

STUDENT SERVICES PLANNING COUNCIL MEETING MINUTES OF

Wednesday, May 13, 2015 2:00 pm – 3:30 pm Building 9 – Room 154

Members Present: Robin Richards, Chialin Hsieh, Gloria Darafshi, Bob Haick, Lizette Bricker, Melissa

Alforja, Supinda Sirihekaphong, Debbie Joy, Ruth Miller, Jeanne Stalker, Kim Lopez, Margie Carrington, Adolfo Leiva, Moody Metry, Sarah Aranyakul, Soraya Sohrabi, Trish

Guevarra

Members Absent: Misha Maggi, Carlos Luna, Max Hartman, Noel Chavez, Lina Mira, Jeffrey Rhoades,

Diva Ward

Guests: Luanne Canestro, Loretta Davis Rascon, Yesenia Haro, Daniel Barba, Maggie Baez,

Vivien Huynh

1. Approval of Minutes – Minutes from April 8, 2015 and April 22, 2015 were approved.

2. Business

I. Annual Plan/Program Review Presentation

A. Assessment, Orientation & Registration

Ruth Miller, Vivien Huynh, Jeanne Stalker, Yesenia Haro and Loretta Davis Rascon presented their Program Review.

See attached Feedback Forms

B. SparkPoint, Financial Aid and Financial Literacy

Adolfo Leiva and Margie Carrington presented their Program Review.

See attached Feedback Forms

II. Review Resource Allocations

(From Annual Plan/Program Reviews)

This will be discussed at the next Student Services Planning Council on May, 27, 2015.

III. Update on SSSP

- Carryover needs to be spent by December 31, 2015
- Draft for the 2015-2016 SSSP plan will be written over the summer to be vetted through participatory governance in the Fall semester.

IV. Review Bylaws

(task force: Margie Carrington, Debbie Joy, Robin Richards)

Bylaws were reviewed and changes made in 2013. No changes needed at this time except to update the membership. Once the membership has been updated, it will be uploaded to the SSPC website.

V. Other

- Add all 2014-2015 Program Review/Annual Plans and SLOs to Tracdate by the end of May.
- 2015-2016 Program Review/Annual Plans will be added to our new software "SPOL".
- 2016-2017 Program Review Cycle:
 - ~Transfer Center, A2B and University Center
 - ~Career Services
 - ~Wellness: Disability Resource Center, Psychological Services, Health Center
 - ~EOPS, CARE, CalWORKs & FFYSI
 - ~TRiO, Beating the Odds and Veterans
 - ~Outreach & Application

2014-2015 Meetings

October 8 - cancelled

October 22

November 12

November 26 – cancelled

December 10

January 14 – cancelled

January 28 – cancelled

February 11

February 25 – cancelled

March 11 – cancelled

March 25 - cancelled

April 8 & 22

May 13 & 27



Program: OAR				
SSPC Member(s) Reviewers:				
The purpose of this form is to provide	feedback to the Pr	ogram Team.		
I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include	the following:			
 What program improvements have been implemented due to the SLO assessments? How has student learning been improved due to the changes made? 				
Comments/Questions:	<u> </u>		<u> </u>	
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II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include th	e following:			
3. Status of SAO Assessment Cycle.				
Comments/Questions:			1	
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IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle Department/Program/Division/College need be included.				program should
Justification is consistent with accurate data.				
2. Justification fits Program /Department/Division/College needs				
Comments/Questions:				

V. Professional Development Needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain c	learly how it will s	erve Department/P	rogram/Division/	College needs
Justification is consistent with Department/Program needs				
Comments/Questions:			J	<u> </u>
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VI. Equipment Request (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cl	early how the real	iest will serve Den	artment/Program	Division/College
needs including Item description, Number				Division Conege
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1. Complete source/cost information				
2. Justification is consistent with				
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Office of Student Services



will. Facilities Request (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clean needs.	arly how the requ	est will serve Depo	artment/Program/	Division/College
Justification is consistent with Department/Division/College needs				
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SSPC Co-Chair Signature:			Date:	
VPSS Signature:			Date:	



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II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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Program:



IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cl Department/Program/Division/College ne be included.		pporting data how i	it will serve	
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Guidelines: The request should explain cl	information	some analysis	analysis	analysis, plan
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VI. Equipment Request (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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VII. <u>Facilities Request</u> (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cleaneeds.	arly how the requ	est will serve Dep	artment/Program/	Division/College
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VPSS Signature: Lober 4	rehard	2	Date: _	5/12/15



Program:	Acress ment	ORI+ Reg	_	
SSPC Member	er(s) Reviewers:	Bob HAICK		

The purpose of this form is to provide feedback to the Program Team.

