



Transfer College Report Verification for Private and Out Of State Universities

Student ID Number: _____ Date of Birth: _____

Last Name: _____ First Name: _____ Middle Name: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

I am requesting to complete the attached "College Report" form to verify my academic and disciplinary status as part of my admission application to a private/out-of-state university for following term and year:

Fall Winter Spring Year: _____

Name of University: _____

Please complete the attached "**College Report**" form and forward it to the above university via:

- Mail:** (Please provide the mailing address)

- Email:** (Please provide the Email address) _____

- FAX it to the following Fax Number:** _____

- I will pick up** (Please note: the process will take up to five working days.)

Student's Signature

Date