

Program Review Resource Request Rubric, FY 2018/2019

Division:		Planning Council:	
Program Name:		Reviewer Name:	
Resource Requested:		Amount Requested:	

Resource request frequency:	Resource request type:	
One time: <input type="checkbox"/>	Supply: <input type="checkbox"/>	Subscriptions/Membership: <input type="checkbox"/>
On-going: <input type="checkbox"/>	Equipment: <input type="checkbox"/>	Facilities: <input type="checkbox"/>
Both: <input type="checkbox"/>	Information Technology (IT): <input type="checkbox"/>	

Resource Request Prioritization Rubric

		None (0)	Low (1)	Moderate (2)	Strong (3)	Score
Standard Requirements (all programs)	Program review	Request not addressed in program review	Minimally addressed in program review	Moderately addressed in program review	Substantially addressed in program review	
	College Mission & Strategic Goals	Does not align with college mission and strategic goals	Minimally aligns with college mission and strategic goals	Moderately aligns with college mission and strategic goals	Fully aligns with college mission and strategic goals	
	District Strategic Goals	Does not align with District mission and strategic goals	Minimally aligns with District mission and strategic goals	Moderately aligns with District mission and strategic goals	Fully aligns with District mission and strategic goals	
	College Operational Plans	Does not support any of the College operational plans	Minimally supports one or more of the College operational plans	Moderately supports one or more of the College operational plans	Fully supports two or more of the College operational plans	
	Learning Outcomes (Student Learning Outcomes, Service Area Outcomes)	Does not support achievement of student learning or service area outcomes	Minimally impacts achievement of student learning or service area outcomes	Moderately impacts achievement of student learning or service area outcomes	Directly and significantly impacts achievement of student learning or service area outcomes	
	Fiscal Responsibility	Resource allocation would create a substantial impact on the College	Resource allocation would create low to minimal fiscal impact on the College	Resource allocation would generate no fiscal impact on the College	Resource allocation would generate revenue or savings for the College	
Compliance Requirements (some programs)		Not Applicable (0)	Low (1)	Moderate (2)	Critical (3)	Score
	Health, Safety & Liability	Does not address health, safety and/or liability need	Addresses minor health, safety, and/or liability need	Addresses an impending health, safety, and/or liability need	Addresses immediate health, safety and/or liability need that is time sensitive	
	Legal or Accreditation Mandate (ACCJC/Other accreditation)	Does not address a legal or accreditation mandate	Addresses an impending legal or accreditation mandate but does not specify standard(s)	Addresses an impending legal or accreditation mandate; includes specific standards	Addresses an immediate legal or accreditation mandate; includes specific standards that is time sensitive	
	Total Score					