I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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Guidelines: The request should explain cl Department/Program/Division/College ne be included.				program should
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VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain co			artment/Program	Division/College
needs including Item description, Number	of Items, Total Co	est		
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2. Justification is consistent with Department/Division/College needs				
Comments/Questions:				



Program: <u>Ceiantation</u> , Assessment, Mateiculation.					
SSPC Member(s) Reviewers: Qbria Daraf Uni					
The purpose of this form is to provide feedback to the Program Team.					
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Guidelines: This section should include the	following:				
 What program improvements have been implemented due to the SLO assessments? How has student learning been improvements have been implemented due to the SLO assessments? 				Provided data results	
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Justification is consistent with accurate data.				
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V. <u>Professional Development Needs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	
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VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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1. Complete source/cost information				
2. Justification is consistent with Department/Division/College needs				
Comments/Questions:				



VII. <u>Facilities Request</u> (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clneeds.	early how the requ		artment/Program	
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Department/Division/College needs				justifica
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SSPC Co-Chair Signature:			Date:	
VPSS Signature			Date	



Program: Assessment, Osis	entation Reg	n's tration		
SSPC Member(s) Reviewers: So	raya Sohra	abi		
The purpose of this form is to provide feedback to the Program Team.				
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I. SLOs	Incomplete information	information, some analysis	information, analysis	information, analysis, plan
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VI. Equipment Request (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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Department/Division/College needs				
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SSPC Co-Chair Signature:			Date:	
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VPSS Signature:			Date:	



Program: Registration A SSPC Member(s) Reviewers: Ad	ssess ment	, Orientaly	מט	
SSPC Member(s) Reviewers: Ad	olfo Leive			
The purpose of this form is to provide fe	edback to the Pro	ogram Team.		
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Guidelines: The request should explain cl Department/Program/Division/College ne be included.				
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2. Justification fits Program /Department/Division/College needs		1 10		
Comments/Questions:				
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V. Professional Development Needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain c	learly how it will s	erve Department/P	rogram/Division/	
Justification is consistent with Department/Program needs				V
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VI. <u>Equipment Request (Item</u> description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clean needs including Item description, Number o	arly how the requ f Items, Total Cos	est will serve Depo st	artment/Program/	Division/College
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Comments/Questions:				
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Office of Student Services



VII. <u>Facilities Request</u> (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle needs.	arly how the requ	est will serve Dep	artment/Program/.	
Justification is consistent with				
Department/Division/College needs				V
Comments/Questions:				
priority of 9106				

VPSS Signature:		Date:	

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SSPC Co-Chair Signature:

Date:



Program: Registration	Drun	itation	. Assess	ment
SSPC Member(s) Reviewers:	im lop	ez		
The purpose of this form is to provide fee	dback to the Pro	gram Team.		
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II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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IVI Haculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle Department/Program/Division/College nee be included.				program should
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2. Justification fits Program /Department/Division/College needs				V
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Guidelines: The request should explain cle	early how it will s		Program/Division/	
Justification is consistent with Department/Program needs				V
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VI. Equipment Request (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle needs including Item description, Number (artment/Program	/Division/College
1. Complete source/cost information				
2. Justification is consistent with				
Department/Division/College needs Comments/Questions:				



TOW HIStar Annual Program Plan Feedback - SSPC

VII. Facilities Request (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cleaneeds.	early how the requ	iest will serve Depo	artment/Program	/Division/College
Justification is consistent with				
Department/Division/College needs				
Comments/Questions:				
SSPC Co-Chair Signature:			Date:	
VPSS Signature:			Date:	



Program: Assessment, Orientation & Registration

SSPC Member(s) Reviewers: Supinda Sinkelaphong

The purpose of this form is to provide feedback to the Program Team.

I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include th	e following:			
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II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include th	e following:	V		
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	and with supp	porting data how i	.11			
Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included.						
Justification is consistent with accurate data.						
Justification fits Program /Department/Division/College needs						

V. Professional Development Needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain c	learly how it will se	erve Department/P	rogram/Division/	College needs
Justification is consistent with Department/Program needs				
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VI. Equipment Request (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain ca			artment/Program	Division/College
needs including Item description, Number	of Items, Total Co	St		
Complete source/cost information				
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2. Justification is consistent with				
Department/Division/College needs				
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maintenance issues)	Incomplete information	information, some analysis	information, analysis	information, analysis, plan
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Justification is consistent with Department/Division/College needs				
Comments/Questions: 9-106 will	it limit	use to other	er prograu	\S ?
SSPC Co-Chair Signature:			Date:	
VPSS Signature:			Date:	



	Adurssions, Welcome Center Orientation, Registration
Program:	Orientation, Registration

SSPC Member(s) Reviewers: Livette Bricker

The purpose of this form is to provide feedback to the Program Team.

I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	e following:		-	
 What program improvements have been implemented due to the SLO assessments? How has student learning been improved due to the changes made? 				×
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II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	he following:	-		
3. Status of SAO Assessment Cycle.				X
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IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle Department/Program/Division/College nee be included.				program should
Justification is consistent with accurate data.				42
2. Justification fits Program /Department/Division/College needs				•
Comments/Questions:	n/	A		

V. Professional Development Needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle	arly how it will se	erve Department/P	rogram/Division/	College needs
Justification is consistent with Department/Program needs				×
Comments/Questions:				
Great Suggestions.				(40)

VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain conneeds including Item description, Number	2		artment/Program/	Division/College
1. Complete source/cost information				
2. Justification is consistent with Department/Division/College needs				
Comments/Questions:				
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Program:	Admissions, WEI	COME CIR.	CRIENTATION, RESISTRATION	
SSPC Member	c(s) Reviewers:	MELISA	ALFOROTA	

The purpose of this form is to provide feedback to the Program Team.

