

Division Meeting Notes 9.8.23

1. Highlights from first weeks of class:
 - a. First time burette use for Chemistry, student may change major from electrical engineering to chem
 - b. Hirzel: allied health associate now in pursuit by student after Doug shared some
 - c. Hooper: students enrolled in Funeral Service Education! Live online and recorded for asynch students
 - d. Harmon: using chemistry terms to explain phonetics and phenology, cross division techniques
 - e. Ramki: Photonics working on invisibility 16-106
 - f. Almasy: song request sheet going round for calc students, class playlist in effect
 - g. Sumathi: all students bring a math joke to share in first week, the nerdier the better! Share in class vs in office hours What do you call two people who love math? Alge-bros!
2. LAEP Funding: Chris Wardell
 - a. Learning Aligned Employment Program
 - i. Chris Wardell
 - ii. Jackie Gonzales-Spanish Speaking Financial Aid services
 - b. Program available until June 2031
 - i. Serve underrepresented students
 - ii. STEM students are given priority in employment
 - c. Underrepresented Criteria
 - i. First gen
 - ii. Vertern
 - iii. Foster youth
 - iv. DRC (Disability resource center)
 - v. Low income -qualify for any financial aid
 - vi. ab540 Undocumented
 - d. Eligibility
 - i. Enrolled in 6 units and eligible program of student
 - ii. Good SAP
 - iii. CA resident
 - iv. Financial need via FAFSA OR CADAA
 - e. Submit Proposal
 - i. Research is defined by institution
 1. Cross between to STEM and Humanities regardless of student field of study
 - ii. Lots of latitude for types of research available
 1. Must have significant research component tied to position
 - iii. Proposal approved
 1. Research tracked once per semester and documented
 2. Hours tracked for (monthly)
 - f. For Questions: wardellc@smccd.edu Christopher Wardell and verad@smccd.edu

- i. District wide or Canada only?
 - 1. 20hrs/wk
 - 2. Piloted by Canada
 - ii. Honors Research Project
 - 1. Would be eligible? No, has to be separate stand alone but can create job tied to research and hire student
 - iii. LAEP can help students fill out special circumstances form to reassess finances to quality
 - iv. Wardell can help source student employees
 - v. Flyer for students coming soon
- 3. Distance Education Update: Nada Nekrep
 - a. SMCCD QOTL Training – flyer in “Division Meeting” for Sept 2023
 - b. Consider taking QOTL 2 if you’ve completed level 1
 - c. Email nekrepn@smccd.edu if you are having issues signing in
 - d. POCR Certification- Peer Online Course Review
 - i. Collab with Online Teaching and Learning and POCR workgroup, 14 in total
 - ii. Boom in online classes since pandemic
 - iii. Creating equity gaps for certain student groups
 - iv. Evaluate online course to help reduce equity gaps
 - v. Process: CVC (2014) Review tool→ Review process Alignment with CVC-OEI Rubric→ Review Outcomes Quality-Review Course:
 - 1. Fully accessible
 - 2. Highly organized
 - 3. Equitable and inclusive
 - 4. Engaging
 - 5. Meets all SLO/objectives
 - 6. CVC Course Exchange (statewide enrollment)
 - vi. Local POCR process and Self QR badging
 - 1. 14 reviewers at Canada, 8 went through training to review courses and assign badges
 - 2. Over 1300 courses aligned and badged
 - 3. Chaffey College study shows badged course have higher success rates
 - vii. Canada is Local POCR Certified
 - 1. We can review and self badge
 - 2. Need more courses to review
 - 3. If you have a online course and are interested in review
 - a. Fully online, synch or asynch
 - b. Fully authored by you (external materials ok)
 - c. Already meets many/most OEI Rubic criteria (self review form)
 - d. Instructor has taken QOTL training or equivalent
 - e. Compensation for instrocutor to have course reviewed
 - f. 3 spots available for review for Fall 2023
 - viii. Who are the 8 reviewers
 - 1. 2 reviewers sections a-c (discipline expert and one not)

2. Can we get access to OER Rubric if not considering submitting course
 - a. Available CVC website and in QOTL site
<https://onlinenetworkofeducators.org/course-design-academy/online-course-rubric/>
3. What if course taught by a number of instructors?
 - a. Only reviewing course by single instructor unless instructors collab. Up for discussion though so check with Nada
4. Alison Hughes – Instructional Designer at Canada College, slide deck available on S&T website under Fall 2023 “Sept”
 - a. Office 1-352, hughesa@smccd.edu, 650-306-3213
 - b. What is Instrster?
 - i. About half are unfamiliar, ¼ not familiar and ¼ have questions (per poll)
 - ii. Support for all modality of courses and all faculty
 1. Support *Possibilities*
 - a. Individual: one on one consultation, course support, modality transition support
 - iii. Difference: Technologist vs Designer: lots of overlap, technologist is more technical help, designer is more pedological support, both work in collaboration
 - c. Do you think ID can help you: 73% yes, 26% not sure
 - d. Office Hours: Wednesdays 11am-12pm, calendly link: <http://calendly.com/canid-allison>
 5. Sarah Harmon: ZTC harmons@smccd.edu
 - a. S&T is Flippin Amazing
 - i. We have highest conversion rate of all divisions
 - ii. Programs that are closest to ZTC: Chem, Math, Phys,
 - iii. 4th Tue each month (right before EAPC)1-2pm multi-modal 9-154 FTLCL or Zoom
 - b. ZTC Adopter program, deadline Sun 10
 - i. Converting course never been converted before
 - ii. Teaching converted course and would like extra support
 - iii. Parse out gen chem 1 and 2? Depends on the course (series) itself. Conversation with Sarah to see if both can be done at once
 6. Anouncements
 - a. New course: BIO 133: emerging infectious disease
 - b. Please help promote to students
 - c. EAPC Tue 9/26 2:10-4pm
 - d. PBC: looking for faculty to join workgroups for EMP 2.8, see Ray Lapuz
 - e. NSF Scholars:
 - i. ASCENT: Sumathi, applied for extension n, not heard from program officer, program officer not assigned yet, grantee approved, may have one more year. Waiting with meeting with business office to see funding
 - ii. Mentors – email Sumathi shankars@smccd.edu or Josue alcarazs@smccd.edu
 - iii. TRABJO: Rance and Ramki:
 - iv. Regenerative med conference, see flyer in Aug division meeting
 - v. Reaching out to faculty to facilitate workshops

1. Goal: build confidence in students to apply for RU, job shadows, mentorship and generally go to conferences, networking
 - vi. Job shadowing: in fall? Or only spring? – trying to do both semesters
- f. Solar Eclipse OCT 14 Sat morning, if can't attend: get CE glasses, google
- g. GANAS grant ends Sept 30: use 250,000 for Study Pods for students to attend zoom meetings, will have ADA compliant one as well in STEM center and building 23
- h. Hirzel: see email from Michael Hoffman regarding AFT contracts issues, meeting 9/13 at 2:30pm, multi modal meeting, check AFT website
- i. Request: list of which faculty is on which