time or Recurring Cost?: Recurring Cost

CAN Program Review (Student Services) - EOPS, CARE, CalWORKs & FYSI (Odd Year)

Division/Department Priority: Low Priority

Objective: Expand Counseling Services (2019-20 and 2020-21)

EOPS was established to provide "over and above" support services for financially needy and educationally disadvantaged students by creating an environment which values each individual's potential to achieve their goals, educational careers and objectives, including, obtaining job skills, occupational certificates or associate degrees and transferring to four-year institutions. Counseling services is key the EOPS philosophy and is inline with various Statewide initiatives, such as Guided Pathways.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020, 2020-2021

Estimated Start Date: 05/01/2021

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #4 - Ensure Necessary Resources Are Available To Implement This Strategic Plan Through Sound Fiscal Planning And Management Of Allocations. Protect Community-supported Status And Undertake The Development Of Innovative Sources Of Revenue That Support Educational Programs Beyond That Which Is Available From Community And State Allocations.

Resource Requests

Funding for Summer Counseling 2020. In summer 2019, we served approximately 120 students. Unfortunately, we can determine if we are able to provide summer services (which also includes a book voucher, food voucher and transportation costs), until after the summer registration starts. For many of our students not having EOPS support over the summer meant they were not able to take class(es).

Status: Continued Request - Active

Type of Resource: Non-Instructional Personnel

Cost: 5000

One-Time or Recurring Cost?: Recurring Cost

Division/Department Priority: High Priority

Objective: Color Printer for the EOPS/CARE Coordinator (2019-20 and 2020-21)

We prints various documents that require color.

Objective Status: 1 - New (PR)

Objective Year: 2019-2020, 2020-2021

Estimated Start Date: 11/01/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success

Resource Requests

Color printer

CAN Program Review (Student Services) - EOPS, CARE, CalWORKs & FYSI (Odd Year)

Status: New Request - Active
Type of Resource: Other
Cost: 500
One-Time or Recurring Cost?: One-Time Cost
Division/Department Priority: Low Priority

Objective: EOPS/CARE/CalWORKs/FYSI Student Area (2019-20 and 2020-21)

EOPS was established to provide "over and above" support services for financially needy and educationally disadvantaged students by creating an environment which values each individual's potential to achieve their goals, educational careers and objectives, including, obtaining job skills, occupational certificates or associate degrees and transferring to four-year institutions.

Objective Status: 2 - Continuing (PR)

Objective Year: 2019-2020, 2020-2021

Estimated Start Date: 11/01/2019

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success

Resource Requests

EOPS/CARE/CalWORKs/FFYI would like to secure a permanent space. In 2010 EOPS/CARE/CalWORKs student study area was used as swing space due to remodeling to building 5 and the addition of CIETL. When the remodeling was completed that space was not returned to the Programs. The area was used by students to study, EOPS Cub meetings, EOPS/CARE/CalWORKs /FFYI activities, food pantry, computer and printing usage, text book library, etc. This has also limited the opportunity for the Programs to offer

Status: Continued Request - Active
Type of Resource: Facilities
Cost: 0
One-Time or Recurring Cost?: One-Time Cost
Division/Department Priority: High Priority

Objective: EOPS Counselor - Full-Time Tenure Track (2019-20 and 2020-21)

In the Program Review process, we identified the challenge of needing to increase the number of students served each year now that the State funding allocation formula is in place. Having a full-time EOPS counselor will allow for more consistency, increase student appointments, and expand on supportive services to students.

Please see the attached Hiring Justification Proposal.

Objective Status: 1 - New (PR)

Objective Year: 2020-2021

Estimated Start Date: 08/01/2020

Please select the college goals with which this objective aligns.: Student Completion/Success - Provide educational and student services programs that highlight inclusivity diversity and equity in their mission to help students meet their unique educational goals and minimize logistical and financial barriers to success., Organizational Development - Focus institutional resources on the

CAN Program Review (Student Services) - EOPS, CARE, CalWORKs & FYSI (Odd Year)

structures processes and practices that invest in a diverse student population and prioritize and promote equitable inclusive and transformative learning.

Please select the district goals with which this objective aligns.: District Goal #1 - Develop and Strengthen Educational Offerings Interventions and Support Programs that Increase Student Access & Success, District Goal #4 - Ensure Necessary Resources Are Available To Implement This Strategic Plan Through Sound Fiscal Planning And Management Of Allocations. Protect Community-supported Status And Undertake The Development Of Innovative Sources Of Revenue That Support Educational Programs Beyond That Which Is Available From Community And State Allocations.

Resource Requests

Full-time tenure track EOPS Counselor Position
<p>Status: New Request - Active Type of Resource: Non-Instructional Personnel Cost: 127000 One-Time or Recurring Cost?: Recurring Cost Division/Department Priority: High Priority</p>