I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	following:			
1. What program improvements have been implemented due to the SLO assessments?				X
2. How has student learning been improved due to the changes made?				¥
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II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	e following:			
3. Status of SAO Assessment Cycle.				X
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Guidelines: The request should explain cle Department/Program/Division/College nee be included.				program should
Justification is consistent with accurate data.	×			
2. Justification fits Program /Department/Division/College needs Comments/Questions:	X			

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Guidelines: The request should explain c	clearly how it will s	erve Department/P	rogram/Division/	College needs
Justification is consistent with Department/Program needs				×
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1. Complete source/cost information				
2. Justification is consistent with Department/Division/College needs				
Comments/Questions:				

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Program: Assistant SSPC Member(s) Reviewers: Note to provide feet	V	9	n	reh
I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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Comments/Questions:	t Dam	oled		

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3. Status of SAO Assessment Cycle.				X
Comments/Questions: Sulut	allin	reed	measure to due	all
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Guidelines: The request should explain cl	early how it will s			
Justification is consistent with Department/Program needs				X
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VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
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2. Justification is consistent with Department/Division/College needs Comments/Questions:				
how	e			



VII. Facilities Request (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle needs.	early how the requ	ıest will serve Dep	artment/Program/	
Justification is consistent with Department/Division/College needs				X
Comments/Questions:	my	use	of 9-1	06
		1000		
SSPC Co-Chair Signature: Ma	egleZli	Mul	llo Date:	5/13/15
VPSS Signature:			Date:	



Program:	tincuncia	L AID Literacy	
SSPC Member	(s) Reviewers:	Ruth miller	

The purpose of this form is to provide feedback to the Program Team.

I. SLOs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	he following:			
1. What program improvements have been implemented due to the SLO assessments?				HORD
2. How has student learning been improved due to the changes made?	No Plan	SLO T	HIS Ye	ar P
Comments/Questions:				

II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	following:			
3. Status of SAO Assessment Cycle.				-
Comments/Questions:	od Je)B		



Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensible included. 1. Justification is consistent with accurate data. 2. Justification fits Program /Department/Division/College needs Comments/Questions: V. Professional Development Needs Incomplete information Complete information, some analysis Complete information Some analysis Complete information Some analysis Complete information Complete informati	IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
accurate data. 2. Justification fits Program /Department/Division/College needs Comments/Questions: V. Professional Development Needs W. Professional Development Needs Guidelines: The request should explain clearly how it will serve Department/Program/Divisi Justification is consistent with Department/Program needs Comments/Questions: VI. Equipment Request (Item description, Number of Items, Total Cost) Guidelines: The request should explain clearly how the request will serve Department/Programion analysis Guidelines: The request should explain clearly how the request will serve Department/Programeds including Item description, Number of Items, Total Cost 1. Complete source/cost information 2. Justification is consistent with Department/Division/College needs Comments/Questions:	Department/Program/Division/College ne	learly and with supeeds. Information f	pporting data how	it will serve	
Complete information Complete information Complete information Complete information Complete information Some analysis Complete information Complete					
V. Professional Development Needs Guidelines: The request should explain clearly how it will serve Department/Program/Division is consistent with Department/Program needs VI. Equipment Request (Item description, Number of Items, Total Cost) VI. Equipment Request (Item description, Number of Items, Total Cost) Complete information information information some analysis Guidelines: The request should explain clearly how the request will serve Department/Programeds including Item description, Number of Items, Total Cost Complete source/cost information 2. Justification is consistent with Department/Division/College needs Complete information information information including Item description, Number of Items, Total Cost Complete source/cost information 2. Justification is consistent with Department/Division/College needs Comments/Questions:	8				
V. Professional Development Needs Guidelines: The request should explain clearly how it will serve Department/Program/Divisions information, some analysis Guidelines: The request should explain clearly how it will serve Department/Program/Divisions is consistent with Department/Program needs VI. Equipment Request (Item description, Number of Items, Total Cost) Complete information information, some analysis Guidelines: The request should explain clearly how the request will serve Department/Programeds including Item description, Number of Items, Total Cost Complete source/cost information Complete information is consistent with Department/Division/College needs Comments/Questions:	Comments/Questions.				
Guidelines: The request should explain clearly how it will serve Department/Program/Division/Comments/Questions: WI. Equipment Request (Item clescription, Number of Items, Total Cost) Incomplete information some analysis Guidelines: The request should explain clearly how the request will serve Department/Programeds including Item description, Number of Items, Total Cost Complete source/cost information Complete information some analysis Guidelines: The request should explain clearly how the request will serve Department/Programeds including Item description, Number of Items, Total Cost Complete source/cost information Guidelines: The request should explain clearly how the request will serve Department/Programeds including Item description, Number of Items, Total Cost Complete source/cost information Guidelines: The request should explain clearly how the request will serve Department/Programeds including Item description, Number of Items, Total Cost Complete source/cost information Complete source/cost information Complete source/cost information Complete source/cost information	V. <u>Professional Development Needs</u>	Programme and the second secon	information,	information,	Complete information, analysis, plan
Comments/Questions: WI. Equipment Request (Item description, Number of Items, Total Cost) Incomplete information some analysis Guidelines: The request should explain clearly how the request will serve Department/Prograteeds including Item description, Number of Items, Total Cost Complete source/cost information Department/Division/College needs Comments/Questions:	Guidelines: The request should explain c	learly how it will s	erve Department/F	Program/Division	College needs
VI. Equipment Request (Item description, Number of Items, Total Cost) Incomplete information complete information, some analysis analysis Guidelines: The request should explain clearly how the request will serve Department/Prograteds including Item description, Number of Items, Total Cost Complete source/cost information Justification is consistent with Department/Division/College needs Comments/Questions:					~
description, Number of Items, Total Incomplete information, some analysis Guidelines: The request should explain clearly how the request will serve Department/Prograteds including Item description, Number of Items, Total Cost Complete source/cost information Justification is consistent with Department/Division/College needs Comments/Questions:	Comments/Questions:				
1. Complete source/cost information 2. Justification is consistent with Department/Division/College needs Comments/Questions:	description, Number of Items, Total Cost)	information	information, some analysis	information, analysis	Complete information, analysis, plan
2. Justification is consistent with Department/Division/College needs Comments/Questions:	Guidelines: The request should explain connects including Item description, Number	learly how the request of Items, Total Co	uest will serve Dep est	artment/Program	Division/Colleg/
Department/Division/College needs Comments/Questions:		West of the second			
	Department/Division/College needs				
NEED VENDOR, COTOLOGH, UNIT PHICA		R, catal	.06 #, UN	uit Price	



