



**STUDENT SERVICES PLANNING COUNCIL  
MEETING MINUTES**

**Wednesday, April 25, 2018  
2:00pm to 4:00pm  
Building 9-Room 154**

**Members Present:** Debbie Joy, Tracy Huang, Adolfo Leiva, Lorraine Barrales-Ramirez, Soraya Sohrabi, Bob Haick, Margie Carrington, Phillip King, Kathy Kohut, Nick Martin, Ruth Miller

**Members Absent:** Max Hartman, Melissa Alforja, Diva Ward, Nenaji Jackson, Tessa Noriega, David Reed, Jeanne Stalker, Mayra Arellano, Misha Kealoha, Maria Huning

**Guest:** Dayo Diggs

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**1. Approval of Minutes – April 11, 2018**

**2. Business**

**I. Program Review**

**Resource Request Prioritizing**

Planning and Budgeting Council (PBC) has asked that the councils prioritize their resources before submitting. After some discussion about how to proceed and agreeing, if needed, to ask slight clarifying questions, the process began at 2:30.

Suggestion to look at which would score strongest in the rubric. Headsets should be part of the colleges charge. Not decided by Program Review.

The rubric is assuming all resources are rated equal but the requests are not equal.

Professional Development, staffing and Facilities (space) is not addressed through this process.

**II. Program Review**

**Process Review and Planning**

Tabled

**III. Goals for Institutional-Set Standards**

Tabled

**3. Other**

May 11 – Scholarship and Student Recognition Ceremony 4:00-6:45 in the Grove and Theater.  
Volunteers needed! Please encourage staff to help!

The Participatory Governance Survey is out. Please fill it out!

#### **4. Adjournment**

##### Upcoming Meetings

September 12 & 26	January 23
October 10 – Cancelled/Flex Day	February 13 & 27
October 24	March 13 & 27
November 14 & 28	April 10 & 24
December 12	May 8 & 22
	June 12 & 26

[Student Services Planning Council Website](#)