



## Associated Students of Cañada College

### Minutes

**Date:** Thursday, June 26<sup>th</sup>, 2014

**Time:** 3:15pm

**Location:** Building 5 Room 350 - ASCC Social Justice Conference Room

<u>#</u>	<u>Item</u>	<u>Facilitator/ Presenter</u>
I.	<b>Call To Order, Appoint Time Keeper</b>	

Javier Santos calls the meeting to order at 3:24. **Evelyn Bench motions, seconded by Claire Sharif**, to appoint Claire Sharif as timekeeper for Thursday, June 19<sup>th</sup>, 2014. Motion passes with unanimous consent. **Evelyn Bench motions, seconded by Claire Sharif**, to appoint Evelyn Valenzuela as Secretary for the ASCC meeting June 26, 2014. Motion passes with unanimous consent.

### II. Roll Call (Quorum 4)

Javier Santos                       Lina Tsvirkunova     Evelyn Bench  
 Evelyn Valenzuela                       Claire Sharif

### III. Adoption of the Agenda

*Only changes in the order of the agenda or removal of items from the agenda are allowed.  
Additions must be in compliance with The Brown Act.*

**Lina Tsvirkunova motions, seconded by Claire Sharif**, to adopt the agenda for Thursday, June 26<sup>th</sup> with the tabling of IV. *Approval of the Minutes a. Thursday, June 19<sup>th</sup>, 2014* until the end of the meeting. Motion passes with unanimous consent.

### IV. Approval of the Minutes

a. Thursday, June 19<sup>th</sup>, 2014

**Claire Sharif motions, seconded by Evelyn Valenzuela**, to approve the minutes for Thursday, June 19<sup>th</sup> with the changes of Misha Maggi's reports to Misha Maggi is absent due to professional conference. Fixing the wording to Javier Santo's report. Adding "Rules and Policy Meeting" to Lina Tsvirkunova's reports to be more specific. Changing from "the have" to "they

have” in open forum, and adding “Motion Passes with unanimous consent.” Motion passes with unanimous consent.

Chair, Javier Santos, calls a Recess for 2 minutes at 4:40pm.

Chair, Javier Santos, calls to order at 4:42pm.

## **V. Hearing of the Public**

*This time is reserved for the members of the public who wish to address the Associated Students of Cañada College on non-agenda items. If time is limited, discussion will be restricted to 5 minutes per speaker and 5 minutes per topic.*

*Guests Present:*

Angelica Mendoza is present to substitute for Advisor Misha Maggi, until Misha Maggi arrives to the ASCC meeting.

## **VI. Special Presentations/Item of the Week**

### **a. Ice-Breaker (Evelyn Valenzuela)**

Evelyn Valenzuela started off the meeting by playing a game where you go in a clockwise motion saying one random word and the person next to you says the first word that comes to their mind.

## **VII. Old Business**

### **a. ASCC Advertisements -Evelyn Valenzuela**

Evelyn Valenzuela will be emailing the entire board giving out a task. Each person will be in charge of monitoring a Public Posting Board. They will keep the campus updated by putting up recent flyers and keeping it clean.

### **b. 4<sup>th</sup> of July parade (10 minutes) – Claire Sharif**

Claire Sharif is looking for more people to walk on the fourth of July parade, the status of the float is going well. Javier Santos mentioned that Misha Maggi posted video and we should share it on facebook. Javier Santos proceeded to show the board the video

## **VIII. New Business**

### **a. Position Duties and Expectations (15 minutes) - Javier Santos and Claire Sharif**

**Claire Sharif moves to table this item until the end of the meeting, seconded by Lina Tsvirkunova.** Motion passes with unanimous consent.

**President:** Keep a lively meeting, checking in responsibilities and in general, public has a voice and is comfortable with addressing

**Vice President:** communicate with clubs and keeping up with ICC, keeping a balance, knowing basics of constitution/brown act/parliamentary procedure, updating

**Treasurer:** Keep a weekly updated budget. Communicate with those who submitted funding request. And communicate with Commissioner of Activities about budgets for monthly events.