VII. <u>Facilities Request</u> (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cleaneeds.	early how the requ	iest will serve Dep	artment/Program	
Justification is consistent with Department/Division/College needs		N/A		
Comments/Questions:				
SSPC Co-Chair Signature:	0000		Date	5/13/19
Sol C Co Chair Dignature.	w. m	NI S	Date.	

VPSS Signature: Date:



Program: Ferrancial A	ed/Spark	Point				
SSPC Member(s) Reviewers: Yobin Richards						
The purpose of this form is to provide for	eedback to the Pr	ogram Team.				
I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan		
Guidelines: This section should include the	he following:					
 What program improvements have been implemented due to the SLO assessments? 						
2. How has student learning been improved due to the changes made?						
Comments/Questions: Making Ch	anges-up	Panning for	ruxt	gar		
II <u>SAOs</u>	Incomplete information	Complete information,	Complete information,	Complete information,		

II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include th	e following:			
3. Status of SAO Assessment Cycle.				lar.
Comments/Questions: F1 - Luck . FA applications	<i>p</i>			



IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cla Department/Program/Division/College nea be included.	early and with supeds. Information f	pporting data how	it will serve	
Justification is consistent with accurate data.		L		
2. Justification fits Program /Department/Division/College needs				
Comments/Questions: / Addutimal sta · Pre intaturs / Added ac Funancial coaching / Li	f workshirities (ocack of staff	sps# pcalable tsick FA GE frigask tsin	cet (cerele 1)	1 to have not do to on strok
V. <u>Professional Development Needs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clo	early how it will s			College needs
Justification is consistent with Department/Program needs				
Comments/Questions:				
VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle needs including Item description, Number (early how the requ of Items, Total Co	uest will serve Depost	artment/Program	Division/College
1. Complete source/cost information		<u> </u>		
2. Justification is consistent with Department Division/College needs				i
Comments/Questions: (4)	fa e	<u> </u>	•	



VII. Facilities Request (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain conneeds.	learly how the requ	iest will serve Dep	artment/Program/	Division/College
Justification is consistent with				
Department/Division/College needs				
Comments/Questions:				
				95.4
SSPC Co-Chair Signature:			Date:	
VPSS Signature:			Date:	



Program: FA S SSPC Member(s) Reviewers: The purpose of this form is to provide fee			- · · · · · · · · · · · · · · · · · · ·	
I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	following:			
 What program improvements have been implemented due to the SLO assessments? How has student learning been improved due to the changes made? 				
Comments/Questions: exally			1	

II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include to	he following:			
3. Status of SAO Assessment Cycle.				
Comments/Questions:				
excellent				



IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cl Department/Program/Division/College ne be included.		porting data how	it will serve	
Justification is consistent with accurate data.				
2. Justification fits Program /Department/Division/College needs				
Comments/Questions:	so be pu	t in SE	P?	
V. Professional Development Needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cl	early how it will s			
Justification is consistent with Department/Program needs				
Comments/Questions:				
VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cl needs including Item description, Number			artment/Program	/Division/College
Complete source/cost information				
2. Justification is consistent with Department/Division/College needs				
Comments/Questions:	A	0		
yes, can the	requests	also t	e put in	SEP?



