

Student Services Planning Council Meeting Date: March 13, 2019 Meeting Time: 2PM – 4PM Cañada College Location: Building 2 Room 10 Present: Sohrabi, S., Hartman, M., Avendano, A, Ho, M., Johnson, C., Garcia, N., Carrington, M., Martin, N., Blok, R., Shonette, J., Stalker, J., Barrales-Ramirez, L., Huning, M., Perlas, C., Joy, D, Miller, R.

| Topic- | Discussion/Outcomes |
|-------------------------------|--|
| Action(A)/ Discussion (D)/ | |
| Information(I)/- Presenter | |
| 1) Approval of Minutes (A) – | Margie Carrington– 1 st |
| Char Perlas & Ruth Miller | Debbie Joy– 2 nd |
| Feb 27, 2019 | |
| 2) Business | ISER |
| I. ISER Feedback & Summaries | Please read Final ISER. Discussion of ACCJC Site visit and what to expect. Discussion regarding SSPC Program Review Presentations. In the past, presentations were made. Focus was on SLOs/SAOs and outcomes. ACTION: Will follow IPC PR Timeline and make brief presentations at beginning of SP20. The Program Review process will remain the same as last Fall 2018 (each area will review submitted Program reviews and provide feedback/questions will be addressed at a Fall SSPC meeting). |
| II. Website updates | Website updates ACTION: Review websites to ensure accuracy. Update if needed |
| III. AB705 Marketing | AB705 Marketing Meeting tomorrow. Will be updating information on schedule and website. Should communicate changes in assessment to high school partners. Discussion ensued about remedial classes. Dean Hartman indicated needed changes in the schedule and catalog. No more assessment testing as of Feb 28 th (except ESL for one more year). If we are placing a student in a below transfer level course, we will need to justify. For assessment testing, we can only use approved State assessment testing tools which the State has not approved any. ACTION: Confirm with Mayra that communication is being shared with High School and Adult School (Janet Ramirez). Char to send sample AB 705 flyer from CCSF and message from Skyline. Steps to Success on website |

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| 4) Adjournment | 3:04pm |
|-----------------------------|---|
| | transfer wall. |
| | ACTION: Send students who receive acceptance letter to transfer center so they can put their name on the |
| | programs. In April, hosting 'next steps' workshops. May 10 th transfer event. Getting ready for UCLA site visit in regards to Transfer Honors program: March 18 th . International Student transfer fair –April 9 th . |
| | Transfer – Finalizing AD-T certifications. 210 petitions received. Orbitz is coming to present on out-of-state Nursin |
| | International Students – Tax and employment workshops being held this Thursday. |
| | also distributed. Registration is open. |
| | TRIO SSS – Completed APR. Distributed flyer of University Visits (flyer will be sent via email). COLTS-CON postcard |
| | to celebrate three UB students who received scholarships (service based awards)! |
| | 25 th . If you would like to table, please contact Adolfo (6p – 8:30p in the Grove). Tomorrow night, will go to Facebo |
| | Unfortunately, the power went out and had to evacuate 350 participants. Next big event is Connect 2 College: Ap |
| | TRIO UB – Oye event was last Saturday which was well attended. Outreach team gave tours for students. |
| | Almost completed with sending out Fall degrees and certificates. |
| | A&R – Gearing up for SU/FA registration. April 26 th is the start of when Priority Registration dates will be sent. |
| | back prior to the deadline (March 25). Can always adjust scores prior to deadline. |
| | well as met many organizations that support Veterans. Financial Aid – Sent scholarship applications to readers. If the recommendation hasn't been loaded, mark and go |
| | VROC – Attended SAGA foundation event. Dolores Huerta was the speaker. Attended workshop on K-9 therapy as well as met many organizations that support Veterans |
| | Presenting to Academic Senate tomorrow on the University Center. |
| 3) Other/Department Reports | ESO Adelante – 31 students RSVPd for the SFSU visit. Had successful workshop with SFSU College of Business. |
| | option (as applicable). Char and Max to provide group with update regarding inclusive access fee. |
| | ACTION: If a student is having a financial hardship, encourage them to apply for financial aid or, an exemption |
| | Payment Plan, Scholarship recipients are also exempt. |
| | application will be exempt (if they completed the appropriate year financial aid application). Ab540, AB19, Vetera |
| | fee (\$150), will be dropped during the rolling drop period (if not paid). Students who complete a financial aid |
| | We were finding that students, who enroll in Fall and pay for all registration fees but then incur an inclusive acces |
| V. ESC (Standing Item) | Drop for non-payment-Student will get dropped if they have any incurred fees. This is still being researched by ITS |
| | ESC |
| (Standing Item) | |
| IV. Cañada Annual Plan | Re-agendize at Next Meeting |
| | Cañada Annual Plan |
| | SSPC meeting. |
| | SCDC monting |

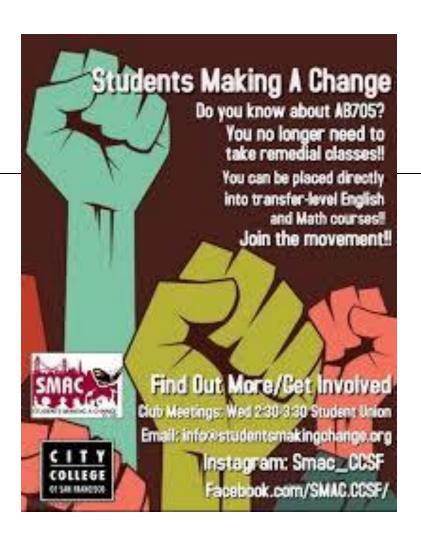
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Future Items:

- I. Facilities Presentation, SEAP & AB540 marketing (March 27)
- II. Annual Plan, Summer & Holiday Hours (April 10)
- III. Technology Committee Guidelines, 17-19 Plan, Progress Reports and 19-21 Plan D/A (April 24)
- IV. Technology Committee Follow-up if needed (May 8)

Upcoming Meetings: **SP19:** 3/27, 4/10, 4/24, 5/8, 5/22 6/12 & 6/26



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