**Commissioner of Activities:** Keep an updated event calendar. Create a sign up and contact list for Programming Board. Communicate with event chairs.

**Commissioner of Publicity:** Connect with students and their needs through social media.

Update Facebook account 1-2 times a day. Update Instagram once a week. Update twitter once a day. Update social media with event photos within 48 hours from the event

b. Event Calendar (15 minutes) - Javier Santos and Claire Sharif

**Claire Sharif motions, seconded by Lina Tsvirkunova,** to table the item until the end of the meeting. Motion passes with unanimous consent.

**Claire Sharif motions, seconded by Lina Tsvirkunova,** to postpone until the following meeting. Motion passes with unanimous consent.

c. Joint Training Day

**Claire Sharif motions, seconded by Lina Tsvirkunova,** to table until the end of the meeting. Motion passes with unanimous consent.

Misha Maggi tells the board that we will have a Joint Training Day Thursday, August 14 at 11:30am. Joint Training day will be for all of Cañada College Student Leaders including ASCC, BTO, TRIO, and more. Misha Maggi urges us to put it on our calendars as soon as possible.

## **IX. Funding Requests**

a. ASCC Tablecloth, Vinyl Banner, Standing Banner, Standing Banner Post-Up

**Claire Sharif motions, seconded by Lina Tsvirkunova,** to table until the end of the meeting. Motion passes with unanimous consent.

**Javier Santos motions, Evelyn Valenzuela so moves and seconded by Evelyn Bench,** to transfer \$400 from Student Assistant Salary to Publicity account to utilize for the purchase of

ASCC Tablecloth, Vinyl Banner, Standing Banner, Standing Banner Post-Up. Motion passes with unanimous consent.

## **X. Interviews and Appointments**

### **a. ASCC Commissioner of Publicity**

#### 10.1.1 Evelyn Bench

**Claire Sharif motions, seconded by Evelyn Valenzuela**, to appoint Evelyn Bench as the Commissioner of Activities. Motion passes with the unanimous consent.

## **XI. Reports**

*College President:* Dr. Larry Buckley

No Reports

*Inter-Club Council*

There will be an ICC orientation on August 20th for anyone who is interested in starting or joining a new club.

*Programming Board*

Coming up!

*Student Life and Leadership Manager:* Misha Maggi

Misha Maggi showed the board a bunch of different types of t-shirt designs for welcome back week. The board came to a consensus on the first three t-shirt designs. Misha Maggi gave the ASCC Board homework for the next meeting, sending her a personal bio. The website is being updated with the addition of personal bio for each member.

**Executive Officers**

### **a. President: Javier Santos**

Javier Santos calls in for the Region 3 meeting. There are two positions vacant on the Region 3 board. CSM and Skyline will be deactivated because of their lack of attendance. The meeting started an hour and a half after the initial meeting time. Javier Santos and Misha Maggi attended the Colts Academy discussion. Reviewed the finalized and tentative schedule for Colts Academy, and Colts Academy will be sending out an email soon about open positions to become a peer leader.

- b. *Vice President:* Evelyn Valenzuela

Focusing on her math class more by taking advantage of the Learning Center's tutoring.

- c. *Secretary:* (vacant)

- a. *Treasurer:* Lina Tsvirkunova

The new budget is coming soon. Lina Tsvirkunova will appoint members into the budget committee and we should be looking forward to an email regarding that. Misha Maggi stressed that we lose all the money we do not use when we receive our new budget.

- b. *Commissioner of Activities:* Claire Sharif

No Reports

- d. *Commissioner of Publicity:* Evelyn Bench

Excited to be the Commissioner of Publicity, and was disappointed about her SAT score.

## **XII. Open Forum/Feedback/Future Events**

*An opportunity for members of the board or the audience to discuss any items and give feedback they have received from fellow students. Additional items for next meeting agenda*

## **XIII. Adjournment:** Thursday, June 26<sup>th</sup>,2014 at 3:15

**Claire Sharif motions, seconded by Evelyn Valenzuela,** to adjourn the meeting at 5:15pm.

Motion passes with unanimous consent.