will. <u>Facilities Request</u> (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle needs.	arly how the requ	est will serve Dep	artment/Program/	Division/College
Justification is consistent with Department/Division/College needs				
Comments/Questions:			1	
SSPC Co-Chair Signature:			Date:	
VPSS Signature:			Date:	



Program: Sparkpoint, Fil	anal Ad	Francil life	rach	
Program: Sparkpoint, Five SSPC Member(s) Reviewers: Pat	ncia Gu	evana	J	
The purpose of this form is to provide fee	dback to the Pr	ogram Team.		
I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	following:			
 What program improvements have been implemented due to the SLO assessments? How has student learning been improved due to the changes made? 	Y			
Comments/Questions:				

II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include to	he following:			
3. Status of SAO Assessment Cycle.				
Comments/Questions:				

Office of Student Services



Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive program should be included. 1. Justification is consistent with accurate data.	IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
accurate data.	Department/Program/Division/College ne	early and with sup eds. Information fi	porting data how i com the most recen	t will serve t comprehensive p	
2. Justification fits Program					*
/Department/Division/College needs	8-1				7

V. Professional Development Needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain c	learly how it will se	erve Department/P	rogram/Division/	College needs
Justification is consistent with Department/Program needs				*
Comments/Questions:				

	Complete information, analysis, plan	Complete information, analysis	Complete information, some analysis	Incomplete information	VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)
Justification is consistent with	Division/College	ırtment/Program/	est will serve Depost	early how the requ of Items, Total Co	Guidelines: The request should explain cl needs including Item description, Number
	×				Complete source/cost information
	×				2. Justification is consistent with Department/Division/College needs
Comments/Questions:					Comments/Questions:



VII. Facilities Request (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cleaneeds.	early how the requ	est will serve Dep	artment/Program/	
Justification is consistent with				. /
Department/Division/College needs				\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
Comments/Questions:				
SCROOL OL 1 St			_	
SSPC Co-Chair Signature:			Date:	
Where et				
VPSS Signature:			Date:	



Patricia Guerama

Orientation, Assessment Registation

Program:

SSPC Member(s) Reviewers:

The purpose of this form is to provide fe	edback to the Pr	ogram Team.		
I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include th	e following:			
 What program improvements have been implemented due to the SLO assessments? How has student learning been 				~
improved due to the changes made?				
II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include th	e following:			
3. Status of SAO Assessment Cycle.				*
Comments/Questions:		<u> </u>	1	



Guidelines: The request should explain clearly and with supporting data how it will serve Department/Program/Division/College needs. Information from the most recent comprehensive prograte included. 1. Justification is consistent with accurate data. 2. Justification fits Program /Department/Division/College needs Comments/Questions: Complete information Complete information, some analysis Complete information, some analysis Complete information Complete information	ormation, lysis, plan			information, some analysis	Incomplete information	V. Faculty and Staff Hiring Request
2. Justification fits Program /Department/Division/College needs Comments/Questions: V. Professional Development Needs Guidelines: The request should explain clearly how it will serve Department/Program/Division/College information, some analysis Complete information, some analysis A large description, Number of Items, Total Cost VI. Equipment Request (Item description, Number of Items, Total Cost) Complete information, some analysis Complete		ill serve	v it will	porting data how	early and with sup eds. Information fr	epartment/Program/Division/College nee
Complete information, some analysis Complete information, some ana						
V. Professional Development Needs Incomplete information, some analysis Guidelines: The request should explain clearly how it will serve Department/Program/Division/College Justification is consistent with Department/Program needs VI. Equipment Request (Item description, Number of Items, Total Cost) VI. Equipment Request (Item formation information) Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College Complete information, some analysis Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College Complete information, some analysis Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College Complete information, analysis Analysis Analysis Complete information, some analysis Complete information, analysis Analysis Complete information, some analysis Complete information, analysis						/Department/Division/College needs
V. Professional Development Needs information some analysis information, some analysis analysis Guidelines: The request should explain clearly how it will serve Department/Program/Division/College Justification is consistent with Department/Program needs Comments/Questions: VI. Equipment Request (Item description, Number of Items, Total Cost) Complete information some analysis analysis Guidelines: The request should explain clearly how the request will serve Department/Program/Division/College Complete information, analysis analysis						omments/Questions.
Guidelines: The request should explain clearly how it will serve Department/Program/Division/College Justification is consistent with Department/Program needs Comments/Questions: VI. Equipment Request (Item description, Number of Items, Total Cost) Complete information, some analysis Guidelines: The request should explain clearly how the request will serve Department/Program/Division needs including Item description, Number of Items, Total Cost	nplete ormation, lysis, plan	nformation, in nalysis a	info ana	information, some analysis	information	
Department/Program needs Comments/Questions: VI. Equipment Request (Item description, Number of Items, Total Cost) Incomplete information Complete information, some analysis Guidelines: The request should explain clearly how the request will serve Department/Program/Division needs including Item description, Number of Items, Total Cost	ge needs	ram/Division/Col	/Progra	rve Department/I	arly how it will se	uidelines: The request should explain cle
VI. Equipment Request (Item description, Number of Items, Total Cost) Complete information Complete information, some analysis Guidelines: The request should explain clearly how the request will serve Department/Program/Division needs including Item description, Number of Items, Total Cost						
VI. Equipment Request (Item description, Number of Items, Total Cost) Complete information Complete information, some analysis Complete information, some analysis Complete information, analysis Complete information, some analysis Complete information, analysis Incomplete information, some analysis Complete information, analysis Complete information, some analysis Complete information, analysis		×				epartment/Program needs
Guidelines: The request should explain clearly how the request will serve Department/Program/Divis needs including Item description, Number of Items, Total Cost	nplete					I. <u>Equipment Request</u> (Item escription, Number of Items, Total
needs including Item description, Number of Items, Total Cost	lysis, plan				information	ost)
1. Complete source/cost information	on/College	nent/Program/Div	partme.	est will serve Dep t	arly how the requ of Items, Total Cos	uidelines: The request should explain cle eds including Item description, Number o
	×					Complete source/cost information
2. Justification is consistent with						
Department/Division/College needs Comments/Questions:						



