



**STUDENT SERVICES PLANNING COUNCIL
MEETING MINUTES**

**Wednesday, October 26, 2016
2:00pm to 4:00pm
Building 9 – Room 154**

Members Present: Diva Ward, Sunny Choi, Khoa Nguyen, Bob Haick, Misha Maggi, Ben Yeh, Gloria Darafshi, Ruth Miller, Jazmeen Raja, Supinda Sirihekaphong, Soraya Sohrabi, Adolfo Leiva, Sarah Aranyakul, Debbie Joy, Kim Lopez, Mayra Arellano, Margie Carrington, Lizette Bricker, Jeanne Stalker

Members Absent: Carlos Luna, Melissa Alforja, Maria Huning, Max Hartman, Lizette Bricker, Trish Guevarra, Nicholas Jerrard, Chialin Hsieh

Guests: Caroline Ouyang, Monica Reynoso, Heidi Diamond, Jamie Hui, Matt Lee

1. Approval of Minutes – September 28, 2016 minutes approved unanimously

2. Business

I. ACCEL

Transition Coordinator, Caroline Ouyang presented information on ACCEL (Adult-Education College and Career Educational Leadership). As a reminder ACCEL seeks to create supportive transition and pathways for adult learners, between the area's adult schools and community colleges. ACCEL are in year two of a 3-year state grant. Caroline provided an update in several areas.

- Ongoing expansion of ESL and CBOT classes in Half Moon Bay and Pescadero
- Support services offered include childcare (at CBET East Palo Alto and Redwood City, though grant funds) as well as college application and financial aid workshops
- Partnership with Puente de la Costa Sur in Pescadero. This is an existing center providing services to the area's residents. ACCEL are exploring Human Services certificate programs that would align with this existing work in community health and engagement. They will also look to continue internships initiated last year through this partnership.
- Enrollment data shows 700 + students from Sequoia Adult Schools have transitioned to Cañada. ACCEL is developing strategies to build on this success.
- Coastside Adult School opening last year demonstrated there is a great deal of interest and awareness in adult learning.
- Working with Business, Design and Workforce division and ESL department, exploring short-term certificate programs in sustainable career fields.

Caroline reinforced that energizing efforts and ideas are shared everyday related to supporting adult Learners.

II. Outreach Update

Mayra Arellano presented the launch of their second annual Jacket and Toy Drive. The donations for

this year's drive will be given to our community partners at Puente de La Costa Sur in Pescadero, benefitting families in the coastal communities of San Mateo County.

Please donate new, unused, unwrapped toys, preferably gender neutral (such as science sets, sports equipment, board games, etc.) and jackets in all children's sizes.

Donations can be dropped off by Friday, December 16 on campus at the Office of Student Life & Leadership Development in building 5, room 354 or the Library in building 9, third floor. Off campus at the Redwood City Philz Coffee shop at 2116 Broadway, Redwood City Starbucks at 820 Woodside Road, San Mateo Starbucks at 113 B St. and Nativity of the Holy Virgin Russian Orthodox Church at 1220 Crane Street in Menlo Park.

If you have any questions, please contact Mayra at arellanom@smcced.edu or x 3166.

III. Athletics, Dance, & Fitness Department Highlights

Matt Lee provided an overview and update of the Athletics, Dance and Kinesiology and the participation of Cañada students in these departments.

- Cañada participates in conference competition with seven intercollegiate teams: Men's basketball, soccer, and baseball. Women's: golf, soccer, tennis, and volleyball.
- All student athletes are fulltime students while competing
- COLTS (Community of Learning through Sports) learning community is in its third semester. It exists to support Cañada student athletes achieve athletic and academic success and increase their transfer opportunities. Data reflects positive results in retention and success.
- Recognition programs are in place to support the student athlete's accomplishments and successes. Matt wanted to thank all faculty and staff who are committed to supporting our student athletes.
- Nick Martin is the Athletic Counselor

IV. [FATV](#)

Margie Carrington presented a new aid for students called FATV (Financial Aid TV). This FATV will be available to all current and future students, as well, as employees. Students will be able to get answers using short videos 24/7. The information will be available in Spanish and English and it will have information relevant for Dreamers, Cal Grant recipients, information about transfer, loss of BOG, and supporting Veterans.

For more information contact Financial Aid at x3307

V. Proactive Registration

Monica and Jamie presented information regarding Proactive Registration which will be held November 16, 17 and 18.

Proactive Registration is a campus-wide initiative dedicated to assisting students enrolled in Basic Skills courses with registering for their next semester to increase their persistence and retention. This also includes assisting students to resolve any financial and/or academic holds and to register for academic support programs.

This is a collaborative effort between Basic Skills faculty and staff from Admission & Records, Financial Aid, Counseling, student peer mentors, tutors, and other campus resources to provide these wrap around services. See the flyer below.

VI. Strong Workforce Program

Dean Heidi Diamond provided a brief overview on the Strong Workforce Initiative.

- The initiative was introduced by the Office of the State Chancellor to address the need to fill nearly two million “middle skills” job openings anticipated by 2025.
- Career Technical Education is the focus of the Strong Workforce Initiative. The CTE Task Force [developed recommendations](#) and the state will support the implementation of these recommendations by providing ongoing categorical funds over the next three years.
- 60% of the funds allocated will be dispersed among the 72 community college districts and 40% of the funds will be allocated among ten multidistrict regions. The regional funds have not yet been allocated.
- San Mateo Community College District allocation for the 2016-2017 fiscal year will receive \$2,076,866. Of this amount, the Cañada allocation for the 2016-2017 fiscal year will be \$554,609.
- Next steps include submission of proposals for funding that include requested criteria:
 - 1. Evidence of labor market demand,
 - 2. Evidence of CTE enrollments/certificates and degrees completed
 - 3. District certification

3. Other

[2016-2017 Academic Calendar](#)
[Spring 2017 Important Dates](#)

4. Adjournment

2016-2017 Upcoming Meetings

~~August 24~~

September 14 & 28

October 12 – cancelled due to Flex Day

~~October 26~~

November 9 & 23

~~December 14~~

January 11 & 25

February 8 & 22

March 8 & 22

April 12 & 26

May 10 & 24

