

# Student Services Planning Council



## Agenda

Date: November 8, 2023  
Time: 2:00 - 4:00 pm  
Location: Building 3, Room 104  
Zoom: <https://smccd.zoom.us/j/94809251078>

Item	Presenter	Time (minutes)
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<b>I. Call to Order</b>		1
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### Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

<b>II. Roll Call</b>		1
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Quorum=14

Adolfo Leiva	(SparkPoint)
Bettina Lee	(Disability Resource Center & Personal Counseling Center)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty Rep)
David Vera	(Financial Aid)
Gonzalo Arrizon	(Transfer)
Jinmei Lum	(Faculty Rep)
Juan Vera	(Veterans Center)
Kathy Kohut	(International Student)
Katie Hasse	(ASCC Rep)
Krystal Martinez	(Classified Rep)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Mahitha Rao	(Post-Secondary Success, Interim)
Manuel A. Pérez	(VPSS)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Max Hartman	(Counseling Dean)
Mayra Arellano	(Promise Scholars Program)
Michiko Kealoha	(Cultural Center)
Nimsi Garcia	(Undocumented Community Center)
Olivia Cortez-Figueroa	(College Recruiter)
Sarah Cortez	(Welcome Center)
Sergio Suarez	(Student Life & Leadership, Interim)
Vijeet Upadhyay	(ASCC Rep)
Wissem Bennani	(Enrollment Services Dean)
Vacant	(Classified Rep)

### Advisory

Karen Engel	(Dean of PRIE)
Vacant	(Library & Learning Center)
Jose Manzo	(IPC Representative)
Vacant	(Puente Representative)

<b>III. Adoption of the Agenda</b>	Co-Chair Vera	1
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<b>IV. Approval of the Minutes</b>	Co-Chair Vera	1
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## **V. Reports**

<b>a. “Why” We Do What We Do – 2.0</b>		2
<i>To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.</i>		

<b>b. Department Reports</b>	<b>All</b>	
<i>Thank you all for sharing your department reports in the chat.</i>		

## **VI. Standing Items**

<b>a. Planning and Budgeting Council</b>	Mayra Arellano	3
<b>b. Vice President of Student Services (VPSS) Updates</b>	VPSS	3
<b>c. Enrollment Services Committee Update (ESC)</b>	Wissem/Maria	3
<b>e. Instructional Planning Council (IPC) Updates</b>	Jose Manzo	3

## **VII. Special Presentations**

<b>a. Make Registration Easier</b>	SS Deans/Danielle	20
i. Membership & Drop for Non-Payment		
<b>b. Marketing and Social Media Presentation</b>	Megan Rodriguez-Antone	10

## **VIII. New Business**

<b>a. Program Review Peer Feedback</b>	SSPC Co-Chairs	10
<b>b. Student Services Program Review Presentations</b>	Program Leads	45

305pm-315pm: Health Center  
315pm-325pm: Veterans Resource & Opportunity Center (VROC)  
325pm-335pm: TRIO Student Support Services  
345pm-355pm: Welcome Center

## **IX. Old Business**

## **X. Discussion**

<b>XI. Open Forum and Feedback</b>		3
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## **XII. Adjournment**

**For Next Meeting:** November 29, 2023