Program:	Sparkpair	ot / Fin	41d + Literac	7	
SSPC Membe	er(s) Reviewers:	Bob	HAILL		

The purpose of this form is to provide feedback to the Program Team.

I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	e following:			
 What program improvements have been implemented due to the SLO assessments? How has student learning been improved due to the changes made? 	NO Slos f	or these	programs	Complete SLO'S FOR 2015-16 L
Comments/Questions:				
Good slo's for 2015+1	16			

II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include to	he following:			
3. Status of SAO Assessment Cycle.				soft fiel ye
Comments/Questions: SAO's for Sparkpoint + 1 CLS are the SAO's for	Fireid were	very good	for 2014	



IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle Department/Program/Division/College nee be included.				program should
Justification is consistent with accurate data.	In Process			
2. Justification fits Program /Department/Division/College needs				Yes
Comments/Questions:				

Department/Program needs \(\forall e \)	V. Professional Development Needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Department/Program needs \\ \(\seta \) \\ \(\seta \)	Guidelines: The request should explain of	clearly how it will s	erve Department/P	rogram/Division/	
ye s	Justification is consistent with Department/Program needs				\\
	Comments/Questions:				yes

VI. <u>Equipment Request (Item</u> description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle	early how the requ	est will serve Depo	artment/Program/	Division/College
needs including Item description, Number o	of Items, Total Cos	st		
1. Complete source/cost information				Yes
2. Justification is consistent with			110-2	105
Department/Division/College needs				70)
Comments/Questions:		/ ,		
Colon is Powerful to	ol to ma	irket to s	students	· F
recomend that they	should ha	ve one.		

Office of Student Services



FINANCIAL AND, FIN LUTERARY + SPARREDOINT

Program:

SSPC Member(s) Reviewers:	used Aufurgi	<i>A</i>		
The purpose of this form is to provide fee	edback to the Pr	ogram Team.		
I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	following:			
 What program improvements have been implemented due to the SLO assessments? How has student learning been improved due to the changes made? 	×			*
Comments/Questions:				
II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	following:			
3. Status of SAO Assessment Cycle.	A C			Ma (X)
Comments/Questions:	빞		•	



V. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain of Department/Program/Division/College no e included.				program should
. Justification is consistent with accurate data.				X
Justification fits Program /Department/Division/College needs				×

V. <u>Professional Development Needs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain c	learly how it will s	erve Department/P	rogram/Division/	
Justification is consistent with				
Department/Program needs				X
Comments/Questions:				

VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain connects including Item description, Number	learly how the requ of Items, Total Co	iest will serve Depi st	artment/Program	/Division/College
1. Complete source/cost information	CAED orige			×
2. Justification is consistent with Department/Division/College needs				×
Comments/Questions:	•			



Program: Financial And, Sparkfoird, & Financial Literacy
SSPC Member(s) Reviewers: Litette Bricker

I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	ne following:		•	
 What program improvements have been implemented due to the SLO assessments? How has student learning been improved due to the changes made? 	X			8
Comments/Questions:	completion	rates been	ne your Sc	o for this

II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include to	he following:			
3. Status of SAO Assessment Cycle.				X
Comments/Questions:			<u> </u>	



IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle Department/Program/Division/College nee be included.				
Justification is consistent with accurate data.			*	
2. Justification fits Program /Department/Division/College needs			X	
Comments/Questions: Are thuse positions to Great idea for Fire	ul-time or	part time? Sox - They ha	ive a good 1	redul at cc
V. Professional Development Needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cla	early how it will s			
Justification is consistent with Department/Program needs				X
Comments/Questions:				
VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cloneeds including Item description, Number			artment/Program	Division/Colleg
Complete source/cost information			•	X
-				



VII. Facilities Request (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle	early how the requ	est will serve Dep	artment/Program/	
needs.	1		1	
Justification is consistent with				
Department/Division/College needs				
Comments/Questions:				
n/A				
4.14.				
SSPC Co-Chair Signature:			Date:	
VPSS Signature:			Date:	



Program: Sparkpoint Fin Aid Fin Literacy						
SSPC Member(s) Reviewers: Quana Darafs 14						
The purpose of this form is to provide feedback to the Program Team.						
I. SLOs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan		
Guidelines: This section should include the 1. What program improvements have been implemented due to the SLO	following:					
assessments? 2. How has student learning been improved due to the changes made?						
Comments/Questions:	N	IA				
Fin Aid - incorporate workshop into appeal piecess.						
SP-HOST Grand Exening II SAOs	information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan		
Guidelines: This section should include the 3. Status of SAO Assessment Cycle.	following:	T		1-20-404		
5. Status of SAO Assessment Cycle.				SPCENTER Overed'		
Comments/Questions:			ay wc	opened; speal uspectoblished dec. in the		
			TATSA -	dec. in the		



IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cl Department/Program/Division/College ne be included.	early and with supeds. Information f	porting data how	it will serve	
Justification is consistent with accurate data.				
2. Justification fits Program /Department/Division/College needs				
Comments/Questions: -dedicated Confice Peoglan Senic	iseling t es Coord tant	unatoc:	for FA,SP	1 Cutrea
V. <u>Professional Development Needs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cl	early how it will s	erve Department/F	Program/Division/	College needs
Justification is consistent with Department/Program needs				
Comments/Questions: - Have rescruce - Go cha "Best P	s in bude	get to co	ou this	ees.
VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle needs including Item description, Number of	early how the requ of Items, Total Co	est will serve Depo st	artment/Program/	/Division/College
1. Complete source/cost information				
2. Justification is consistent with Department/Division/College needs				
Comments/Questions: Laptop, pcinter				,



maintenance issues)	Incomplete information	information, some analysis	information, analysis	information, analysis, plan
Guidelines: The request should explain cle needs.	arly how the requ	est will serve Dep	artment/Program	Division/College
Justification is consistent with Department/Division/College needs				
Comments/Questions:	/	VIA		,
non-Instruction	Card-	Swipe Sy	Stem	
SSPC Co-Chair Signature:			Date:	
VPSS Signature:			Date:	



Program:	Sparkpoint	Finded	& Literary

SSPC Member(s) Reviewers: Sipinda Sinuluphony

The purpose of this form is to provide feedback to the Program Team.

I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	e following:			7,1
 What program improvements have been implemented due to the SLO assessments? How has student learning been improved due to the changes made? 		NIA		
Comments/Questions:				
Financial Aid: not sure u	unat the sc	1.00	insistency i	a delivery o
no SLO's		_v o	orkshops, s	o did not c
no SLO's Sparkpoint new		d	lata ->fu	no did not a

II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include t	he following:			
3. Status of SAO Assessment Cycle.			, D	
Comments/Questions:				
Financial appeal process				
increase FAFSA by 10%.				
will be doing compari	son of sta	ut envolle	d to 1. of f	in Aid
		ulase of an		



IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clopepartment/Program/Division/College needs be included.	early and with sup eds. Information fi	porting data how i	it will serve	
Justification is consistent with accurate data.		I		
2. Justification fits Program /Department/Division/College needs				
V. Professional Development Needs	Incomplete information	Complete information, some analysis	.Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain class	early how it will so			
Justification is consistent with				
Department/Program needs				
Comments/Questions:			1	
		200		
				-T
VI. Equipment Request (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
description, Number of Items, Total	information early how the requ	information, some analysis test will serve Depo	information, analysis	information, analysis, plan

Department/Division/College needs Comments/Questions:

Justification is consistent with

Complete



Spark Point, Financial Aid & Financial Lit.

SSPC Member(s) Reviewers:	aya Sohr	abi		
The purpose of this form is to provide fee	edback to the Pr	ogram Team.		
I. <u>SLOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	following:			
1. What program improvements have				
been implemented due to the SLO assessments?				
2. How has student learning been				
improved due to the changes made?				
Comments/Questions:	1 4	4 a b	Wash 1 c	the .
Clearly Stated the Changes	made to	the program ?	the develop	ing Sparkpoill
adding staff, to FIA.				

II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	following:			
3. Status of SAO Assessment Cycle.				/
Comments/Questions: You may also add Ath fire	rancial aid	workshop +	for transfer	Students.

instead of Career 401 Course, I recommend to develop Seminars.

Welleson to doe of Changing Career 401 refusion Changes in the COR that

must done by a coursely, to approved by the curriarlan Committee.

Pl Seminar may allow to create the apportunity now than later.

Program:



IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cl Department/Program/Division/College ne be included.				
Justification is consistent with accurate data.				V
2. Justification fits Program /Department/Division/College needs				
Comments/Questions:				
V. <u>Professional Development Needs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
V. Professional Development Needs Guidelines: The request should explain cl	information	information, some analysis	information, analysis	information, analysis, plan
	information	information, some analysis	information, analysis	information, analysis, plan
Guidelines: The request should explain cl	information	information, some analysis	information, analysis	information, analysis, plan
Guidelines: The request should explain cl	information	information, some analysis	information, analysis	information, analysis, plan

VI. <u>Equipment Request</u> (Item description, Number of Items, Total Cost)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cl needs including Item description, Number			artment/Program	/Division/College
1. Complete source/cost information				
2. Justification is consistent with Department/Division/College needs				
Comments/Questions:				



Financial And + Sparlepoint

I. SLOs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	e following:			
 What program improvements have been implemented due to the SLO assessments? How has student learning been improved due to the changes made? 				
Comments/Questions: /\ C 5 C C				

II <u>SAOs</u>	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: This section should include the	following:		-	
3. Status of SAO Assessment Cycle.				X
Comments/Questions: Sparlefaint - partitions Enhancial And	icipatria - Alme	a	lachion	3.76

Program:



Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
*	A		program should
		X	
		X	
soundel	Co-colin	aloy (s	francis fakjoin
Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
early how it will so	erve Department/F	Program/Division	College needs
		X	
it other	a scelle	3-es to	berry
Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
early how the requ of Items, Total Co		artment/Program	/Division/College
			X
	Incomplete information Early how it will s Incomplete information Early how it will s	Incomplete information some analysis early and with supporting data how a cods. Information from the most recent Incomplete information, some analysis early how it will serve Department/F Incomplete information, some analysis early how the request will serve Department, some analysis early how the request will serve Department from the most recent Complete information, some analysis early how the request will serve Department from the most recent Complete information, some analysis	Incomplete information, some analysis early and with supporting data how it will serve eds. Information from the most recent comprehensive eds. Information, some analysis Complete information, some analysis Complete information, some analysis Complete information, some analysis Complete information, analysis



SSPC Member(s) Reviewers: // // // // // // // // // // // // //							
The purpose of this form is to provide feedback to the Program Team.							
Complete Complete Complete							
I. <u>SLOs</u>	Incomplete information	Complete information,	Complete information,	Complete information,			
Guidelines: This section should include the	following:	some analysis	analysis	analysis, plan			
 What program improvements have been implemented due to the SLO assessments? How has student learning been 		gin in	Fall 2015.				
improved due to the changes made?		1					
Comments/Questions:		L					
Financial and w	ill begi	in to im	plune	nt			
preand postsur	veys in	Fall 29	015				
spanhpoint will	TYOLUF	1 8 WS K	reginn'	ing Fail 1			
II <u>SAOs</u>	Incomplete information	Complete information,	Complete information,	Complete information,			
Guidelines: This section should include the		some analysis	analysis	analysis, plan			
Status of SAO Assessment Cycle.	Jone ming.						
Comments/Questions:		<u> </u>					
SAO: 1- Increase	In and	applic	whon	rate.			
(FA) decline in	1 2013	-14 by.	.5%	fmaniral			
SAO-1- Prince u	NNSho	N to de	wwp c	wavenzss.			
SAO-1- Pronde u Spark Point - Sum	y of s	trount	behave	OVWILL			
begin in Fa							
Student satisfa		8 mei	is ind	lated			
03.76/				tudents.			
Office of Student Services	311			Page 1 of 3			



IV. Faculty and Staff Hiring Request	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cl Department/Program/Division/College ne be included.	early and with supeds. Information f	porting data how	it will serve	
Justification is consistent with accurate data.				
Justification fits Program /Department/Division/College needs				
Comments/Questions: COUNSELING FOV PSC - FAKSparl	FA.	0	A-Sprin	ny 2016
186- HABPAYI	Apoint			
V. Professional Development Needs	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain cle	early how it will s			College needs
Justification is consistent with Department/Program needs				V
Comments/Questions: On going from	ing Wi	Ma ner	ded	
VI. <u>Equipment Request</u> (Item description, Number of Items, Total	Incomplete	Complete information,	Complete information,	Complete
Cost)	information	some analysis	analysis	information, analysis, plan
Guidelines: The request should explain cle needs including Item description, Number	early how the requestion of Items, Total Co	uest will serve Depo st	artment/Program	/Division/College
1. Complete source/cost information				V
2. Justification is consistent with Department/Division/College needs				
Comments/Questions:			M	
laptops = HP	laser	ret		



VII. Facilities Request (Either new or maintenance issues)	Incomplete information	Complete information, some analysis	Complete information, analysis	Complete information, analysis, plan
Guidelines: The request should explain clear	arly how the requ	est will serve Dep	artment/Program/	Division/College
needs.	T			· · · · · · · · · · · · · · · · · · ·
Justification is consistent with				
Department/Division/College needs				
Comments/Questions:	1.			<u> </u>
	MA			
	/ V /)			
			341	
SSPC Co-Chair Signature:			Date:	
VPSS Signature:			Date:	